



## Safe Return to In-Person Instruction and Continuity of Services Plan (ARP Act)

### LEA Information

**1. LEA Name (one LEA per form)\***

Pine Forest Education Association, Inc.

**2. Entity ID Number\***

4201

**3. CTDS Number\***

038706000

**4. Plan's Primary Contact Name\***

Cindy Roe

**5. Plan's Primary Contact Email Address\***

croe@pineforestschool.org

**6. Plan's Primary Contact Phone Number\***

928-779-9880

**Please submit your Safe Return to In-Person Learning Plan every six months from your prior submission date.**

Revision Timeline: May 2023-September 2023

**7. Since your last submission date, when did your LEA last review and/or revise your plan? Please provide the updated mm/dd/yyyy of your review/revision. This date should be updated from your last submission. \***

June 26, 2023

**All LEAs receiving ESSER III funds must make publicly available on their website, a plan for the Safe Return to In-Person Instruction and Continuity of Services. Please list the link where the plan/template is posted on the LEA's website.**

**8. Insert the link below with directions on how to find your LEA's Safe Return to In-Person plan located on your LEA website (do not link directly to the PDF). The plan must be on the ADE template that will be downloaded from EMAC after completing your responses.\***

<http://pineforestschool.org/>  
Home page - Left Panel - Under 'About'

**How the LEA will maintain the health and safety of students, educators, and other staff and the extent to which it has adopted policies, and a description of any such policies, on each of the following safety recommendations established by the Centers for Disease Control and Prevention (CDC)**

**9. Has the LEA adopted a Governing Board policy on universal and correct wearing of masks?\***

Yes

**10. Please describe the LEA's Governing Board policy on universal and correct wearing of masks.\***

The mask mandate was lifted on March 3, 2022. Mask are by choice but encouraged. <http://pineforestschool.org/>

**11. Has the LEA adopted a Governing Board policy on modifying facilities to allow for physical distancing (e.g., use of cohorts/podding)?\***

Yes

**12. Please describe the LEA's Governing Board policy on modifying facilities to allow for physical distancing (e.g., use of cohorts/podding).\***

Classrooms are set-up to accommodate 3 or more feet of physical distancing. Spatial directionality is in practice in hallways and entry/exits. <http://pineforestschool.org/>

**13. Has the LEA adopted a Governing Board policy on handwashing and respiratory etiquette?\***

Yes

**14. Please describe the LEA's Governing Board policy on handwashing and respiratory etiquette.\***

Signage in place in all restrooms and students are required to wash hands regularly.

**15. Has the LEA adopted a Governing Board policy on cleaning and maintaining healthy facilities, including improving ventilation?\***

Yes

**16. Please describe the LEA's Governing Board policy on cleaning and maintaining healthy facilities, including improving ventilation.\***

Air purifiers are in place in each classroom and viral filters are regularly changed in ventilation system. A daily sanitation person was employed through June 2 2022.

**17. Has the LEA adopted a Governing Board policy on contact tracing in combination with isolation and quarantine, in collaboration with the State, local, territorial, or Tribal health departments?\***

Yes

**18. Please describe the LEA's Governing Board policy on contact tracing in combination with isolation and quarantine, in collaboration with the State, local, territorial, or Tribal health departments.\***

Recommended by the CDC: Student isolates for 5 days from date of symptoms or 5 days from date of positive test (if there are no symptoms). Wear a well fitted mask for 10 days from positive result or onset of symptoms. Class community is notified of a positive test result.

**19. Has the LEA adopted a Governing Board policy on diagnostic and screening testing?\***

Yes

**20. Please describe the LEA's Governing Board policy on diagnostic and screening testing.\***

As needed

**21. Has the LEA adopted a Governing Board policy on efforts to provide vaccinations to school communities?\***

Yes

**22. Please describe the LEA's Governing Board policy on efforts to provide vaccinations to school communities.\***

Communication regarding local resources

**23. Has the LEA adopted a Governing Board policy on appropriate accommodations for children with disabilities with respect to health and safety policies?\***

Yes

**24. Please describe the LEA's Governing Board policy on appropriate accommodations for children with disabilities with respect to health and safety policies.\***

Pine Forest follows all IDEA and ADA law and provides health and safety accommodations to children with disabilities.

**25. Has the LEA adopted a Governing Board policy on coordination with State and local health officials?\***

Yes

\*

**26. Please describe the LEA's Governing Board policy on coordination with State and local health officials.\***

As requested by county

## Continuity of Services

Including but not limited to services to address students' academic needs and students' and staff social, emotional, mental health, and other needs, which may include student health and food services.

### 27. How will the LEA ensure Continuity of Services?\*

Briefly describe an overview of the continuity of services and in the following questions you will provide more detailed information.

Pine Forest is conducting in-person learning for all of its students. Academic work is being provided to students in isolation or in a waiting pattern for test results or isolating as a close contact.

### 28. How will the LEA ensure continuity of services for students' academic needs?\*

Learning loss is addressed through afterschool tutoring programs as well as through student services support. (Software applications, teacher to student support, daily communication with parents as needed.)

### 29. How will the LEA ensure continuity of services for students' social, emotional, and mental health needs?\*

On-site counseling provides regular services to Pine Forest students. Faculty and Staff have been provided professional development in trauma sensitive learning and utilize it daily in the classroom. Pine Forest is part of the Coconino County ESSER Building Resilient Youth and Schools- ARP ESSER III (BRYSSII) Grant

### 30. How will the LEA ensure continuity of services for students' other needs?\*

This may include student health and food services.

Pine Forest provides information for local support or if able, provides support through available school funds. Pine Forest offers free food through the school's privately funded food program. PFS distributes county-provided Covid-tests as needed.

### 31. How will the LEA ensure continuity of services for staff's social, emotional, and mental health needs?\*

Regular Meetings and referral to counseling as needed.

### 32. How will the LEA ensure continuity of services for staff's other needs?\*

Pine Forest will do its' best to provide information for local services to address other needs.

**The LEA must regularly, but no less frequently than every six months (taking into consideration the timing of significant changes to CDC guidance on reopening schools), review and, as appropriate, revise its plan for the safe return to in-person instruction and continuity of services through September 30, 2023**

**33. Describe the process used to seek public input, and how that input was taken into account in the revision of the plan.\***

Pine Forest Pandemic Mitigation and Safety Plan are reviewed and revised at public, board meetings. The staff and faculty held meetings to develop the plan. Administration notified the community regarding the plan. Plan was posted prior to adoption. The community has clear channels of communication to administration and to the board of directors. The plan is reviewed and revised periodically.



**After completing all responses in EMAC, save your information. Then, use the red download button to create a copy of your completed form to be uploaded to your LEA website. Once your form is uploaded to your LEA website, log back into EMAC to click the blue submit button and submit your form to be reviewed by your specialist. Your EMAC submission will not be approved unless this updated form is on your LEA website.**

**34. Did you upload the completed EMAC form to your LEA website?\***

Yes