



Safe Return to In-Person Instruction and Continuity of Services Plan (ARP Act)

LEA Information

1. LEA Name (one LEA per form)*

Tempe Union High School District

2. Entity ID Number*

4287

3. CTDS Number*

070513000

4. Plan's Primary Contact Name*

Charlotte Winsor

5. Plan's Primary Contact Email Address*

cwinsor@tempeunion.org

6. Plan's Primary Contact Phone Number*

4808390292

Please submit your Safe Return to In-Person Learning Plan every six months from your prior submission date.

Revision Timeline: May 2023-September 2023

7. Since your last submission date, when did your LEA last review and/or revise your plan? Please provide the updated mm/dd/yyyy of your review/revision. This date should be updated from your last submission. *

07/28/2023

All LEAs receiving ESSER III funds must make publicly available on their website, a plan for the Safe Return to In-Person Instruction and Continuity of Services. Please list the link where the plan/template is posted on the LEA's website.

8. Insert the link below with directions on how to find your LEA's Safe Return to In-Person plan located on your LEA website (do not link directly to the PDF). The plan must be on the ADE template that will be downloaded from EMAC after completing your responses.*

<https://www.tempeunion.org/health-safety>
Link to plan is listed in maroon

How the LEA will maintain the health and safety of students, educators, and other staff and the extent to which it has adopted policies, and a description of any such policies, on each of the following safety recommendations established by the Centers for Disease Control and Prevention (CDC)

9. Has the LEA adopted a Governing Board policy on universal and correct wearing of masks?*

Yes

10. Please describe the LEA's Governing Board policy on universal and correct wearing of masks.*

Optional by State law
 When TUHSD teachers, staff, and students consistently and correctly wear a mask, they protect others as well as themselves. Consistent and correct mask use is especially important indoors and in crowded settings, when physical distancing cannot be maintained.
 Indoors: Mask use is currently optional for students, teachers, and staff.
 Outdoors: In general, people do not need to wear masks when outdoors. However, particularly in areas of substantial to high transmission, CDC recommends that people - regardless of vaccination status - wear a mask in crowded outdoor settings or during activities that involve sustained close contact with other people who are not fully vaccinated.
 When masks are worn by teachers and school staff in the workplace, the masks should meet one of the following criteria:
 CDC mask recommendations
 ASTM International Standard Specification for Barrier Face Coverings
 NIOSH Workplace Performance and Workplace Performance Plus masks
 TUHSD schools will be supportive of people who are fully vaccinated. TUHSD school administrators will ensure our health mitigation strategies do not conflict with local, state, and territorial laws, policies, and regulations.

When masks are worn by teachers and school staff in the workplace, the masks should meet one of the following criteria:
 CDC mask recommendations
 ASTM International Standard Specification for Barrier Face Coverings
 NIOSH Workplace Performance and Workplace Performance Plus masks
 Students may choose to use appropriate face coverings when age and developmentally appropriate, especially in circumstances when 3 feet of physical distance cannot be maintained. The following recommendations are provided for knowledge and consideration: Please see Images in the Safe Return to In-person Instruction Plan/HMP.

11. Has the LEA adopted a Governing Board policy on modifying facilities to allow for physical distancing (e.g., use of cohorts/podding)?*

No

12. Has the LEA adopted a Governing Board policy on handwashing and respiratory etiquette?*

Yes

13. Please describe the LEA's Governing Board policy on handwashing and respiratory etiquette.*

People should practice handwashing and respiratory etiquette (covering coughs and sneezes) to keep from getting and spreading infectious illnesses including COVID-19. TUHSD schools can monitor and reinforce these behaviors and provide adequate hand washing supplies. TUHSD may:

- Teach and reinforce handwashing with soap and water for at least 20 seconds.
- Remind everyone in the facility to wash hands frequently and assist young children with handwashing.
- If handwashing is not possible, use hand sanitizer containing at least 60% alcohol (for teachers, staff, and older students who can safely use hand sanitizer).
- Encourage staff and students to cover coughs and sneezes with a tissue. Used tissues should be thrown in the trash, and hands washed immediately with soap and water for at least 20 seconds.
- Consider any additional staff or supply resources that may be necessary to assist students who have physical or emotional disabilities with proper handwashing techniques, or alternatives to handwashing if practical. Please see Images in the Safe Return to In-person Instruction Plan/HMP.

