



Safe Return to In-Person Instruction and Continuity of Services Plan (ARP Act)

LEA Information

1. LEA Name (one LEA per form)*

Portable Practical Educational Preparation, Inc.

2. Entity ID Number*

87405

3. CTDS Number*

108796000

4. Plan's Primary Contact Name*

Kylee Mills

5. Plan's Primary Contact Email Address*

kmills@k12.com

6. Plan's Primary Contact Phone Number*

4802285519

Please submit your Safe Return to In-Person Learning Plan every six months from your prior submission date.

Revision Timeline: May 2023-September 2023

7. Since your last submission date, when did your LEA last review and/or revise your plan? Please provide the updated mm/dd/yyyy of your review/revision. This date should be updated from your last submission. *

08/21/2023

All LEAs receiving ESSER III funds must make publicly available on their website, a plan for the Safe Return to In-Person Instruction and Continuity of Services. Please list the link where the plan/template is posted on the LEA's website.

8. Insert the link below with directions on how to find your LEA's Safe Return to In-Person plan located on your LEA website (do not link directly to the PDF). The plan must be on the ADE template that will be downloaded from EMAC after completing your responses.*

<https://azva.k12.com/>
Found under Resources

How the LEA will maintain the health and safety of students, educators, and other staff and the extent to which it has adopted policies, and a description of any such policies, on each of the following safety recommendations established by the Centers for Disease Control and Prevention (CDC)

9. Has the LEA adopted a Governing Board policy on universal and correct wearing of masks?*

☒ Yes

10. Please describe the LEA's Governing Board policy on universal and correct wearing of masks.*

We will follow the recommendations and guidelines of the CDC, Arizona Department of Health & Welfare, and Governor's Office on the use of facial coverings. See <https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/k-12-guidance.html> for CDC guidance on wearing masks.

11. Has the LEA adopted a Governing Board policy on modifying facilities to allow for physical distancing (e.g., use of cohorts/podding)?*

☒ Yes

12. Please describe the LEA's Governing Board policy on modifying facilities to allow for physical distancing (e.g., use of cohorts/podding).*

When students are participating in in-person activities, seating will be at least 3 feet between students. Windows should remain open whenever possible. We will follow the recommendations and guidelines of the CDC, Arizona Department of Health & Welfare, and Governor's Office regarding physical distancing.

13. Has the LEA adopted a Governing Board policy on handwashing and respiratory etiquette?*

☒ Yes

14. Please describe the LEA's Governing Board policy on handwashing and respiratory etiquette.*

When students are participating in in-person activities, hand sanitizer will be available, and, where possible, handwashing will be encouraged. See <https://www.cdc.gov/handwashing/index.html> for CDC guidance on handwashing.

15. Has the LEA adopted a Governing Board policy on cleaning and maintaining healthy facilities, including improving ventilation?*

☒ Yes

16. Please describe the LEA's Governing Board policy on cleaning and maintaining healthy facilities, including improving ventilation.*

Students and staff should not share materials or laptops. Any device issued at an in-person activity will be cleaned and disinfected between use by students. Surfaces such as table-tops, counters, and doorknobs will be cleaned and disinfected after a student or group of students exits an activity site. Hand sanitizer will be available at in-person activities.

17. Has the LEA adopted a Governing Board policy on contact tracing in combination with isolation and quarantine, in collaboration with the State, local, territorial, or Tribal health departments?*

☒ Yes

18. Please describe the LEA's Governing Board policy on contact tracing in combination with isolation and quarantine, in collaboration with the State, local, territorial, or Tribal health departments.*

Staff who develop COVID-19 after attending an in-person school activity or determine they had COVID-19 during the time they attended an in-person school activity must report this to their supervisor immediately. Parents/Guardians of students, parents/guardians, and/or family members or friends of students who develop COVID-19 after attending an in-person school activity or determine they had COVID-19 during the time they attended an in-person school activity must report this to the school immediately at 602-476-1320. When AZVA/ISAZ gains knowledge of a person who had or may have had COVID-19 at a school in-person activity, the school will communicate the information to all others who were in attendance at the same in-person activity and provide CDC guidance (https://www.cdc.gov/coronavirus/2019-ncov/your-health/quarantine-isolation.html?CDC_AA_refVal=https%3A%2F%2Fwww.cdc.gov%2Fcoronavirus%2F2019-ncov%2Fif-you-are-sick%2Fquarantine.html) on quarantine. Staff/students/parents/family members will be allowed to return to in-person activities no sooner than two weeks after potential exposure, the date of the first COVID-19 symptom(s), or the date of a positive COVID-19 test.

19. Has the LEA adopted a Governing Board policy on diagnostic and screening testing?*

☒ Yes

20. Please describe the LEA's Governing Board policy on diagnostic and screening testing.*

Before attending an in-person event or testing session, staff and families are asked to conduct a wellness check for symptoms of COVID-19. Any student or staff member who is experiencing or sharing a household with someone experiencing symptoms of COVID-19 should stay home. These symptoms include fever, chills, muscle pain, cough, sore throat, shortness of breath, difficulty breathing, and/or new loss of taste or smell.

21. Has the LEA adopted a Governing Board policy on efforts to provide vaccinations to school communities?*

☒ Yes

22. Please describe the LEA's Governing Board policy on efforts to provide vaccinations to school communities.*

Information on vaccinations was distributed to AZVA/ISAZ staff when vaccinations became available for educators in Spring 2021. Staff and families can find Arizona Department of Health & Welfare vaccination information at <https://www.azdhs.gov/>.

