



## Safe Return to In-Person Instruction and Continuity of Services Plan (ARP Act)

### LEA Information

**1. LEA Name (one LEA per form)\***

Synergy Public School

**2. Entity ID Number\***

92981

**3. CTDS Number\***

078237000

**4. Plan's Primary Contact Name\***

Melissa McKinsey

**5. Plan's Primary Contact Email Address\***

melissa.mckinsey@spsaz.org

**6. Plan's Primary Contact Phone Number\***

480 416 1070

**Please submit your Safe Return to In-Person Learning Plan every six months from your prior submission date.**

Revision Timeline: May 2023-September 2023

**7. Since your last submission date, when did your LEA last review and/or revise your plan? Please provide the updated mm/dd/yyyy of your review/revision. This date should be updated from your last submission. \***

08/21/2023

**All LEAs receiving ESSER III funds must make publicly available on their website, a plan for the Safe Return to In-Person Instruction and Continuity of Services. Please list the link where the plan/template is posted on the LEA's website.**

**8. Insert the link below with directions on how to find your LEA's Safe Return to In-Person plan located on your LEA website (do not link directly to the PDF). The plan must be on the ADE template that will be downloaded from EMAC after completing your responses.\***

<http://www.synergypublicschools.com/>  
click on "Parents" then "Safe return to School Plan" and it goes to this link:  
[http://www.synergypublicschools.com/acnt\\_250530/site\\_250531/Documents/Safely-Returning-to-School.pdf](http://www.synergypublicschools.com/acnt_250530/site_250531/Documents/Safely-Returning-to-School.pdf)

**How the LEA will maintain the health and safety of students, educators, and other staff and the extent to which it has adopted policies, and a description of any such policies, on each of the following safety recommendations established by the Centers for Disease Control and Prevention (CDC)**

**9. Has the LEA adopted a Governing Board policy on universal and correct wearing of masks?\***

Yes

**10. Please describe the LEA's Governing Board policy on universal and correct wearing of masks.\***

Facemasks are optional at this time.

**11. Has the LEA adopted a Governing Board policy on modifying facilities to allow for physical distancing (e.g., use of cohorts/podding)?\***

Yes

**12. Please describe the LEA's Governing Board policy on modifying facilities to allow for physical distancing (e.g., use of cohorts/podding).\***

Currently, there are no modifications to the facility.

**13. Has the LEA adopted a Governing Board policy on handwashing and respiratory etiquette?\***

Yes

**14. Please describe the LEA's Governing Board policy on handwashing and respiratory etiquette.\***

All classrooms began the year teaching uniform, school-wide, standard healthy practices. Teachers use a wide variety of techniques including videos, lessons, and demonstrations. Students have been taught proper handwashing techniques and respiratory etiquette and steps are taken to ensure routine handwashing and hand sanitizing throughout the day.

**15. Has the LEA adopted a Governing Board policy on cleaning and maintaining healthy facilities, including improving ventilation?\***

Yes

**16. Please describe the LEA's Governing Board policy on cleaning and maintaining healthy facilities, including improving ventilation.\***

The facility is cleaned throughout the day, including cleaning and sanitizing of high touch points such as restroom stalls, dispensers, doors, counters, handles and knobs. Teachers sanitize classroom surfaces throughout day and at the end of the school day. Teachers are provided effective disinfecting wipes and supplies for cleaning. The school is deep cleaned every evening. Air filters are changed regularly to ensure proper ventilation.

**17. Has the LEA adopted a Governing Board policy on contact tracing in combination with isolation and quarantine, in collaboration with the State, local, territorial, or Tribal health departments?\***

Yes

**18. Please describe the LEA's Governing Board policy on contact tracing in combination with isolation and quarantine, in collaboration with the State, local, territorial, or Tribal health departments.\***

Reported positive cases are recorded. Student or Staff members who exhibit symptoms of COVID-19 (such as fever, cough or shortness of breath) will notify administration. Synergy will follow the CDC's criteria for home isolation when a student or staff member tests positive. Staff cooperates with all state, local, and tribal authorities.

**19. Has the LEA adopted a Governing Board policy on diagnostic and screening testing?\***

Yes

**20. Please describe the LEA's Governing Board policy on diagnostic and screening testing.\***

No testing is done at the school site. When students are sent home with COVID like symptoms parents are asked to have their student seen by medical personnel.