14. Has the LEA adopted a Governing Board policy on cleaning and maintaining healthy facilities, including improving ventilation?*

Yes

15. Please describe the LEA's Governing Board policy on cleaning and maintaining healthy facilities, including improving ventilation.*

In general, cleaning once a day is usually enough to sufficiently remove potential viruses that may be on surfaces. Disinfecting (using disinfectants on the U.S. Environmental Protection Agency COVID-19 list) removes any remaining germs on surfaces, which further reduces any risk of spreading infection. If a facility has had a sick person or someone who tested positive for COVID-19 within the last 24 hours, clean AND disinfect the space.

TUHSD Cleaning and Disinfecting Procedures
 Tempe Union High School District will clean and disinfect schools on an ongoing basis. For the purposes of this document, cleaning and disinfecting are defined as follows.
 Cleaning | Removes dust, debris, dirt, and other substances from a surface by scrubbing, washing, and rinsing.
 Disinfecting | Destroys or inactivates both bacteria and viruses (like COVID-19, influenza, and rhinovirus) on hard, non-porous surfaces.

Daily Cleaning and Disinfecting Procedures
 The Administrative and Counseling offices will have one custodian assigned to the following areas during the day. Tornado machines will be used in these areas.
 Nurse's office
 Special needs areas and/or buildings
 Trainer's room
 Equipment rooms
 Athletic locker rooms
 Weight rooms
 All benches and seating in occupied athletic areas
 Restrooms (includes mopping)
 Door handles and push bars
 Clean and securely store custodial cart at the end of a shift
 Classrooms will be disinfected daily by custodial staff. They will wipe the following areas clean. They will clean/disinfect the following surfaces:
 Door handles
 Teacher desk tops
 Student desks
 All countertop surfaces
 Technology: keyboards, mice, telephone receivers, printer keypads, etc.
 Tornado machine use in classrooms
 Dusting
 Full vacuum
 White board cleaning
 Carpet spot cleaning
 Doors/Windows
 Cabinet fronts
 Cove base

Ventilation
 Improving ventilation is an important COVID-19 prevention strategy that can reduce the number of virus particles in the air. Along with other preventive strategies, including wearing a well-fitting, multi-layered mask (optional), TUHSD has maximized (20%) fresh outdoor air into a building which helps keep virus particles from concentrating inside. This has to be done by opening multiple doors and windows, using exhaust fans, increasing air filter MERV ratings, and making changes to the HVAC or air filtration systems.
 During transportation, open or crack windows in buses and other forms of transportation, if doing so does not pose a safety risk. Keeping windows open a few inches improves air circulation.

16. Has the LEA adopted a Governing Board policy on contact tracing in combination with isolation and quarantine, in collaboration with the State, local, territorial, or Tribal health departments?*

Yes

17. Please describe the LEA's Governing Board policy on contact tracing in combination with isolation and quarantine, in collaboration with the State, local, territorial, or Tribal health departments.*

Contact Tracing in Combination with Isolation and Quarantine

TUHSD schools will continue to collaborate with state and local health departments, to the extent allowable by privacy laws and other applicable laws, to confidentially provide information about people diagnosed with or exposed to COVID-19. This allows identifying which students, teachers, and staff with positive COVID-19 test results should isolate, and which close contacts should quarantine. See the added exception in the close contact definition for the exclusion of students in the K-12 indoor classroom who are within 3 to 6 feet of an infected student with optional masking and other prevention strategies. See the Department of Education's Protecting Student Privacy FERPA and the Coronavirus Disease 2019 for more information.

TUHSD schools will report, to the extent allowable by applicable privacy laws, new diagnoses of COVID-19 to their state or local health department as soon as they are informed. School officials should notify, to the extent allowable by applicable privacy laws, teachers, staff, and families of students who were close contacts as soon as possible (within the same day if possible) after they are notified that someone in the school has tested positive. Fully vaccinated people who were in close contact with someone who has COVID-19 but do NOT have COVID-19 symptoms do not need to quarantine or be tested.