23. Has the LEA adopted a Governing Board policy on appropriate accommodations for children with disabilities with respect to health and safety policies?*

☒ Yes

24. Please describe the LEA's Governing Board policy on appropriate accommodations for children with disabilities with respect to health and safety policies.*

AZVA/ISAZ identify and address the needs of our special populations in regard to health concerns and their IEP and 504 plans.

25. Has the LEA adopted a Governing Board policy on coordination with State and local health officials?

*

☒ Yes

26. Please describe the LEA's Governing Board policy on coordination with State and local health officials.*

We will follow the recommendations and guidelines of the CDC, Arizona Department of Health & Welfare, and Governor's Office regarding safe return of in-person instruction and continuity of services.

Continuity of Services

Including but not limited to services to address students' academic needs and students' and staff social, emotional, mental health, and other needs, which may include student health and food services.

27. How will the LEA ensure Continuity of Services?*

Briefly describe an overview of the continuity of services and in the following questions you will provide more detailed information.

PPEP will review this plan on a regular basis, and no less than every 6 months, through September 2023 to ensure that all elements of the plan are being implemented and to determine if updates are needed. If there are concerns about the plan's implementation or if there are major changes in guidance from the CDC, Arizona Department of Health & Welfare, or Governor's Office, the plan will be reviewed and updated earlier. The plan will remain on the school website through September 2023. If the plan is updated, the website will be updated with the revised plan. All stakeholder input will be reviewed and considered. The plan will be reviewed, and input will be requested at the Back-to-School Parent Meetings in Fall 2022 and Fall 2023. The administration team will review the plan in January 2022, May 2022, November 2022, May 2023, and August 2023 and will bring potential updates to the board for discussion and approval, as necessary.

28. How will the LEA ensure continuity of services for students' academic needs?*

AZVA/ISAZ will use federal funds and grants to address students' academic needs from disruptions to learning caused by COVID-19. While instruction was not disrupted at AZVA/ISAZ due to its virtual models of instruction, many transfer students have enrolled at the school with gaps in instruction. AZVA/ISAZ will use the following strategies to address students' academic needs.

Expanded Summer School: AZVA/ISAZ has expanded our summer school offerings for 2022 and 2023 and has provided summer school courses free-of-charge to students. Summer school programs include K5 Summer Reading and Math and Middle and High School Credit Recovery. Additionally, AZVA/ISAZ will provide a paid hotspot for families with students participating in summer school upon request.

Summer Enrichment: All students have access to summer academic enrichment opportunities provided through AZVA/ISAZ and K12 Virtual Schools LLC (Stride K12).

Tutoring: We will provide live tutoring support through Stride for students for the 2022-2023 and the 2023-2024 school year.

Math and Reading Remediation: Students will be assessed with NWEA Map Growth reading and math tests in September 2022 and September 2023 (or upon enrollment if they start later in the school year) to identify individual student needs and learning goals. Students who have fallen behind their peers in math or reading will receive targeted academic remediation during the school day.

29. How will the LEA ensure continuity of services for students' social, emotional, and mental health needs?*

Counseling & Student Support Services: We will provide increased counseling and student support services to students who have fallen behind academically to support their success. All high school students will have an individual graduation plan developed by their school counselor or by their high school graduation advisor. Progress on graduation plans will be closely monitored, and support will be provided in a timely manner, as needed.

Counseling

We will balance time spent counseling across the three domains of student development – academic, career, and social-emotional. Counselors will utilize the Second Step program on an as needed basis for our students.

SEL Curriculum

AZVA/ISAZ's Social-Emotional Learning (SEL) Site Team has developed a 7 Mindsets SEL Learning Plan and for SY 2022-2023 and SY 2023-2024. AZVA/ISAZ will hold 7 Mindsets classes for students weekly September through April. Newsletters covering the 7 Mindsets monthly topic will be distributed to parents and staff in conjunction with each class. AZVA/ISAZ staff were trained on 7 Mindsets in SY 2021-2022 and will participate in asynchronous staff training in August and synchronous monthly trainings for SY 2022-2023 and SY 2023-2024.

30. How will the LEA ensure continuity of services for students' other needs?*

This may include student health and food services.

PPEP will support student health and food services on a case-by-case basis and provide families with resources as needed.

31. How will the LEA ensure continuity of services for staff's social, emotional, and mental health needs?*

AZVA/ISAZ receive quarterly SEL professional development. Staff also has access to a variety of support programs through the company health insurance.

32. How will the LEA ensure continuity of services for staff's other needs?*

PPEP will support staff health and food services on a case-by-case basis and provide employees resources as needed.

The LEA must regularly, but no less frequently than every six months (taking into consideration the timing of significant changes to CDC guidance on reopening schools), review and, as appropriate, revise its plan for the safe return to in-person instruction and continuity of services through September 30, 2023

33. Describe the process used to seek public input, and how that input was taken into account in the revision of the plan.*

PPEP will provide opportunities for public input through the July 2022 annual board meeting and then will post the board approved plan on the website with a survey for input.

After completing all responses in EMAC, save your information. Then, use the red download button to create a copy of your completed form to be uploaded to your LEA website. Once your form is uploaded to your LEA website, log back into EMAC to click the blue submit button and submit your form to be reviewed by your specialist. Your EMAC submission will not be approved unless this updated form is on your LEA website.

34. Did you upload the completed EMAC form to your LEA website?*

☒ Yes