



Safe Return to In-Person Instruction and Continuity of Services Plan (ARP Act)

LEA Information

1. LEA Name (one LEA per form)*

The Paideia Academies Inc.

2. Entity ID Number*

91250

3. CTDS Number*

078206000

4. Plan's Primary Contact Name*

Brian Winsor

5. Plan's Primary Contact Email Address*

bwinsor@paideiamail.com

6. Plan's Primary Contact Phone Number*

6023433047

Please submit your Safe Return to In-Person Learning Plan every six months from your prior submission date.

Revision Timeline: May 2023-September 2023

7. Since your last submission date, when did your LEA last review and/or revise your plan? Please provide the updated mm/dd/yyyy of your review/revision. This date should be updated from your last submission. *

08/24/2023

All LEAs receiving ESSER III funds must make publicly available on their website, a plan for the Safe Return to In-Person Instruction and Continuity of Services. Please list the link where the plan/template is posted on the LEA's website.

8. Insert the link below with directions on how to find your LEA's Safe Return to In-Person plan located on your LEA website (do not link directly to the PDF). The plan must be on the ADE template that will be downloaded from EMAC after completing your responses.*

<https://www.paideiaacademy.com/covid-resources>

How the LEA will maintain the health and safety of students, educators, and other staff and the extent to which it has adopted policies, and a description of any such policies, on each of the following safety recommendations established by the Centers for Disease Control and Prevention (CDC)

9. Has the LEA adopted a Governing Board policy on universal and correct wearing of masks?*

Yes

10. Please describe the LEA's Governing Board policy on universal and correct wearing of masks.*

Staff and students may choose to mask at any time. Staff and students with symptoms of illness (respiratory or otherwise) are strongly recommended to mask up. Staff and students who test positive are required to mask up for 5 more days upon return, from completing isolation guidelines. Anyone exposed to someone with COVID-19 are strongly encouraged to wear a mask inside Paideia campus until 5 days after exposure and a negative COVID-19 test has been given.

When indicated by Maricopa County Public Health community spread guidance for schools:

Low Spread:
No mask requirement.

Medium Spread:
Recommend/encourage those staff and scholars who are at high risk for severe illness to talk with their healthcare provider or our Chief Medical Technician about whether they need to wear a mask and take other precautions. Support students wearing masks as directed by their parents/guardians.

High Spread:
Strongly Recommend consistent and correct use of cloth Face-coverings while on campus including classrooms, hallways, school offices, restrooms and cafenadium.

Encourage Face-coverings while in the community and unable to socially distance

a) When the community has HIGH transmission levels, all adults (to include staff, teachers, support staff, admin, vendors and guests) are strongly recommended to consistently and properly wear a face-covering at all times with exception of eating or drinking and the exception of the following:

- Anyone who has trouble breathing or is unconscious
- Anyone who is unable to remove the cloth face covering without assistance
- Anyone with severe cognitive or respiratory impairments

b) Regular instruction and frequent reminders of the proper wearing of the face covering to include:

- Must be worn when unable to socially distance of 6 feet
- Must cover mouth and nose when speaking with others or on the phone
- Do not touch your face or covering
- Wash hands frequently in conjunction with wearing a face covering
- Proper care of face covering while eating
- Replacement of face covering each day or wash it after each use

c) During or after use, personal face coverings may not be shared with others

d) Approved face coverings are cloth masks that are tightly woven fabric such as cotton and cotton blends, breathable, and in two or three fabric layers.

e) Masks with exhalation valves or vents, those that use loosely woven fabrics and ones that do not fit properly are not approved. Neck gators are not an approved cloth face covering.
A clear plastic face shield is not a replacement for a cloth face covering but may be worn as an added protection

11. Has the LEA adopted a Governing Board policy on modifying facilities to allow for physical distancing (e.g., use of cohorts/podding)?*

Yes

12. Please describe the LEA's Governing Board policy on modifying facilities to allow for physical distancing (e.g., use of cohorts/podding).*

When indicated by Maricopa County Public Health community spread guidance for schools:

Low Spread/ Medium Spread:

No physical distancing requirement.

High Spread:

Physical distancing guidelines and protocols for school / student operations.

- a) Cohorting to minimize scholar hallway movement as much as possible:
 - a. Grades K through 3 remain with single teacher for all instruction
 - b. Grades 4 and 6 split instruction with two teachers – class changes minimized
 - c. Grades 7 and 10 split instruction between three teachers – class changes minimized
- b) Classrooms: Reconfigure tables so no students are closely facing another and no more than 3 at a table.
- c) Breakfast and lunch outdoors when weather permits:
 - a. Eat first
 - b. Play
 - c. Wash hands
 - d. Enter the building
- d) Cafenadium: When required to eat inside due to inclement weather, all tables facing north to reduce face-to-face interactions between students.
- e) Playground: Staggered recess to reduce the number of students on the playground
- f) Hallway movement: Floor markings in all hallways follow these rules –
 - a. Stay Right, Single File, Face Forward, Mask Up.
 - b. All grade-level class changes orchestrated to minimize student congestion in the hallways.
- g) Student dismissal:
 - a. From the Terrace Campus – east side of building – outside
 - b. From the Baseline Campus – north side of building – outside

13. Has the LEA adopted a Governing Board policy on handwashing and respiratory etiquette?*

Yes

14. Please describe the LEA's Governing Board policy on handwashing and respiratory etiquette.*

Continued as Standard Health Practices:

Handwashing and sanitizing guidelines and protocols.

