



Safe Return to In-Person Instruction and Continuity of Services Plan (ARP Act)

LEA Information

1. LEA Name (one LEA per form)*

Sun Valley Academy (South Mountain Campus)

2. Entity ID Number*

90192

3. CTDS Number*

078556000

4. Plan's Primary Contact Name*

Amy Austin

5. Plan's Primary Contact Email Address*

aaustin@sunvalleyacademy.org

6. Plan's Primary Contact Phone Number*

602-692-4914

Please submit your Safe Return to In-Person Learning Plan every six months from your prior submission date.

Revision Timeline: May 2023-September 2023

7. Since your last submission date, when did your LEA last review and/or revise your plan? Please provide the updated mm/dd/yyyy of your review/revision. This date should be updated from your last submission. *

08/29/2023

All LEAs receiving ESSER III funds must make publicly available on their website, a plan for the Safe Return to In-Person Instruction and Continuity of Services. Please list the link where the plan/template is posted on the LEA's website.

8. Insert the link below with directions on how to find your LEA's Safe Return to In-Person plan located on your LEA website (do not link directly to the PDF). The plan must be on the ADE template that will be downloaded from EMAC after completing your responses.*

Follow this link: <https://svasouthmountain.org/>

You will then click on the tab that says "Families" and then click on "Policies and Procedures." From there you will scroll to the bottom and click on the link that says "Safe return to in-person plan-South Mountain."

How the LEA will maintain the health and safety of students, educators, and other staff and the extent to which it has adopted policies, and a description of any such policies, on each of the following safety recommendations established by the Centers for Disease Control and Prevention (CDC)

9. Has the LEA adopted a Governing Board policy on universal and correct wearing of masks?*

Yes

10. Please describe the LEA's Governing Board policy on universal and correct wearing of masks.*

Per the most up-to-date guidance provided by the Centers for Disease Control (CDC), masks are optional at SVA as long as the community spread stays at a "low" or "medium" Community Level. If the Community Level advances to the "high" category, masks will be required at the respective campus location(s). Public health experts recommend masking for individuals who are at a high risk for severe illness and/or for those who wish to wear a mask. The Maricopa County Department of Public Health (MCDPH) strongly recommends anyone with a known exposure wear a mask for 10 days following the exposure; and anyone experiencing ill respiratory symptoms, but was not recently exposed and/or is not COVID-19 positive, should wear a mask around others until symptoms subside. If an individual tests positive for COVID-19, they are required to isolate at home for three days and wear a mask for an additional four days. Students should bring their own cloth face coverings to and from school.

11. Has the LEA adopted a Governing Board policy on modifying facilities to allow for physical distancing (e.g., use of cohorts/podding)?*

Yes

12. Please describe the LEA's Governing Board policy on modifying facilities to allow for physical distancing (e.g., use of cohorts/podding).*

Classroom Layout:

Students will be educated and reminded regularly by staff members to maintain three to six feet distance between individuals at all times possible.

To the greatest extent possible, students will remain with the same groupings and with the same staff throughout the day. Schedules for middle school students may be designed to allow the same groupings of students to move from subject to subject as much as possible.

Class sizes will be reduced as much as possible within the constraints of the number of students enrolled and the physical layout of the school; the class size average is 25 scholars. If six feet apart is not possible, desks will be positioned as far from one another as possible.

Large tables for groups of students will not be used unless they are the only option. Students will not be physically grouped to work together. However, teachers are encouraged to use technology to facilitate group work and group learning where appropriate for the age, subject, and capabilities of the students.

Hallways:

Hallways will be marked with signage to direct students to stay on one side of the hallway for each direction of travel. Where possible, given the school layout, certain hallways may be designated one-way hallways.

Cafeteria/MPR:

Breakfast and lunch will be eaten in the Cafeteria/MPR, with increased safety measures, including the following:

Marked tables indicating where students may sit
Limit multipurpose room seating to the number of assigned seats

Lunch periods will be staggered to reduce the number of students in one area at a time

Outdoor eating areas to promote proper social distancing protocols may be offered if a school can accommodate for such an option.

Playgrounds:

Individual classes may be assigned specific time slots to take students outside for physical movement with social distancing maintained at all times during outside time as much as possible. Depending on the most current Coronavirus community spread data, per the site's zip code, student use of the playground equipment and classroom bins with equipment could be revoked if necessary to reduce the chance of a potential school outbreak.

Teachers are encouraged to be creative in employing techniques to maintain social distancing during unstructured time.

13. Has the LEA adopted a Governing Board policy on handwashing and respiratory etiquette?* Yes**14. Please describe the LEA's Governing Board policy on handwashing and respiratory etiquette.***

Reinforcement through announcements, teacher reminders, and posters will be utilized to remind students and staff that hands should be washed or sanitizer should be used when arriving to school, after touching items others have touched, after using the restroom, before and after eating, and before going home.