18. Has the LEA adopted a Governing Board policy on diagnostic and screening testing?*

No

19. Has the LEA adopted a Governing Board policy on efforts to provide vaccinations to school communities?*

No

20. Has the LEA adopted a Governing Board policy on appropriate accommodations for children with disabilities with respect to health and safety policies?*

Yes

21. Please describe the LEA's Governing Board policy on appropriate accommodations for children with disabilities with respect to health and safety policies.*

Disabilities or Other Health Care Needs

TUHSD may provide accommodations, modifications, and assistance for students, teachers, and staff with disabilities and other health care needs when implementing COVID-19 safety protocols:

- Work with families to better understand the individual needs of students with disabilities
- Remain accessible for students with disabilities:
- Help provide access for direct service providers (DSP) (e.g., paraprofessionals, therapists, early intervention specialists, mental health and healthcare consultants, and others). If DSP's who are not fully vaccinated provide services at more than one location, ask whether any of their other service locations have had COVID-19 cases.
- Ensure access to services for students with disabilities when developing cohorts.

TUHSD will adjust strategies as needed:

TUHSD is aware that physical distancing and wearing masks can be difficult for young children and people with certain disabilities (for example, visual or hearing impairments) or for those with sensory or cognitive issues. For people who are not fully vaccinated and only able to wear masks some of the time for the reasons above, prioritize having them wear optional masks during times when it is difficult to separate students and/or teachers and staff (e.g., while standing in line or during drop off and pick up).

If teachers/staff members choose to wear masks, TUHSD will have teachers and staff wear a clear or cloth mask with a clear panel when interacting with students, students learning to read, or when interacting with people who rely on reading lips if they choose the mask option.

Use behavioral techniques (such as modeling and reinforcing desired behaviors and using picture schedules, timers, visual cues, and positive reinforcement) to help all students adjust to transitions or changes in routines.

22. Has the LEA adopted a Governing Board policy on coordination with State and local health officials?

*

Yes

23. Please describe the LEA's Governing Board policy on coordination with State and local health officials.*

Reporting/Notification and Response

TUHSD parents/guardians/families should notify their school administrator or school nurse in the event that their child shows symptoms of COVID-19 or tests positive for COVID-19. Students should remain at home in accordance with the CDC guidelines for isolation found here:

<https://www.cdc.gov/coronavirus/2019-ncov/hcp/duration-isolation.html>

TUHSD employees will notify their immediate supervisor of any suspected or positive case of COVID-19. The immediate supervisor will notify the superintendent or designee who will conduct contact tracing while maintaining confidentiality in accordance with the Americans with Disabilities Act and HIPAA rules.

TUHSD staff will work with the local health department to institute contact tracing and notify any staff and parents/guardians of any student who may have been exposed based on the local health department criteria .

TUHSD staff will follow appropriate protocols for cleaning and disinfecting all exposed areas in which a symptomatic individual or an individual who tested positive for COVID-19 spent considerable time.

Quarantining Classes or Closing School Buildings

TUHSD Operations will consult with the local health department to determine if closure of offices, areas, facilities, school building, or entire division is warranted, and if so the duration of that closure.

TUHSD schools must report any outbreaks of COVID-19 to their local health department.

Having more than one case within a school does not constitute an outbreak.

An outbreak is defined as two or more laboratory-confirmed COVID-19 cases among students or staff with onsets within a 14 day period, who are epidemiologically linked, do not share a household, and were not identified as close contacts of each other in another setting during standard case investigation or contact tracing.

Similar to determining when to reopen school buildings, the decision to quarantine a class, close a portion of the school, or

close the school entirely will be made in close coordination with our local health department.

Both the context of local spread as well as the school's mitigation practices will be considered.

Continuity of Services

Including but not limited to services to address students' academic needs and students' and staff social, emotional, mental health, and other needs, which may include student health and food services.

24. How will the LEA ensure Continuity of Services?*

Briefly describe an overview of the continuity of services and in the following questions you will provide more detailed information.

Tempe Union will provide continuity of services that focus on the conditions, processes, and practices to improve learning and teaching, social/emotional wellness and other services that are critical for student success. Tempe Union will implement strategic actions to improve student outcomes using benchmarks, on-going data analysis and adjusting services when necessary.

