



Safe Return to In-Person Instruction and Continuity of Services Plan (ARP Act)

LEA Information

1. LEA Name (one LEA per form)*

Riverside Elementary School District No. 2

2. Entity ID Number*

Entity # 4257

3. CTDS Number*

#07-04-02-000

4. Plan's Primary Contact Name*

Martha Angulo

5. Plan's Primary Contact Email Address*

manqulo@riverside.k12.az.us

6. Plan's Primary Contact Phone Number*

602-477-8900

Please submit your Safe Return to In-Person Learning Plan every six months from your prior submission date.

Revision Timeline: May 2023-September 2023

7. Since your last submission date, when did your LEA last review and/or revise your plan? Please provide the updated mm/dd/yyyy of your review/revision. This date should be updated from your last submission. *

8/30/2023

All LEAs receiving ESSER III funds must make publicly available on their website, a plan for the Safe Return to In-Person Instruction and Continuity of Services. Please list the link where the plan/template is posted on the LEA's website.

8. Insert the link below with directions on how to find your LEA's Safe Return to In-Person plan located on your LEA website (do not link directly to the PDF). The plan must be on the ADE template that will be downloaded from EMAC after completing your responses.*

Our link can be found on: <https://www.resdonline.org>

The LEA's Safe Return to In-Person plan can be found on the district's main page, left side, 6th button down.

How the LEA will maintain the health and safety of students, educators, and other staff and the extent to which it has adopted policies, and a description of any such policies, on each of the following safety recommendations established by the Centers for Disease Control and Prevention (CDC)

9. Has the LEA adopted a Governing Board policy on universal and correct wearing of masks?*

Yes

10. Please describe the LEA's Governing Board policy on universal and correct wearing of masks.*

Face Coverings

- Face masks will be optional for students and staff throughout the school day.
- Students will not be required to wear a face mask during physical activities and when social distancing is maintainable, though they may voluntarily wear face coverings at any time.
- PPE materials will continue to be available to staff, students and parent upon request.

11. Has the LEA adopted a Governing Board policy on modifying facilities to allow for physical distancing (e.g., use of cohorts/podding)?*

Yes

12. Please describe the LEA's Governing Board policy on modifying facilities to allow for physical distancing (e.g., use of cohorts/podding).*

Physical Distancing

- Maintaining a distance between individuals at all times, is encouraged.
- Students will be able to move around the school campus as normal prior to Covid-19.
- Recess has normal rotations.
- Class sizes have returned to class size limits per each grade-level as determined by district leadership.

Classroom Arrangements

- All classrooms are arranged to best distance students and teachers.

Hallways/Walkways

- Hallways/walkways are marked to direct students to stay on one side of the hallway/walkway for each direction of travel, as needed.
- Where possible (due to school layout), certain hallways/walkways may be designated one-way hallways/walkways.

Communal Spaces

- Students can play outside for physical movement with social distancing encouraged at all times during outside play.
- Teachers are encouraged to apply techniques to maintain social distancing during unstructured time.

Bathrooms

- Bathrooms are cleaned regularly throughout the day.
- Students are directed to maintain social distancing in bathrooms.
- Posters reminding students of proper hand washing techniques are placed in all bathrooms throughout the school building (including bathrooms for staff).

Front Office

- A glass/plexiglass divider is now located in every front office in the district.

School Bus Seating

- Face masks will be optional given standard bus capacity.
- School buses are maintain with maximum ventilation at all times including open windows, when possible due to weather, and ventilation systems will be set on non-recirculating mode.

Extracurricular Activities

- Athletics will run as normal per league guidelines.
- Spectators will be allowed at games and practices.
- Parents will provide transportation to all sporting events as usual and when applicable.
- Students are encouraged to hand wash more frequently.
- Students are required to bring their own water bottles.

13. Has the LEA adopted a Governing Board policy on handwashing and respiratory etiquette?*

Yes

14. Please describe the LEA's Governing Board policy on handwashing and respiratory etiquette.*

Hand Hygiene

- All students will wash their hands with soap and water for at least 20 seconds or will use hand sanitizer with at least 60% alcohol at the following times:
 - o upon arrival at school (hand sanitizer if there is no sink in the classroom)
 - o before and after lunch
 - o after sneezing, coughing, or blowing nose
- Posters are displayed around the campuses reminding students of proper hand washing techniques.

Respiratory Etiquette

- Staff and students will continue to cover coughs and sneezes with a tissue.
- Used tissues will be thrown in the trash and hands washed immediately with soap and water for at least 20 seconds.
- If soap and water are not readily available, hand sanitizer that contains at least 60% alcohol can be used.
- Posters will be displayed around the campuses reminding students of proper respiratory etiquette.

