



## Safe Return to In-Person Instruction and Continuity of Services Plan (ARP Act)

### LEA Information

**1. LEA Name (one LEA per form)\***

Painted Pony Ranch Charter

**2. Entity ID Number\***

10967

**3. CTDS Number\***

138756000

**4. Plan's Primary Contact Name\***

Jennifer Leigh Baker

**5. Plan's Primary Contact Email Address\***

willowcreek@willowcreekcharter.com

**6. Plan's Primary Contact Phone Number\***

9287761212

**Please submit your Safe Return to In-Person Learning Plan every six months from your prior submission date.**

Revision Timeline: May 2023-September 2023

**7. Since your last submission date, when did your LEA last review and/or revise your plan? Please provide the updated mm/dd/yyyy of your review/revision. This date should be updated from your last submission. \***

08/24/2023

**All LEAs receiving ESSER III funds must make publicly available on their website, a plan for the Safe Return to In-Person Instruction and Continuity of Services. Please list the link where the plan/template is posted on the LEA's website.**

**8. Insert the link below with directions on how to find your LEA's Safe Return to In-Person plan located on your LEA website (do not link directly to the PDF). The plan must be on the ADE template that will be downloaded from EMAC after completing your responses.\***

<https://www.willowcreekcharter.com/policies>

**How the LEA will maintain the health and safety of students, educators, and other staff and the extent to which it has adopted policies, and a description of any such policies, on each of the following safety recommendations established by the Centers for Disease Control and Prevention (CDC)**

**9. Has the LEA adopted a Governing Board policy on universal and correct wearing of masks?\***

Yes

**10. Please describe the LEA's Governing Board policy on universal and correct wearing of masks.\***

No mandatory masks for students; highly recommended but not mandatory

**11. Has the LEA adopted a Governing Board policy on modifying facilities to allow for physical distancing (e.g., use of cohorts/podding)?\***

No

**12. Has the LEA adopted a Governing Board policy on handwashing and respiratory etiquette?\***

Yes

**13. Please describe the LEA's Governing Board policy on handwashing and respiratory etiquette.\***

Installation and mandatory use of hand sanitizing stations entering buildings  
Students with symptoms of sickness stay or go home to help ensure illnesses not spread on campus

**14. Has the LEA adopted a Governing Board policy on cleaning and maintaining healthy facilities, including improving ventilation?\***

Yes

**15. Please describe the LEA's Governing Board policy on cleaning and maintaining healthy facilities, including improving ventilation.\***

Installed upgrade ventilation air purifiers in every building that destroys up to 99% of surface and airborne contaminants and improves indoor air quality for healthier living environments, making each room safer and students healthier.  
Installed upgraded ventilation ducting systems to reduce microbial populations on surfaces, cleaning from air

**16. Has the LEA adopted a Governing Board policy on contact tracing in combination with isolation and quarantine, in collaboration with the State, local, territorial, or Tribal health departments?\***

Yes

**17. Please describe the LEA's Governing Board policy on contact tracing in combination with isolation and quarantine, in collaboration with the State, local, territorial, or Tribal health departments.\***

If student, family member or staff has been exposed, school notification is requested. If exposure is confirmed, school assesses who may have had contact, which classes were exposed, and determine who will receive notice of COVID exposure and report, accordingly, maintaining appropriate FERPA and HIPAA confidentiality. All information is logged in SIS.

**18. Has the LEA adopted a Governing Board policy on diagnostic and screening testing?\***

No

**19. Has the LEA adopted a Governing Board policy on efforts to provide vaccinations to school communities?\***

Yes

**20. Please describe the LEA's Governing Board policy on efforts to provide vaccinations to school communities.\***

Sent Google questionnaire to families inquiring on interest for student vaccination for students over 12

**21. Has the LEA adopted a Governing Board policy on appropriate accommodations for children with disabilities with respect to health and safety policies?\***

Yes

**22. Please describe the LEA's Governing Board policy on appropriate accommodations for children with disabilities with respect to health and safety policies.\***

Minimize group

**23. Has the LEA adopted a Governing Board policy on coordination with State and local health officials?\***

Yes

**24. Please describe the LEA's Governing Board policy on coordination with State and local health officials.\***

We monitor and consider data from AZ Dept of Health and Yavapai County

## Continuity of Services

Including but not limited to services to address students' academic needs and students' and staff social, emotional, mental health, and other needs, which may include student health and food services.

### 25. How will the LEA ensure Continuity of Services?\*

Briefly describe an overview of the continuity of services and in the following questions you will provide more detailed information.

All calendar year, we provide Barton Reading and Spelling System and LiPS one-one-one online services including students with disabilities and low-income students to provide reading interventions. Our counselor works with our -  
Safe Return to In-Person Instruction and Continuity of Services Plan (ARP Act) students weekly to provide continuous social and emotional support to them. We hired 2 additional paraprofessionals to work in small intervention student groups in the classroom and during playground breaks to support their academics and social/emotional learning. We utilize an SEL program daily in each classroom to support student needs.  
When students are out ill or quarantined, teachers provide print materials to ensure their academics are current.

### 26. How will the LEA ensure continuity of services for students' academic needs?\*

Hiring of additional paraprofessionals to support more one-on-one support for students; intervention services

### 27. How will the LEA ensure continuity of services for students' social, emotional, and mental health needs?\*

Introduction of new SEL curriculum for all grade levels; counselor support

### 28. How will the LEA ensure continuity of services for students' other needs?\*

This may include student health and food services.

For students who are out sick or with health issues, we make accommodations to ensure they receive support and modifications as necessary to meet their needs. We do not provide health services.

### 29. How will the LEA ensure continuity of services for staff's social, emotional, and mental health needs?\*

Counselor support; SEL curriculum includes staff training and support

**30. How will the LEA ensure continuity of services for staff's other needs?\***

N/A

**The LEA must regularly, but no less frequently than every six months (taking into consideration the timing of significant changes to CDC guidance on reopening schools), review and, as appropriate, revise its plan for the safe return to in-person instruction and continuity of services through September 30, 2023**

**31. Describe the process used to seek public input, and how that input was taken into account in the revision of the plan.\***

Website postings of all Board meeting agendas and specific line item on every month's agenda for parent/community review. Parents can come to speak as public at beginning of each Board meeting to share their thoughts on any changes. Public input given directly addressed in discussions and/or gathered. Board takes into input into account and also reviews local and state data to make decisions for any changes.



**After completing all responses in EMAC, save your information. Then, use the red download button to create a copy of your completed form to be uploaded to your LEA website. Once your form is uploaded to your LEA website, log back into EMAC to click the blue submit button and submit your form to be reviewed by your specialist. Your EMAC submission will not be approved unless this updated form is on your LEA website.**

**32. Did you upload the completed EMAC form to your LEA website?\***

Yes