



## Safe Return to In-Person Instruction and Continuity of Services Plan (ARP Act)

### LEA Information

**1. LEA Name (one LEA per form)\***

SC Jensen Corporation, Inc. dba Intelli-School

**2. Entity ID Number\***

79951

**3. CTDS Number\***

078962000

**4. Plan's Primary Contact Name\***

Mick McElhinney

**5. Plan's Primary Contact Email Address\***

mmcelhinney@resolutions-esp.com

**6. Plan's Primary Contact Phone Number\***

6025647384

**Please submit your Safe Return to In-Person Learning Plan every six months from your prior submission date.**

Revision Timeline: May 2023-September 2023

**7. Since your last submission date, when did your LEA last review and/or revise your plan? Please provide the updated mm/dd/yyyy of your review/revision. This date should be updated from your last submission. \***

08/24/2023

**All LEAs receiving ESSER III funds must make publicly available on their website, a plan for the Safe Return to In-Person Instruction and Continuity of Services. Please list the link where the plan/template is posted on the LEA's website.**

**8. Insert the link below with directions on how to find your LEA's Safe Return to In-Person plan located on your LEA website (do not link directly to the PDF). The plan must be on the ADE template that will be downloaded from EMAC after completing your responses.\***

<http://www.intellischool.org/index.php/public-notice/#14>

**How the LEA will maintain the health and safety of students, educators, and other staff and the extent to which it has adopted policies, and a description of any such policies, on each of the following safety recommendations established by the Centers for Disease Control and Prevention (CDC)**

**9. Has the LEA adopted a Governing Board policy on universal and correct wearing of masks?\***

Yes

**10. Please describe the LEA's Governing Board policy on universal and correct wearing of masks.\***

Staff and student face coverings are optional while inside of the school building. Masks are provided for students and staff who wish to wear one. This policy is updated and guided by up-to-date CDC guidelines.

**11. Has the LEA adopted a Governing Board policy on modifying facilities to allow for physical distancing (e.g., use of cohorts/podding)?\***

Yes

**12. Please describe the LEA's Governing Board policy on modifying facilities to allow for physical distancing (e.g., use of cohorts/podding).\***

Class sizes will be reduced as possible within the constraints of the number of students enrolled and the physical layout of the school.  
Students will be separated by computer stations throughout the room as possible. This policy is updated and guided by up-to-date CDC guidelines.

**13. Has the LEA adopted a Governing Board policy on handwashing and respiratory etiquette?\***

Yes

**14. Please describe the LEA's Governing Board policy on handwashing and respiratory etiquette.\***

Staff and students are encouraged to wash their hands for at least 20 seconds after sneezing, coughing, or blowing their nose, and after using the restroom. Hand sanitizer that contains at least 60% alcohol will also be available. This policy is updated and guided by up-to-date CDC guidelines.

**15. Has the LEA adopted a Governing Board policy on cleaning and maintaining healthy facilities, including improving ventilation?\***

Yes

**16. Please describe the LEA's Governing Board policy on cleaning and maintaining healthy facilities, including improving ventilation.\***

Tables, chairs, and computers will be wiped down after each session. Contracted cleaning services have been increased from 2 times per week to daily. This policy is updated and guided by up-to-date CDC guidelines.

**17. Has the LEA adopted a Governing Board policy on contact tracing in combination with isolation and quarantine, in collaboration with the State, local, territorial, or Tribal health departments?\***

Yes

**18. Please describe the LEA's Governing Board policy on contact tracing in combination with isolation and quarantine, in collaboration with the State, local, territorial, or Tribal health departments.\***

Students that test positive for Covid-19 are forced to quarantine for 5 days, unless they receive and produce a proof of a negative test. This policy is updated and guided by up-to-date CDC guidelines.

**19. Has the LEA adopted a Governing Board policy on diagnostic and screening testing?\***

Yes

**20. Please describe the LEA's Governing Board policy on diagnostic and screening testing.\***

No onsite testing available.  
This policy is updated and guided by up-to-date CDC guidelines.

**21. Has the LEA adopted a Governing Board policy on efforts to provide vaccinations to school communities?\***

Yes

**22. Please describe the LEA's Governing Board policy on efforts to provide vaccinations to school communities.\***

Vaccinations are encouraged for all students and Staff.  
This policy is updated and guided by up-to-date CDC guidelines.