15. Has the LEA adopted a Governing Board policy on cleaning and maintaining healthy facilities, including improving ventilation?*

Yes

16. Please describe the LEA's Governing Board policy on cleaning and maintaining healthy facilities, including improving ventilation.*

Cleaning and Disinfection

- Student classrooms will be disinfected by afternoon custodians and all other common areas will be disinfected by maintenance personal throughout the regular work day schedule.
- All operations will be intensified to better address all aspects of cleaning and disinfecting. A strong emphasis will be placed minimizing contamination.
- Bus seats and windows will be disinfected after each use (e.g., after the morning routes and after the afternoon routes).
- The highest standard of work performance will be required for the safety of all students and staff members.
- Electrostatic sprayers are used on all school busses and classrooms.
- Sports equipment and any other shared items (if they are being used) will be cleaned between uses by teachers and/or custodial staff utilizing district-provided approved cleaning products.

Ventilation

- Normal HVAC Operations

17. Has the LEA adopted a Governing Board policy on contact tracing in combination with isolation and quarantine, in collaboration with the State, local, territorial, or Tribal health departments?*

Yes

18. Please describe the LEA's Governing Board policy on contact tracing in combination with isolation and quarantine, in collaboration with the State, local, territorial, or Tribal health departments.*

Possible COVID-19 Exposure on Campus

- Parents and staff are required to inform the school nurse if the student/staff member have tested positive for COVID-19 or a viral infection.
- If a student or staff member comes in close contact with a confirmed COVID-19 individual will be recommended to get tested. If test results are negative, they will be able to stay at school. If positive, they must quarantine for 5 days and are cleared to return to school on the 6th day if symptom free.
- Work packets will be given to students who are quarantined.

Student or Staff with Symptoms of COVID-19

- Any student or staff presenting symptoms of COVID-19 or a viral infection will be placed in a designated isolation room, where they will be monitored until picked-up.

Reporting to Public Health and Parents

- AZ Health Department will be notified and the district will follow the recommendations received from the Arizona Health Department.
- Parents will be immediately notified if their student came in close contact with someone who tested positive for COVID-19.

19. Has the LEA adopted a Governing Board policy on diagnostic and screening testing?*

Yes

20. Please describe the LEA's Governing Board policy on diagnostic and screening testing.*

Rapid Testing

- RESD nurses have been trained to administer Rapid testing to staff requesting to be tested as needed at each school site.

21. Has the LEA adopted a Governing Board policy on efforts to provide vaccinations to school communities?*

Yes

22. Please describe the LEA's Governing Board policy on efforts to provide vaccinations to school communities.*

Covid-19 Vaccination Events are planned and scheduled.

- Scheduled RESD vaccination events are communicated to the Riverside community on our school/district websites, flyers sent home via students and through our Robo calling system.

23. Has the LEA adopted a Governing Board policy on appropriate accommodations for children with disabilities with respect to health and safety policies?*

Yes

24. Please describe the LEA's Governing Board policy on appropriate accommodations for children with disabilities with respect to health and safety policies.*

Accommodations for SPED Students

- The Riverside Elementary School District's Department of Exceptional Student Services works with all district staff to ensure appropriate accommodations for students with disabilities are provided in accordance with state and local recommendations.
- The Riverside Elementary School District's Department of Exceptional Student Services encourages the optional use of facemasks and/or face shields for students with disabilities.
- Related services are encouraged to provide push-in services and cohorts to maximize minimal contact between students.

25. Has the LEA adopted a Governing Board policy on coordination with State and local health officials?*

*

Yes

26. Please describe the LEA's Governing Board policy on coordination with State and local health officials.*

Covid-19 Coordination with State and Local Health Agencies and Officials

- District nurses will continue to attend Covid-19 webinars provided by the Maricopa County Department of Public Health to keep informed of the most recent guidance on Covid-19 and any other viral infections for schools.
- District nurses will, as needed, maintain contact with CDC and the Arizona Department of Health Services to monitor the spread of Covid-19 and other viral infections within our school community.
- A Health Advisory Committee comprised of the Superintendent, Associate Superintendent, district nurses, all school principals and the HR department meets to be updated on Covid-19 and other viral infection spread in our and surrounding communities and to review and make revisions on our mitigation plan (meetings are as needed).

Continuity of Services

Including but not limited to services to address students' academic needs and students' and staff social, emotional, mental health, and other needs, which may include student health and food services.

27. How will the LEA ensure Continuity of Services?*

Briefly describe an overview of the continuity of services and in the following questions you will provide more detailed information.

The Riverside Elementary School District will continue to be committed to making every effort to ensure the safety, academic success, and emotional well-being of all our students by providing them with a safe brick-and-mortar environment where children can flourish. For families that are not yet comfortable with their child(ren) attending in-person instruction, we will provide a comprehensive, state-of-the-art STEM2 online curriculum that our district is well known for. We know that the best learning environment for children is in a classroom, with their teacher, surrounded by their classmates, engaged in positive and healthy activities. To this end, we will hold our mitigation plan to the highest standard in order to remain open.