- a) Handwashing guidelines posted in every restroom.
- b) Educate and frequently remind all of proper handwashing techniques:
 - Wash hands how doctors and nurses wash theirs
 - Wet & soap
 - Scrub the entire hand – top, palm, between fingers, thumbs, fingernails
 - Wash hands with soap for at least 20 seconds
 - Rinse
 - Dry with paper towel
 - Use paper towel to turn off faucet and open the door
 - Toss the paper towel in the trash as you walk through the door
- c) Students use the outdoor handwashing stations to properly wash hands each time before entering the building.
- d) Teachers schedule breaks to use the restroom and be vigilant as possible that students properly wash hands before returning to class.
- e) Use hand sanitizer with 60% alcohol ONLY when soap and water are not available. Hand sanitizer is not a replacement for hand washing.

15. Has the LEA adopted a Governing Board policy on cleaning and maintaining healthy facilities, including improving ventilation?*

Yes

16. Please describe the LEA's Governing Board policy on cleaning and maintaining healthy facilities, including improving ventilation.*

Continued as Standard Health Practices:

Following best practices for cleaning and sanitizing the school building.

- a) All chemicals used for cleaning and disinfecting are approved on the Center for Disease Control website.
- b) Custodians trained and monitored in best practices protocols for cleaning and disinfecting the building paying special attention to high-touch areas.
- c) Using the hospital-grade machines, lead custodian will disinfect high-touch areas throughout the building on a rotational schedule throughout the day.

During High Spread:

- d) Using the hospital-grade machines, the cafenadium tables will be cleaned and disinfected after each class has eaten and before the next class sits down.
- e) Each classroom and office supplied with disinfecting spray bottles (730 hydrogen peroxide hospital grade disinfectant) with instructions to spray high-touch areas (chairs, tables, work supplies, door handles and frame etc.) following each transition. Chemical is NOT TO BE WIPED OFF for 5 minutes after spraying

Continued regardless of community spread:

Regular inspections and repairs of all building systems to ensure the building is ready to go.

- a) HVAC system inspected and tuned prior to school opening and quarterly for maximum airflow.
- b) HVAC Bipolar Ionizer system installed in high occupancy rooms and hallways.
- c) Filters replaced during the months of July, October, February, May.

17. Has the LEA adopted a Governing Board policy on contact tracing in combination with isolation and quarantine, in collaboration with the State, local, territorial, or Tribal health departments?*

Yes

18. Please describe the LEA's Governing Board policy on contact tracing in combination with isolation and quarantine, in collaboration with the State, local, territorial, or Tribal health departments.*

Continued as Standard Health Practices:

Follow the updated Maricopa County Public Health guidelines

The Arizona Administrative Code R9-6-203 requires an administrator of a school, childcare establishment, or shelter to report communicable diseases to the local health department. For each individual with a disease, infestation, or symptoms of a communicable disease listed in the reporting table, or an outbreak of the communicable disease or infestation, an administrator of a school, child care establishment, or shelter shall submit a report to the Arizona Department of Health Services (located in OneDrive/Admin/School Health and Safety/BioSafetyPlan) that includes:

- 1. The name and address of the school, child care establishment, or shelter;
 - 2. The number of individuals with the disease, infestation, or symptoms;
 - 3. The date and time that the disease or infestation was detected or that the symptoms began;
 - 4. The number of rooms, grades, or classes affected and the name of each;
 - 5. The following information about each individual with the disease, infestation, or symptoms:
 - a. Name;
 - b. Date of birth or age;
 - c. If the individual is a child, name and contact information for the individual's parent or guardian;
 - d. Residential address and telephone number; and
 - e. Whether the individual is a staff member, a student, a child in care, or a resident;
 - 6. The number of individuals attending or residing at the school, child care establishment, or shelter; and
 - 7. The name, address, telephone number, and, if available, email address of the individual making the report.
- The school administrator will notify parents of the specific classroom(s) of the infected scholar or teacher advising parents to:

- 1. Watch for Covid-19 symptoms
 - 2. Get tested for Covid-19 at nearest facility such as CVS
 - 3. Advise contact with Arizona Department of Health Services for contact tracing
- Follow guidelines school of quarantining the class and switch to online learning

19. Has the LEA adopted a Governing Board policy on diagnostic and screening testing?*

Yes

20. Please describe the LEA's Governing Board policy on diagnostic and screening testing.*

During High Spread
 a) Screen all adults and students before entering campus for fever and Covid-19 symptom questions
 b) Staff/scholars who present Covid-19 symptoms will not be permitted on campus

21. Has the LEA adopted a Governing Board policy on efforts to provide vaccinations to school communities?*

Yes

22. Please describe the LEA's Governing Board policy on efforts to provide vaccinations to school communities.*

Continue to support vaccination events at the Paideia Elementary Campus.
 All staff members were informed through the school's operations and human resources departments about vaccine booster opportunities.