**21. Has the LEA adopted a Governing Board policy on efforts to provide vaccinations to school communities?\***

Yes

**22. Please describe the LEA's Governing Board policy on efforts to provide vaccinations to school communities.\***

Staff will distribute vaccination information to families as requested.

**23. Has the LEA adopted a Governing Board policy on appropriate accommodations for children with disabilities with respect to health and safety policies?\***

Yes

**24. Please describe the LEA's Governing Board policy on appropriate accommodations for children with disabilities with respect to health and safety policies.\***

All students with disabilities requiring assistance to adhere to health and safety policies are provided with all assistance needed.

**25. Has the LEA adopted a Governing Board policy on coordination with State and local health officials?**

\*

Yes

**26. Please describe the LEA's Governing Board policy on coordination with State and local health officials.\***

All school staff are expected to cooperate with all health officials in following all school policies and procedures as well as governmental requirements.

## Continuity of Services

Including but not limited to services to address students' academic needs and students' and staff social, emotional, mental health, and other needs, which may include student health and food services.

### 27. How will the LEA ensure Continuity of Services?\*

Briefly describe an overview of the continuity of services and in the following questions you will provide more detailed information.

LEA policy requires the school to be open and provide all school services on all days regularly scheduled according to the school's approved calendar unless specifically required to close due to state or local government requirements.

### 28. How will the LEA ensure continuity of services for students' academic needs?\*

All regular school activities, including instruction and assessment, will be provided on all school days. The school provides every student daily with a 30 minute intervention to address academic gaps. Teachers use formative assessment data to plan interventions to meet the needs of individual students and modifications or accommodations as needed. The school will continue, taking into consideration the additional academic struggles brought on by the pandemic and responses to it.

### 29. How will the LEA ensure continuity of services for students' social, emotional, and mental health needs?\*

The school already has a strong focus on trauma informed practices, as well as social, emotional and mental health needs. Synergy has a daily dedicated learning block to ensure that there is time during the day to address social and emotional topics with students and uses curriculum that provides instruction through targeted lessons, real life scenarios and school wide skills-Leader In Me. Staff members receive professional development on trauma strategies and indicators of someone who is suffering from anxiety, depression, or lack of coping strategies. Synergy provides families with education, resources and partners with Terro's Behavioral Health. Students in need are able to receive support through the school based counseling program. Information to parents will be provided through parent leadership meetings, written information flyers, and school app.

**30. How will the LEA ensure continuity of services for students' other needs?\***

This may include student health and food services.

All staff have been trained in basic health and safety practices and model these throughout the school day. The school has educated students on healthy behaviors that reduce the spread of illness. The school participates in the National School Lunch program and the Community Eligibility Provision which provides free breakfast and lunch to all students. Any other needs identified are addressed in cooperation with families and local business leaders on a case-by-case basis.

**31. How will the LEA ensure continuity of services for staff's social, emotional, and mental health needs?\***

The school has provide professional development to all staff on the indicators that they or other staff members may be suffering from anxiety, depression, or lack of coping strategies. The school promotes healthy eating, exercising, self-care, sleep habits and work/life balance with all staff members. Staff cooperation and collaboration results in relationships among teammates that can rely on one another and who help one another meet life's challenges. Counseling resources are made available to anyone who asks.

**32. How will the LEA ensure continuity of services for staff's other needs?\***

The school administration has an open door policy which allows administration to talk with staff members and do check-ins frequently. The school ensures all staff members are familiar with resources including national Crisis Response Network and Arizona's Crisis Response Network (CRN). National Distress Hotline: 1-800-985-5990



**The LEA must regularly, but no less frequently than every six months (taking into consideration the timing of significant changes to CDC guidance on reopening schools), review and, as appropriate, revise its plan for the safe return to in-person instruction and continuity of services through September 30, 2023**

**33. Describe the process used to seek public input, and how that input was taken into account in the revision of the plan.\***

Families enrolled in Synergy are asked to provide feedback through surveys. A committee of staff members reviewed sought input and feedback from the entire staff and revised. All input was considered and final recommendation was made to the board. Information was provided to the board in regards to this plan. Board members discussed and voted on revisions to the plan.

**After completing all responses in EMAC, save your information. Then, use the red download button to create a copy of your completed form to be uploaded to your LEA website. Once your form is uploaded to your LEA website, log back into EMAC to click the blue submit button and submit your form to be reviewed by your specialist. Your EMAC submission will not be approved unless this updated form is on your LEA website.**

**34. Did you upload the completed EMAC form to your LEA website?\***

Yes