25. How will the LEA ensure continuity of services for students' academic needs?*

Tempe Union will provide equitable and challenging learning experiences that ensure all students' academic needs are met by providing:

- Extended school days in the morning, after school, and online
- Summer bridge transition activities for academic skill building (for incoming freshmen) and Summer Education
- Summer freshman and sophomore orientation activities prior to the beginning of the school year
- Study skill activities for all classes
- Small student-to-teacher ratios in prioritized course sections
- Turn-around classes for credit recovery
- Revised course scope and sequences in anticipation of substantial learning gaps
- Laptops for all students, including connectivity to subpopulations most in need
- Multi-tiered support systems (MTSS) to include drop-out prevention coordinators, academic interventionists, counselors, Tempe Care 7 personnel, social workers, behavior interventionists, nurses and deans; and tiered-intervention support in the following areas: academic, attendance, social emotional, behavior, and health
- Opportunities for re-engagement with staff and students prior to and throughout the school year
- Family/teacher conference opportunities to create plans geared toward student success
- Implementation of before/after school and virtual evening peer tutoring programs throughout the district
- Additional after-school bus routes and passes to allow students to attend after-school programs

26. How will the LEA ensure continuity of services for students' social, emotional, and mental health needs?*

In addition to physical safety, it is critical for TUHSD to focus on the mental health and well-being of its staff and students. Mental health concerns can be identified and supported both at home and at school, and it is important for TUHSD to consider the mental health of its entire school community.

HOME: TUHSD will educate and support families on identifying the indicators that signal staff and students are suffering from anxiety, depression, or lack of coping strategies. TUHSD will provide families with resources and contact information for crisis response as well as wellness information through email communications, social media, school and District websites, and through available parent workshops from Tempe Care 7.

SCHOOL: TUHSD will ensure that all staff is trained on identifying the indicators that signal staff and students are suffering from anxiety, depression or lack of coping strategies. TUHSD will provide staff with resources and contact information for crisis response as well as wellness information through email communications, social media, school and District websites, and through both mandatory and optional professional development. TUHSD also continues to partner with Teen Lifeline and all students have access to this resource information on their student IDs for use as needed.

Methods to Promote Social-Emotional Wellness & Resilience:

Encourage employees and students to take breaks from watching, reading or listening to news stories about COVID-19, including social media if they are feeling overwhelmed or distressed

Promote employees and students eating healthy, exercising, getting sleep and finding time to unwind

Encourage employees and students to talk with people they trust about their concerns and how they are feeling

Ensure staff are educated on the signs and symptoms of anxiety and depression

TUHSD will leverage their school counselors and other designated team members to support staff and students

Ensure staff are familiar with resources through Care 7 and other local resources

TUHSD will post signage for local distress hotlines (Teen Lifeline: 602-248-8336); national distress hotline: 1-800- 985-5990

See Tempe Union policy JLDAA and regulation JLDAA-R for more details

27. How will the LEA ensure continuity of services for students' other needs?*

This may include student health and food services.

The Tempe Union Food and Nutrition Department will implement the following plan for safe return to in-person instruction and continuity of services for the 2023-2024 school year.

The Food and Nutrition Department will continue to offer training on how to maintain health and safety for students and staff.

Topics of this continued training will include the following:

Review precautionary measures to be taken in each facility to protect students and staff.

Review proper hand washing and respiratory etiquette with students and staff with proper signage for reinforcement.

Review cleaning and maintaining healthy facilities in a food service establishment with all staff.

Review procedures for reporting exposures; how to conduct contact tracing, procedure for quarantine in collaboration with the State and local authorities.

Educate staff on the diagnostics and screening process for possible exposure and contamination.

Promote vaccine events to staff as available in the community.

Accommodate students and staff with disabilities with respect to health and safety protocols.

Continue to coordinate with State and local health officials.

To ensure a continuity of services to students and staff the following serving modules have been established and will be activated accordingly:

Serving meals in dining facilities and outdoors that encourage social distancing.

Offer classroom feeding when appropriate.

Offering curbside Grab and Go services as needed.