23. Has the LEA adopted a Governing Board policy on appropriate accommodations for children with disabilities with respect to health and safety policies?*

Yes

24. Please describe the LEA's Governing Board policy on appropriate accommodations for children with disabilities with respect to health and safety policies.*

Accommodations for special needs scholars are evaluated by the SPED team and implemented on an individual basis at each campus.

25. Has the LEA adopted a Governing Board policy on coordination with State and local health officials?*

Yes

26. Please describe the LEA's Governing Board policy on coordination with State and local health officials.*

The Arizona Administrative Code R9-6-203 requires an administrator of a school, childcare establishment, or shelter to report communicable diseases to the local health department.

For each individual with a disease, infestation, or symptoms of a communicable disease listed in the reporting table, or an outbreak of the communicable disease or infestation, an administrator of a school, child care establishment, or shelter shall submit a report to the Arizona Department of Health Services (located in OneDrive/Admin/School Health and Safety/BioSafetyPlan) that includes:

1. The name and address of the school, child care establishment, or shelter;
2. The number of individuals with the disease, infestation, or symptoms;
3. The date and time that the disease or infestation was detected or that the symptoms began;
4. The number of rooms, grades, or classes affected and the name of each;
5. The following information about each individual with the disease, infestation, or symptoms:
 - a. Name;
 - b. Date of birth or age;
 - c. If the individual is a child, name and contact information for the individual's parent or guardian;
 - d. Residential address and telephone number; and
 - e. Whether the individual is a staff member, a student, a child in care, or a resident;
6. The number of individuals attending or residing at the school, child care establishment, or shelter; and
7. The name, address, telephone number, and, if available, email address of the individual making the report.

Continuity of Services

Including but not limited to services to address students' academic needs and students' and staff social, emotional, mental health, and other needs, which may include student health and food services.

27. How will the LEA ensure Continuity of Services?*

Briefly describe an overview of the continuity of services and in the following questions you will provide more detailed information.

All Paideia Campuses have returned to full in person learning. Services to all scholars are continuing with our regular in person model of instruction. Students who are absent due to Covid related issues are provided with a Chromebook to access online academic intervention and curriculum to the extent appropriate to make up work along with assistance through online curriculum and communication with their teachers.

28. How will the LEA ensure continuity of services for students' academic needs?*

Additional support staff has been added at each campus to help mitigate learning gaps created by CoVID related educational loss. The LEA has provided access to 300 Chromebooks and 25 internet hotspots for families to check out for home use. All scholars have ready access to technology to assist with Paideia Academy digital learning tools at home.

29. How will the LEA ensure continuity of services for students' social, emotional, and mental health needs?*

A School Social Worker, School Counselor and Scholar Support Coach are present for scholars exhibiting symptoms for emotional support. New SEL curriculum has been adopted to nurture increased empathy, compassion, kindness and understanding mental health. The outdoors of the Paideia elementary campus has been redesigned for meditation space and outdoor learning and social interaction.

30. How will the LEA ensure continuity of services for students' other needs?*

This may include student health and food services.

Our Foods Services department has increased the amount of meals provided to families including staff members who might be without.

31. How will the LEA ensure continuity of services for staff's social, emotional, and mental health needs?*

The School Social Worker and School Counselor have also responded to the mental health needs of staff. The HR department sends out a quarterly survey to measure the social/emotional wellbeing of the campus as a whole and specific grade levels and departments. The Staff Lighthouse Committee has developed activities and support groups to increase the feeling of social cohesion among the staff.

32. How will the LEA ensure continuity of services for staff's other needs?*

HR Director administers surveys to determine and serve other needs of staff.

The LEA must regularly, but no less frequently than every six months (taking into consideration the timing of significant changes to CDC guidance on reopening schools), review and, as appropriate, revise its plan for the safe return to in-person instruction and continuity of services through September 30, 2023

33. Describe the process used to seek public input, and how that input was taken into account in the revision of the plan.*

Coffee Chats via Zoom with the Executive Director and Chief Medical Technician provide community members access to information and provide input to the administration of the campuses. Community input is taken into consideration when modifying the mitigation strategies for back-to-school in-person learning.

After completing all responses in EMAC, save your information. Then, use the red download button to create a copy of your completed form to be uploaded to your LEA website. Once your form is uploaded to your LEA website, log back into EMAC to click the blue submit button and submit your form to be reviewed by your specialist. Your EMAC submission will not be approved unless this updated form is on your LEA website.

34. Did you upload the completed EMAC form to your LEA website?*

Yes