**23. Has the LEA adopted a Governing Board policy on appropriate accommodations for children with disabilities with respect to health and safety policies?\***

Yes

**24. Please describe the LEA's Governing Board policy on appropriate accommodations for children with disabilities with respect to health and safety policies.\***

Students with disabilities will receive the same access they normally receive, and additional scheduled time with teachers or tutors as needed. Any instruction minutes built in the IEP will be met in-person or virtually if need be. This policy is updated and guided by up-to-date CDC guidelines.

**25. Has the LEA adopted a Governing Board policy on coordination with State and local health officials?\***

Yes

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**26. Please describe the LEA's Governing Board policy on coordination with State and local health officials.\***

The school receives regular updates on CDC guidelines, and adjusts procedures based upon the most up-to-date information.

## Continuity of Services

Including but not limited to services to address students' academic needs and students' and staff social, emotional, mental health, and other needs, which may include student health and food services.

### 27. How will the LEA ensure Continuity of Services?\*

Briefly describe an overview of the continuity of services and in the following questions you will provide more detailed information.

IntelliSchool Complete Flexibility:

- In-person or online– whichever option keeps students engaged and working towards their diploma
- Change schedules any time students need. School processes changes immediately to fit students' needs
- Constant support – teachers, counselors, and tutors are available from 8 am-8 pm, Monday through Friday

### 28. How will the LEA ensure continuity of services for students' academic needs?\*

Flexibility of in-person or online is facilitated by use of our Professional Learning Platform (PLP), direct instruction, small group work, and tutoring sessions both virtually (Zoom) and in-person. PLP is an open source, adaptable, multi-course curriculum and interactive technology platform. Cross school collaboration and direct instruction ensures students have more opportunities to interact with teachers and other students. PLP Mastery assessments ensure learning is continuous, assesses growth and mastery of concepts and standards. The charter employs curriculum systems that alert teachers to struggling students. The systems will not accept lessons with less than 70% mastery. If students are unable to achieve this, teachers intervene via tutoring group instruction, zoom meetings, and phone instruction. Students are assessed formatively, through the PLP curriculum, and summatively through NWEA assessment systems (math and ELA). If students do not make growth between assessments, teachers use that data to pause the curriculum and furnish students with interventions to bridge those gaps. Interventions can be done virtually, in-person and via phone.

### 29. How will the LEA ensure continuity of services for students' social, emotional, and mental health needs?\*

School counselors provide PD for teachers focused on social, emotional, and mental health needs for both students and staff. Regular teacher check-ins, along with video and packets of social and emotional topics are provided to students.

Most importantly, the full-time school counselor provides in-person, phone, Zoom, and email communication. Counselors are available during school hours, as well as providing on-call support during off- school hours. Guidance counselors hold virtual and in-person emotional support groups. Counselors are also holding individual counseling sessions in-person, online, and over the phone with both students and their family members that are in need of support.

Counselors partner with community agencies to refer families in need of services such as food banks, shelter, etc. Guidance counselors work closely with staff and teachers to identify social emotional need in students. Counselors take the lead in a curricular process in which students are encouraged to share their academic, social and emotional needs in a "Student Success" course.

### 30. How will the LEA ensure continuity of services for students' other needs?\*

This may include student health and food services.

Full-time counselors are available 8 am-8 pm and after hours if needed.  
Snacks are provided to students.

**31. How will the LEA ensure continuity of services for staff's social, emotional, and mental health needs?\***

Staff have 10 PTO days each year, which allows for mental health days. Regular check-ins with principals and counselors ensure overall awareness of both staff and student mental well-being.

**32. How will the LEA ensure continuity of services for staff's other needs?\***

N/A



**The LEA must regularly, but no less frequently than every six months (taking into consideration the timing of significant changes to CDC guidance on reopening schools), review and, as appropriate, revise its plan for the safe return to in-person instruction and continuity of services through September 30, 2023**

**33. Describe the process used to seek public input, and how that input was taken into account in the revision of the plan.\***

IntelliSchool seeks input from stakeholders (parents, students, teachers, staff, school board, and administration team) through use of surveys, parent teacher conferences, and open houses. Survey data is currently being collected and will be shared among the administration team and school board to make the best decisions for use of funding and school offerings. Public input is also guided by CDC guidance in relation to policies and procedures.

**After completing all responses in EMAC, save your information. Then, use the red download button to create a copy of your completed form to be uploaded to your LEA website. Once your form is uploaded to your LEA website, log back into EMAC to click the blue submit button and submit your form to be reviewed by your specialist. Your EMAC submission will not be approved unless this updated form is on your LEA website.**

**34. Did you upload the completed EMAC form to your LEA website?\***

Yes