



Safe Return to In-Person Instruction and Continuity of Services Plan (ARP Act)

LEA Information

1. LEA Name (one LEA per form)*

The Odyssey Preparatory Academy, Inc.

2. Entity ID Number*

90287

3. CTDS Number*

078561000

4. Plan's Primary Contact Name*

Kenneth Olson

5. Plan's Primary Contact Email Address*

kolson@topamail.com

6. Plan's Primary Contact Phone Number*

6233271757

Please submit your Safe Return to In-Person Learning Plan every six months from your prior submission date.

Revision Timeline: May 2023-September 2023

7. Since your last submission date, when did your LEA last review and/or revise your plan? Please provide the updated mm/dd/yyyy of your review/revision. This date should be updated from your last submission. *

07/11/2023

All LEAs receiving ESSER III funds must make publicly available on their website, a plan for the Safe Return to In-Person Instruction and Continuity of Services. Please list the link where the plan/template is posted on the LEA's website.

8. Insert the link below with directions on how to find your LEA's Safe Return to In-Person plan located on your LEA website (do not link directly to the PDF). The plan must be on the ADE template that will be downloaded from EMAC after completing your responses.*

<https://odyprep.com>

Go to the link and scroll partially through the page. The link to the plan looks like this and is in the middle of the page.

"COVID-19 Safe Return to School Plan: Click here to view the plan."

How the LEA will maintain the health and safety of students, educators, and other staff and the extent to which it has adopted policies, and a description of any such policies, on each of the following safety recommendations established by the Centers for Disease Control and Prevention (CDC)

9. Has the LEA adopted a Governing Board policy on universal and correct wearing of masks?*

Yes

10. Please describe the LEA's Governing Board policy on universal and correct wearing of masks.*

Executive Order 2021-10 provides face covering as an option to scholars and staff. Scholars and staff should bring their own face coverings if they choose to be worn. School sites will have a supply available to provide scholars and staff who do not have their own coverings. Staff and scholars have the option to wear masks if desired but are not required to do so.

11. Has the LEA adopted a Governing Board policy on modifying facilities to allow for physical distancing (e.g., use of cohorts/podding)?*

Yes

12. Please describe the LEA's Governing Board policy on modifying facilities to allow for physical distancing (e.g., use of cohorts/podding).*

Scholars and staff will be educated on the expectation that there be at least 3 feet between all persons on campus whenever possible and to attempt to maintain this distance when moving around the campus, at drop off and pick up as well as when using the restroom and other areas of the school sites.

Classrooms are arranged in a way that provides for the greatest amount of social distancing possible.

Lunchrooms and eating areas are also separated as much as possible and students will be encouraged to social distance at least 3 feet when in common areas.

Multiple pick up and drop off areas are provided throughout the campuses to allow scholars to be separated during those times.

13. Has the LEA adopted a Governing Board policy on handwashing and respiratory etiquette?*

Yes

14. Please describe the LEA's Governing Board policy on handwashing and respiratory etiquette.*

Scholars and staff are encouraged to wash hands regularly. Hand washing reminders are posted throughout each campus. Additional hand sanitizing stations have been added in high activity areas such as bathrooms and near drinking fountains.

Scholars must wash their hands before and after every snack as we know hands to the face is the biggest spreader of germs. They must wash their hands after touching any shared supplies such as a whiteboard marker.

15. Has the LEA adopted a Governing Board policy on cleaning and maintaining healthy facilities, including improving ventilation?*

Yes

16. Please describe the LEA's Governing Board policy on cleaning and maintaining healthy facilities, including improving ventilation.*

Additional Sanitation supplies will be consistently purchased and provided to each campus as needed. This includes the installation of additional hand sanitizer dispensers and convenient sanitary wipes for staff and scholar use.

Maintenance staff will circulate more often throughout the day wiping down common touch areas and ensuring sanitary supplies are available in common areas.

Teachers will have the following added sanitation responsibilities:

If scholars are assigned to share desks, teachers will be tasked with ensuring desks are sanitized between sessions. Any common area in the classroom such as the door handles, light switch pencil sharpeners faucet handles and toilet handles in rooms with sinks or shared bathrooms will need to be wiped down with the wipes and cleaner provided by Odyssey regularly throughout the day.

Each week on Thursday (in addition to the daily tasks):

Wipe down chairs
backpack rails
cabinet handles
cell phone holder areas
white board rails.

The janitorial companies contracted to clean facilities have also been given additional responsibilities of increased attention to cleaning and sanitizing common touch areas in all buildings. Investment in additional time needed to accomplish these increased tasks has been approved.

Contracted services for Air Conditioning systems have been added to ensure consistent and up to date cleaning and maintenance of all airflow systems.