28. How will the LEA ensure continuity of services for students' academic needs?*

Addressing Academic Student Needs

- Riverside has created an online school to support the families who are not comfortable in sending their students to in-person instruction.
- One-to-one technology has become part of our core instructional delivery system in all grade-levels for all content areas in an effort to be proactive should our school district need to revert to distance learning.
- ELA and Math digital programs have been implemented to provide students with additional individualized targeted support.
- A Consultant has been contracted to provide our teachers with professional development on best practice instructional strategies for the district adopted curriculum.
- After school tutoring and summer school will be made available to all students.
- ELA and Math intervention time/period(s) have been implemented daily to address learning loss. Data will continue to group students based on their reading, writing, and math deficits.

29. How will the LEA ensure continuity of services for students' social, emotional, and mental health needs?*

Social, Emotional and Mental Health Needs for Students

- Connections and access to outside agency to support social emotional needs of students and families is provided.
- Several community resources are available in our front offices to our school community.
- A social worker is available for students and families throughout the school year.
- Students are provided with extra-curriculum activities and after school sports to provide additional opportunities for social emotional growth as well as stress relief strategies.
- Our Student Behavior Support Program (SSBSP) will continue to intensely work to identify and provide services to students demonstrating additional needs throughout the school year.

30. How will the LEA ensure continuity of services for students' other needs?*

This may include student health and food services.

- Riverside Elementary School District has partnered with our feeder high school, Phoenix Union, to provide free childhood vaccines for our students.
- A COVID vaccine clinic and booster for students was provided for Riverside students during our Parent/Teacher Conferences.
- Our Child Nutrition Services Department (CNS) is prepared to provide meals for families should we experience an unexpected closure.
- After school tutoring, extracurricular sports and clubs are provided with healthy snacks.

Cafeteria Serving Model

- Implement standard operating procedures while taking preventative measures such as:
 - o wash hands or utilize sanitizer before and after meal service for students and staff.
 - o allow students and staff to have the option to wear face coverings while in large group gatherings.
 - o students will be prevented from sharing food and utensils.
- Kitchen staff will conduct cleaning of cafeterias and high-touch surfaces throughout the lunch period.
- Assigned seating will be at the discretion of the site principal.

Riverside STEM2 Online Model

- Online students are not eligible to receive NSLP meals.

Nurse Office Visits

- Teachers will call the nurse's office before sending any students to health office.
- Health office will only have 3 students.
- Students will wash their hands as soon as they arrive in and leave the health office.

31. How will the LEA ensure continuity of services for staff's social, emotional, and mental health needs?*

Social, Emotional and Mental Health Needs for Employees

- Riverside Elementary School District provides an Employee Assistance Plan (EAP) at no cost for Riverside employees. This service provides a confidential assessment, 6 counseling sessions and referral services to employees for behavioral health issues and additional support if needed.
- An electronic Health and Wellness newsletters is provided monthly to our employees by the district or schools' Wellness Coordinator.
- All staff members will be provided with an SEL Professional Development Program throughout the school year.

32. How will the LEA ensure continuity of services for staff's other needs?*

Addressing Additional Needs

- PPE materials will continue to be available to staff, students and parent upon request.
- Our custodians will be available to do deep cleaning on Saturdays as needed in addition to every Wednesday.

Teacher Professional Development

- Will continue to take place on Wednesdays for staff.

The LEA must regularly, but no less frequently than every six months (taking into consideration the timing of significant changes to CDC guidance on reopening schools), review and, as appropriate, revise its plan for the safe return to in-person instruction and continuity of services through September 30, 2023

33. Describe the process used to seek public input, and how that input was taken into account in the revision of the plan.*

Public Input

- Riverside Elementary School District has created a Health Advisory Committee which allocates time to meet when the district nurses need to provide updates and revisions to incorporate in the district's "Plan to Recovery" - mitigation plan. The committee is made up of the Superintendent, Associate Superintendent, district administrators, school principals, classified staff, nurses and parents.
- The Riverside Elementary School District has a Fall Instruction Committee to review and revised the 2023-2024 District Mitigation Plan. The committee consists of all LEA schools and departments. If needed, the district will conduct a family survey to gather parent input on mitigation procedures and practices (i.e., masking, social distancing, extracurricular sports/activities, temperature checks, general safety procedures). Parent/Guardian input is encouraged and supported throughout the drafting process of any future updates or changes needed for the 2023-2024 mitigation plan.

After completing all responses in EMAC, save your information. Then, use the red download button to create a copy of your completed form to be uploaded to your LEA website. Once your form is uploaded to your LEA website, log back into EMAC to click the blue submit button and submit your form to be reviewed by your specialist. Your EMAC submission will not be approved unless this updated form is on your LEA website.

34. Did you upload the completed EMAC form to your LEA website?*

Yes