The Food and Nutrition Department will participate in ongoing training offered through many resources throughout the school year to stay up-to-date on health and safety.

28. How will the LEA ensure continuity of services for staff's social, emotional, and mental health needs?*

In addition to physical safety, it is critical for TUHSD to focus on the mental health and well-being of its staff and students. Mental health concerns can be identified and supported both at home and at school, and it is important for TUHSD to consider the mental health of its entire school community.

HOME: TUHSD will educate and support families on identifying the indicators that signal staff and students are suffering from anxiety, depression, or lack of coping strategies. TUHSD will provide families with resources and contact information for crisis response as well as wellness information through email communications, social media, school and District websites, and through available parent workshops. Tempe Care 7.

SCHOOL: TUHSD will ensure that all staff is trained on identifying the indicators that signal staff and students are suffering from anxiety, depression or lack of coping strategies. TUHSD will provide staff with resources and contact information for crisis response as well as wellness information through email communications, social media, school and District websites, and through both mandatory and optional professional development. TUHSD also continues to partner with Teen Lifeline and all students have access to this resource information on their student IDs for use as needed.

Methods to Promote Social-Emotional Wellness & Resilience:

Encourage employees and students to take breaks from watching, reading or listening to news stories about COVID-19, including social media if they are feeling overwhelmed or distressed
Promote employees and students eating healthy, exercising, getting sleep and finding time to unwind

Encourage employees and students to talk with people they trust about their concerns and how they are feeling

Ensure staff are educated on the signs and symptoms of anxiety and depression.

TUHSD will leverage their school counselors and other designated team members to support staff and students

Ensure staff are familiar with resources through Care 7 and other local resources

TUHSD will post signage for local distress hotlines (Teen Lifeline: 602-248-8336); national distress hotline: 1-800- 985-5990

See Tempe Union policy JLDAA and regulation JLDAA-R for more details.

29. How will the LEA ensure continuity of services for staff's other needs?*

Professional development with an emphasis on engagement, differentiation, and instructional strategies
Additional software programs including a data dashboard and Synergy MTSS platform to track academics and identify specific student needs and supports

Needed software for virtual learning

Technology needs:

Laptop computers provided to those who need them for 11th and 12th grades. Freshmen and Sophomores are currently 1-to-1.

Provide students with information about Internet provider discount programs.

Provided Internet access to all students in each campus parking lot.

Each campus has at least one hard-wired pc lab for students to use.

Review procedures for reporting exposures; how to conduct contact tracing, procedure for quarantine in collaboration with the State and local authorities.

Educate staff on the diagnostics and screening process for possible exposure and contamination.

Wipe down laptops with disinfecting wipes when returned for service or maintenance.

The District upgraded its Google for Education agreement to use unlimited access to Google Meet and other collaborative products for classroom and remote distance learning.

Teachers are provided with a video camera in each classroom, along with an additional computer monitor and wireless communication device.

VPN access is available to instructors who need district resources away from their campus.

Verify Internet speed at instructor's remote teaching location.

Provided all teachers with a Google Voice number they can use to communicate with students without providing their personal phone numbers.

The LEA must regularly, but no less frequently than every six months (taking into consideration the timing of significant changes to CDC guidance on reopening schools), review and, as appropriate, revise its plan for the safe return to in-person instruction and continuity of services through September 30, 2023

30. Describe the process used to seek public input, and how that input was taken into account in the revision of the plan.*

School board meeting presentation on 7/14/2021. Continued presentations as needed throughout the year. Monthly updates to the school board specific to the Health Mitigation plan.
Survey link on TUHSD website for public comment and feedback. The feedback will assist in the revision of the plan throughout the year.
Through ESSER III committee work which began in July 2021. Consultation with stakeholder groups will assist in prioritizing needs in plan revisions.

After completing all responses in EMAC, save your information. Then, use the red download button to create a copy of your completed form to be uploaded to your LEA website. Once your form is uploaded to your LEA website, log back into EMAC to click the blue submit button and submit your form to be reviewed by your specialist. Your EMAC submission will not be approved unless this updated form is on your LEA website.

31. Did you upload the completed EMAC form to your LEA website?*

Yes