17. Has the LEA adopted a Governing Board policy on contact tracing in combination with isolation and quarantine, in collaboration with the State, local, territorial, or Tribal health departments?*

Yes

18. Please describe the LEA's Governing Board policy on contact tracing in combination with isolation and quarantine, in collaboration with the State, local, territorial, or Tribal health departments.*

Scholars that exhibit symptoms at school, including scholars with temperatures above 100 degrees, will be isolated and parents will be called for pick up. Any positive cases of COVID reported to the school will be properly reported to the Maricopa County Health Department.

19. Has the LEA adopted a Governing Board policy on diagnostic and screening testing?*

Yes

20. Please describe the LEA's Governing Board policy on diagnostic and screening testing.*

Parents will be the first level of screening. All parents are encouraged to keep scholars at home if they are exhibiting any symptoms of illness.

Teachers will visually assess each scholar while in class and any scholar exhibiting symptoms of illness will be sent to the office to be evaluated for other symptoms and have temperature checked. If they have symptoms and temperature above 100 degrees, they will be isolated, and parents called for pick up.

Any scholar exhibiting symptoms must be symptom free for 24 hours before returning to school and are encouraged to be tested for CoVID.

CoVID positive scholars will follow the CDC protocol for quarantine.

CDC and Maricopa County Health protocol for informing families of potential exposure will be followed and those scholars will be encouraged to get tested as well. Exposed scholars will not be required to quarantine at this time per the Governors most recent order.

The school has not adopted a program for testing at school sites but will encourage families to get tested at local offices when symptomatic or potential exposure has been identified.

21. Has the LEA adopted a Governing Board policy on efforts to provide vaccinations to school communities?*

No

22. Has the LEA adopted a Governing Board policy on appropriate accommodations for children with disabilities with respect to health and safety policies?*

Yes

23. Please describe the LEA's Governing Board policy on appropriate accommodations for children with disabilities with respect to health and safety policies.*

Accommodations for special needs scholars are evaluated by the SPED team and implemented on an individual basis at each campus.

24. Has the LEA adopted a Governing Board policy on coordination with State and local health officials?*

Yes

25. Please describe the LEA's Governing Board policy on coordination with State and local health officials.*

We will work with the state of Arizona and the Maricopa County Department of Health to support their efforts in mitigating and responding to CoVID issues within the state and county.

Continuity of Services

Including but not limited to services to address students' academic needs and students' and staff social, emotional, mental health, and other needs, which may include student health and food services.

26. How will the LEA ensure Continuity of Services?*

Briefly describe an overview of the continuity of services and in the following questions you will provide more detailed information.

All Odyssey Campuses have returned to full in person learning. Services to all scholars are continuing with our regular in person model of instruction. Students who are absent due to CoVID related issues will be provided opportunities to make up work along with assistance through online curriculum and communication with their teachers.

27. How will the LEA ensure continuity of services for students' academic needs?*

Additional support staff has been added at each campus to help mitigate learning gaps created by CoVID related educational loss.

The LEA has moved rapidly towards a one to one technology program so all scholars have ready access to technology to assist with at home learning if quarantine is required and to add additional learning opportunities within the classroom.

28. How will the LEA ensure continuity of services for students' social, emotional, and mental health needs?*

Additional counselors have been added at the High school campus as well as additional administrators at the Junior high level to assist in providing social and emotional support to scholars. An SEL committee was convened to help identify and address SEL concerns that developed while scholars were in distance learning environments.

29. How will the LEA ensure continuity of services for students' other needs?*

This may include student health and food services.

Needs are being evaluated and addressed as they are identified.

30. How will the LEA ensure continuity of services for staff's social, emotional, and mental health needs?*

An SEL committee formed to identify needs of staff. Outside agency (TNTP) was brought in to help teachers navigate the challenges of catching scholars back up after distance learning as well as help teachers to organize and reengage in the in-person environment.

Regular meetings and observations by administrators to help identify areas of concern and support staff in their personal needs.

31. How will the LEA ensure continuity of services for staff's other needs?*

Needs are being evaluated and addressed as they are identified.

The LEA must regularly, but no less frequently than every six months (taking into consideration the timing of significant changes to CDC guidance on reopening schools), review and, as appropriate, revise its plan for the safe return to in-person instruction and continuity of services through September 30, 2023

32. Describe the process used to seek public input, and how that input was taken into account in the revision of the plan.*

Surveys have been sent to parents and staff to identify areas of concern and success as well as to gauge satisfaction with the school's progress and direction while navigating the pandemic.

After completing all responses in EMAC, save your information. Then, use the red download button to create a copy of your completed form to be uploaded to your LEA website. Once your form is uploaded to your LEA website, log back into EMAC to click the blue submit button and submit your form to be reviewed by your specialist. Your EMAC submission will not be approved unless this updated form is on your LEA website.

33. Did you upload the completed EMAC form to your LEA website?*

Yes