



Safe Return to In-Person Instruction and Continuity of Services Plan (ARP Act)

LEA Information

1. LEA Name (one LEA per form)*

Southgate Academy Inc

2. Entity ID Number*

79085

3. CTDS Number*

108779000

4. Plan's Primary Contact Name*

Sylvia Calmelat

5. Plan's Primary Contact Email Address*

smcarmelat@southgateaz.org

6. Plan's Primary Contact Phone Number*

520-741-7900

Please submit your Safe Return to In-Person Learning Plan every six months from your prior submission date.

Revision Timeline: May 2023-September 2023

7. Since your last submission date, when did your LEA last review and/or revise your plan? Please provide the updated mm/dd/yyyy of your review/revision. This date should be updated from your last submission. *

07/01/2023

All LEAs receiving ESSER III funds must make publicly available on their website, a plan for the Safe Return to In-Person Instruction and Continuity of Services. Please list the link where the plan/template is posted on the LEA's website.

8. Insert the link below with directions on how to find your LEA's Safe Return to In-Person plan located on your LEA website (do not link directly to the PDF). The plan must be on the ADE template that will be downloaded from EMAC after completing your responses.*

https://uploads-ssl.webflow.com/638dfc9b38c5802380d4bd03/64f0bc9d0e19153d8b8a3dfd_Safe%20Return%20to%20In-Person%20Plan%20-%20Template_.pdf

How the LEA will maintain the health and safety of students, educators, and other staff and the extent to which it has adopted policies, and a description of any such policies, on each of the following safety recommendations established by the Centers for Disease Control and Prevention (CDC)

9. Has the LEA adopted a Governing Board policy on universal and correct wearing of masks?*

☒ Yes

10. Please describe the LEA's Governing Board policy on universal and correct wearing of masks.*

Pima County 2023-2024 School Year COVID-19 Recommendations for K-12 Schools

All staff and students five years or older are strongly encouraged to wear masks indoors unless medical or developmental conditions prohibit their use of regular wear masks when outdoors. The CDC recommends that people who have not been vaccinated wear masks in crowded outdoor settings or during activities that involve sustained close contact with other people who are not vaccinated. Visit the CDC for information on what prevention steps to take for face covering based on the latest data for your family.

11. Has the LEA adopted a Governing Board policy on modifying facilities to allow for physical distancing (e.g., use of cohorts/podding)?*

☒ Yes

12. Please describe the LEA's Governing Board policy on modifying facilities to allow for physical distancing (e.g., use of cohorts/podding).*

We have modified our facility by adding plexiglass barriers and floor stickers to promote social distancing. Teachers and Support Staff members must maintain a distance of at least 3-6 feet between individuals unless this is not physically possible. Student safety is a priority, so if a situation arises that requires a staff member to touch a student or another staff member (for instance, if a student has a physical emergency or requires a two-person restraint), call a staff member. Then, resume social distancing as soon as safely possible, wash your hands, and disinfect any surfaces that may have been touched.

13. Has the LEA adopted a Governing Board policy on handwashing and respiratory etiquette?*

☒ Yes

14. Please describe the LEA's Governing Board policy on handwashing and respiratory etiquette.*

All students are required to wash their hands with soap and water for at least 20 seconds or use hand sanitizer with at least 60% alcohol at the following times:

- Upon arrival at school (use hand sanitizer if there is no sink in the classroom),
- After being outside for physical activity,
- before and after lunch,
- Before leaving school for home and after sneezing, coughing, or blowing the nose.

15. Has the LEA adopted a Governing Board policy on cleaning and maintaining healthy facilities, including improving ventilation?*

☒ Yes

16. Please describe the LEA's Governing Board policy on cleaning and maintaining healthy facilities, including improving ventilation.*

Classroom Teachers and Support staff have received written procedures outlining the daily cleaning tasks and disinfecting highly frequently touched surfaces in classroom and work areas. Time will be allotted in daily schedules to ensure door handles, sink handles, drinking fountains, desks, and learning tools will be cleaned, and any other shared items will be cleaned between uses by groups of students. All staff are expected to clean and disinfect workspaces when they arrive and just before leaving work. The janitorial staff has schedules for increased cleaning of surfaces and bathrooms throughout the day.

17. Has the LEA adopted a Governing Board policy on contact tracing in combination with isolation and quarantine, in collaboration with the State, local, territorial, or Tribal health departments?*

☒ Yes

18. Please describe the LEA's Governing Board policy on contact tracing in combination with isolation and quarantine, in collaboration with the State, local, territorial, or Tribal health departments.*

Our administrative staff for COVID-19 will follow protocols provided by the local health department. We are using the current guidance from the Pima County School COVID-19 Response Toolkit for K 12 Schools.

19. Has the LEA adopted a Governing Board policy on diagnostic and screening testing?*

☒ Yes

20. Please describe the LEA's Governing Board policy on diagnostic and screening testing.*

Our school refers to staff and families to local medical facilities for diagnostic testing and screening. Pima County offers free COVID-19 testing. Students are encouraged to schedule their free COVID-19 testing. For eligibility information:

You CAN get tested for free:

- With or without symptoms of COVID-19
- Without a referral to a doctor

You CAN NOT get tested for free:

- If your testing is needed for occupational or work-required reasons
- You have had a COVID-19 test administered at a Pima County site within the last 14 days.

