



Safe Return to In-Person Instruction and Continuity of Services Plan (ARP Act)

LEA Information

1. LEA Name (one LEA per form)*

Pan-American Charter School

2. Entity ID Number*

79578

3. CTDS Number*

078940000

4. Plan's Primary Contact Name*

Todd Wade

5. Plan's Primary Contact Email Address*

todd.wade@panamericancharter.org

6. Plan's Primary Contact Phone Number*

602-266-3989

Please submit your Safe Return to In-Person Learning Plan every six months from your prior submission date.

Revision Timeline: May 2023-September 2023

7. Since your last submission date, when did your LEA last review and/or revise your plan? Please provide the updated mm/dd/yyyy of your review/revision. This date should be updated from your last submission. *

08/23/2023

All LEAs receiving ESSER III funds must make publicly available on their website, a plan for the Safe Return to In-Person Instruction and Continuity of Services. Please list the link where the plan/template is posted on the LEA's website.

8. Insert the link below with directions on how to find your LEA's Safe Return to In-Person plan located on your LEA website (do not link directly to the PDF). The plan must be on the ADE template that will be downloaded from EMAC after completing your responses.*

<https://panamericancharter.org/>

The Safe Return Plan is our website. Once you click on the link scroll down to Our Mission. There is a link that says Safe Return to in In Person. Click on it and it will take you to the plan.

How the LEA will maintain the health and safety of students, educators, and other staff and the extent to which it has adopted policies, and a description of any such policies, on each of the following safety recommendations established by the Centers for Disease Control and Prevention (CDC)

9. Has the LEA adopted a Governing Board policy on universal and correct wearing of masks?*

☒ Yes

10. Please describe the LEA's Governing Board policy on universal and correct wearing of masks.*

In accordance with A.R.S. 1-611 , Pan-American Charter School cannot require that students under the age of 18 years old to wear a face mask without parental consent.

It is suggested that students and staff wear masks when positive COVID cases have been identified on campus, including when in classrooms, attending in-person meetings, in common areas or when interacting with parents and visitors. Such recommendations are not made for individuals with respiratory conditions.

11. Has the LEA adopted a Governing Board policy on modifying facilities to allow for physical distancing (e.g., use of cohorts/podding)?*

☐ No

12. Has the LEA adopted a Governing Board policy on handwashing and respiratory etiquette?*

☒ Yes

13. Please describe the LEA's Governing Board policy on handwashing and respiratory etiquette.*

All restrooms will have signage to remind students about the benefits of frequent handwashing and the proper steps to maximize disease prevention.

Hand sanitizer dispensers are installed in all classrooms.

Students who may not be able to thoroughly wash or sanitize their own hands will be provided needed assistance by instructional staff. Custodial staff will ensure that each school location is provided with adequate supplies such as soap, paper towel dispensers, hand sanitizer and numerous trash receptacles.

All staff will model proper respiratory etiquette by sneezing/coughing into a mask, the crook of the elbow or will cover a sneeze/cough with a tissue. School staff will also reinforce student compliance with expected respiratory etiquette.

Tissues should be immediately thrown away in a proper receptacle. Students will be encouraged to either wash their hands or use hand sanitizer following a cough/sneeze.

14. Has the LEA adopted a Governing Board policy on cleaning and maintaining healthy facilities, including improving ventilation?*☒ Yes**15. Please describe the LEA's Governing Board policy on cleaning and maintaining healthy facilities, including improving ventilation.***

Additional custodial staff positions will be maintained this school year to provide support for more frequent cleaning and sanitation of school facilities. All custodial staff will implement an increased cleaning regimen throughout the day. Hand sanitizer units are in all classrooms and along hallways. Custodial staff will ensure that each school location is provided with adequate supplies such as soap, paper towel dispensers, hand sanitizer and numerous trash receptacles.

Teachers and paraprofessionals will ensure that classroom surfaces are sanitized between periods. Teachers will also open classroom doors and prop them open during passing periods to reduce the number of individuals needing to touch the door handles.

Water bottle filling stations provide a touchless option to reduce the possibility of transmission. Water bottle filling station filters will be routinely changed (per industry standards) to support health and hydration of students and staff.

16. Has the LEA adopted a Governing Board policy on contact tracing in combination with isolation and quarantine, in collaboration with the State, local, territorial, or Tribal health departments?*☒ Yes**17. Please describe the LEA's Governing Board policy on contact tracing in combination with isolation and quarantine, in collaboration with the State, local, territorial, or Tribal health departments.***

The Pan-American Administration will implement classroom, grade-levels or schoolwide mitigation strategies when an outbreak of COVID has been identified.

Pan-American Administration will ensure that all CDC and Arizona State reporting recommendations and requirements will followed.

The Executive Director will report information to the PACS School Board and facilitate discussion/decision making in response to the changing climate of the COVID-19 virus.

The Communications Director will continue to share information related to case investigation and contact tracing and coordinate responses with Maricopa County Public Health Department officials for both staff and students.

18. Has the LEA adopted a Governing Board policy on diagnostic and screening testing?*☐ No**19. Has the LEA adopted a Governing Board policy on efforts to provide vaccinations to school communities?***☐ No**20. Has the LEA adopted a Governing Board policy on appropriate accommodations for children with disabilities with respect to health and safety policies?***☐ No**21. Has the LEA adopted a Governing Board policy on coordination with State and local health officials?***☒ Yes

*

22. Please describe the LEA's Governing Board policy on coordination with State and local health officials.*

As coordinated by the Department of Special Education (in collaboration with parents/families) the district will prioritize inperson instruction for students with disabilities who require special education services be provided on site.

To the extent practicable, the school will require an individualized approach for students with disabilities consistent with their Individual Education Plan (IEP) or Section 504 Plan.

Individual student adaptations or alternatives to prevention strategies will be developed while maintaining efforts to protect students and staff from transmission of the COVID-19 virus.

Continuity of Services

Including but not limited to services to address students' academic needs and students' and staff social, emotional, mental health, and other needs, which may include student health and food services.

23. How will the LEA ensure Continuity of Services?*

Briefly describe an overview of the continuity of services and in the following questions you will provide more detailed information.

Pan-American Charter School provide students with the ability to switch to remote learning options in the event of either a classroom, grade-level or school-wide quarantine.

24. How will the LEA ensure continuity of services for students' academic needs?*

Pan-American Charter School has taken measures to ensure that a continuity of service is being provided to students during the 23-24 school year. Emphasis has been placed on sustaining in-person learning. This includes efforts to maintain adequate staffing levels to ensure educational quality and effectiveness.

The district has also hired in-house substitute teachers in support of adequate staffing during teacher absences.

Pan-American will strive to actively engage parents and families in the learning of their child(ren). Many parents have become accustomed to engaging in virtual meetings and have indicated they enjoy the ease and convenience of this method of communication.

This will continue to be offered as an option for providing parentteacher conferences, educational updates, and engaging families in meaningful, two-way communication regarding educational services.

Pan-American will continue to support the personalized learning of each student to improve performance and post-secondary readiness skills. Instructional staff will receive professional development to strengthen mastery-based learning strategies which support systems of instruction, assessment, grading, and academic reporting based on student demonstration of learned knowledge and skills. continuity and quality of services

25. How will the LEA ensure continuity of services for students' social, emotional, and mental health needs?*

Pan-American Charter School will continue its current agreement with Red Mountain Therapy Services for student referrals for mental health therapy, behavioral health counseling and addiction/substance abuse treatment. The school has increased the number of counselors or available service hours to support student well-being, as well as added a part-time behavioral interventionist.

Emphasis is placed on the school's teachers to check in with students, provide advising and address the needs of the whole child.

Resources have been allocated to address student social and emotional health. This includes both prioritization of time and funding for professional development.

26. How will the LEA ensure continuity of services for students' other needs?*

This may include student health and food services.

Pan-American Charter School continues to provide free and healthy breakfast, lunch and snacks through the federally funded National School Lunch Program (NSLP), Summer Food Service Program (SFSP) and the Fresh Fruit and Vegetable Program (FFVP).

The school maintains its partnership with St. Mary's Foodbank to provide weekly backpack meals for families and for after-school program snacks.

27. How will the LEA ensure continuity of services for staff's social, emotional, and mental health needs?*

Pan-American staff will continue to have access to mental health services through the Employee Assistance Program (EAP).

28. How will the LEA ensure continuity of services for staff's other needs?*

N/A

The LEA must regularly, but no less frequently than every six months (taking into consideration the timing of significant changes to CDC guidance on reopening schools), review and, as appropriate, revise its plan for the safe return to in-person instruction and continuity of services through September 30, 2023

29. Describe the process used to seek public input, and how that input was taken into account in the revision of the plan.*

Stakeholders: Parents, teachers and staff are surveyed via Parent Square regarding aspects of the Safe Return to In-Person Instruction Plan.
Responses are aggregated and inform board and administrative decisions. Additionally, information and action items related to COVID mitigation and in-person instruction are posted on governing board meeting agendas.

After completing all responses in EMAC, save your information. Then, use the red download button to create a copy of your completed form to be uploaded to your LEA website. Once your form is uploaded to your LEA website, log back into EMAC to click the blue submit button and submit your form to be reviewed by your specialist. Your EMAC submission will not be approved unless this updated form is on your LEA website.

30. Did you upload the completed EMAC form to your LEA website?*

☒ Yes