21. Has the LEA adopted a Governing Board policy on efforts to provide vaccinations to school communities?*

☒ Yes

22. Please describe the LEA's Governing Board policy on efforts to provide vaccinations to school communities.*

Partnership with local Health Clinic
Pennie Gomez, BSN, RN, NCSN
Pima County Public Health Nurse Supervisor

Theresa Lee Public Health Center
1493 W. Commerce Court
Tucson, AZ 85746
Office #: 520-724-3849

23. Has the LEA adopted a Governing Board policy on appropriate accommodations for children with disabilities with respect to health and safety policies?*

☒ Yes

24. Please describe the LEA's Governing Board policy on appropriate accommodations for children with disabilities with respect to health and safety policies.*

All staff and students five years or older are strongly encouraged to wear masks indoors unless medical or developmental conditions prohibit their use of regular wear masks when outdoors. Any student who has difficulty breathing, who is incapable of physically removing the face covering on his/her own, or for some other medical reason will not wear face mask coverings, and alternate protection methods will be discussed by parents and staff.

25. Has the LEA adopted a Governing Board policy on coordination with State and local health officials?*

☒ Yes

26. Please describe the LEA's Governing Board policy on coordination with State and local health officials.*

Pima County Health Department Team Weekly COVID-19 update school support

Continuity of Services

Including but not limited to services to address students' academic needs and students' and staff social, emotional, mental health, and other needs, which may include student health and food services.

27. How will the LEA ensure Continuity of Services?*

Briefly describe an overview of the continuity of services and in the following questions you will provide more detailed information.

Southgate is committed to the academic success and the social/emotional well-being of all our students and staff. Students' academic needs will be identified by analyzing benchmark assessment data for classroom interventions and the after-school tutoring program. To address student's and staff's social, emotional, and mental wellness, staff will continue to receive training on topics specific to post-pandemic trauma, mental health, and inclusivity.

28. How will the LEA ensure continuity of services for students' academic needs?*

Title I After-School Academic Program Academic Focus: The primary focus of this program is for students who need additional assistance in any subject area, particularly in reading and/or mathematics. The program is open to all students at Southgate Academy. After-school teachers and paraprofessionals assist students with homework, work on academic projects to close learning gaps, provide interventions, and introduce new and upcoming academic topics to intrigue students and create additional background knowledge.

29. How will the LEA ensure continuity of services for students' social, emotional, and mental health needs?*

Student Social Emotional Learning and Mental Wellness are embedded in daily K 12 instruction and support in each social and emotional competency. Southgate Academy uses the CASEL and Purpose Prep curriculum to scaffold teaching and learning with a comprehensive set of teacher and student resources. These resources support the opportunity to engage with students through classroom discussion experiences and provide follow-up activities for further learning and independent practice.

30. How will the LEA ensure continuity of services for students' other needs?*

This may include student health and food services.

Our school provides a routine daily health screening check by a designated staff member checking temperatures at the entrance of each building for every student for contact tracing and communicating with parents to maintain a safe and healthy school environment.

31. How will the LEA ensure continuity of services for staff's social, emotional, and mental health needs?*

Our school supports our staff by providing information about the District Employee Health benefits, including mental health and counseling services available with their insurance plans. The staff has additional resources offered through our local communities on our website for mental health wellness with the National Alliance on Mental Health NAMI and Connection AZ. Courses for Social Emotional Learning and Trauma Sensitive Schools, along with its Resources, have been provided to all staff through a miniseries of seminars by the Arizona Department of ED.

32. How will the LEA ensure continuity of services for staff's other needs?*

All staff are strongly encouraged to wear face coverings on the school campus. Employees have a single entry point in each building while on campus. Without exception, every sick employee is required to stay home.

The LEA must regularly, but no less frequently than every six months (taking into consideration the timing of significant changes to CDC guidance on reopening schools), review and, as appropriate, revise its plan for the safe return to in-person instruction and continuity of services through September 30, 2023

33. Describe the process used to seek public input, and how that input was taken into account in the revision of the plan.*

The School Leadership Team reviewed the plan to revise and discuss the current conditions in the community at the June 23, 2023, Leadership Team meeting.

The updated Safe Return to In-Person Instruction and Continuity of Service Plan is posted on the school's webpage. Any revisions to the plan will be made and reposted on the district's website for community access and to give Public input by clicking on Contact Us or call Sylvia Calmelat, Superintendent, directly at 520-741-7900.

After completing all responses in EMAC, save your information. Then, use the red download button to create a copy of your completed form to be uploaded to your LEA website. Once your form is uploaded to your LEA website, log back into EMAC to click the blue submit button and submit your form to be reviewed by your specialist. Your EMAC submission will not be approved unless this updated form is on your LEA website.

34. Did you upload the completed EMAC form to your LEA website?*

☒ Yes