All students and staff will wash their hands with soap and water for at least 20 seconds or will use hand sanitizer with at least 60% alcohol at the following times:

- upon arrival at school (hand sanitizer if there is no sink available)
- after being outside for physical activity
- before and after lunch
- before leaving school for home
- after sneezing, coughing, or blowing nose
- after physical contact with other staff or students

Upon arrival at school, any student or staff member with visible symptoms of runny nose, cough, shortness of breath, or vomiting, or one who has a fever above 100.4 degrees will be taken to the health office. Parents may be contacted for pick up.

Students will be educated and reminded regularly by staff members to maintain three to six feet distance between individuals at all times possible.

15. Has the LEA adopted a Governing Board policy on cleaning and maintaining healthy facilities, including improving ventilation?* Yes

16. Please describe the LEA's Governing Board policy on cleaning and maintaining healthy facilities, including improving ventilation.*

The Director of Operations, a contracted (fullservice) janitorial company, a full-time Building Maintenance Coordinator, two on-site Custodians and the site Office Manager will collaborate to effectively and efficiently execute the implementation of cleaning protocols, including ensuring that sufficient cleaning supplies are available to appropriate staff members daily.

All frequently touched surfaces, such as door handles, sink handles, water dispensers, desks, and learning tools must be cleaned and disinfected daily. If/when any of the following are permitted for use, playground, sports equipment, and any other shared items must be cleaned and sanitized daily.

Building Maintenance Coordinator/Operations Associate, custodians and janitorial company will provide increased cleaning of surfaces and bathrooms throughout the day and/or after school hours.

The campus custodians and nightly janitorial company will:

- Sanitize and wipe desks and chairs in the classrooms
- Sanitize all high-contact areas and surfaces such as doorknobs, light switches, handrails, water dispensers, etc.
- Disinfect each classroom, restroom, office and other common areas
- Fog workspaces or other common areas as necessary

If a person becomes sick with COVID-19 or reports a positive COVID-19 test, the administrative team will immediately close off any areas that the symptomatic employee or student was in for a prolonged period. In addition, they will clean and disinfect those areas and all surfaces in the area. During that time, if feasible, the emergency response team will open windows or outside doors to increase air circulation in the specified areas. The campus custodians and janitorial company will be contacted to fog, sanitize and clean all impacted locations within the school building.

17. Has the LEA adopted a Governing Board policy on contact tracing in combination with isolation and quarantine, in collaboration with the State, local, territorial, or Tribal health departments?*

Yes

18. Please describe the LEA's Governing Board policy on contact tracing in combination with isolation and quarantine, in collaboration with the State, local, territorial, or Tribal health departments.*

Contact tracing will be made as needed to inform families and employees of a potential exposure to COVID-19. Students/staff with a likely exposure will be notified of the exposure and informed of current CDC recommendations surrounding this exposure. Students and staff that are exposed are informed that the best ways to mitigate further exposure of our community are to wear a mask for 10 days and monitor themselves for symptoms. If symptoms develop it is recommended that the individual isolates themselves and takes a COVID-19 test.

19. Has the LEA adopted a Governing Board policy on diagnostic and screening testing?*

Yes

20. Please describe the LEA's Governing Board policy on diagnostic and screening testing.*

Students and parents will be informed that students must not come to school if they have any of the following symptoms:

- Fever (greater than or equal to 100.4 F) or subjective chills
- Shortness of breath or difficulty breathing
- Muscle or body aches
- Sore throat
- Headache
- Fatigue
- Congestion or runny nose
- Cough
- Nausea or vomiting
- Diarrhea
- New loss of taste or smell

Daily Home Screening:

1. Parents will be informed in registration documents, on the school website, and/or via email reminders that they should screen students for the above symptoms each morning, should self-report symptoms, and must keep students at home if any symptoms are present.

2. Parents will be assured that students will have the opportunity to make up work missed due to symptoms of COVID-19.

Daily School Screening:

Upon arrival at school, any student with visible symptoms of runny nose, cough, shortness of breath, or vomiting, or one who has a fever above 100.4 degrees will be taken to the health office. Parents may be contacted for pick up.

21. Has the LEA adopted a Governing Board policy on efforts to provide vaccinations to school communities?*

Yes

22. Please describe the LEA's Governing Board policy on efforts to provide vaccinations to school communities.*

Access to vaccination clinics and community PODS have been provided to families, staff and community members to serve as potential informational and vaccination resources.

23. Has the LEA adopted a Governing Board policy on appropriate accommodations for children with disabilities with respect to health and safety policies?*

Yes

24. Please describe the LEA's Governing Board policy on appropriate accommodations for children with disabilities with respect to health and safety policies.*

The Special Education and 504 team will coordinate with site-based case managers to ensure the needs of students are being met in the context of implementing COVID-19 safety protocols.

25. Has the LEA adopted a Governing Board policy on coordination with State and local health officials?*

Yes

26. Please describe the LEA's Governing Board policy on coordination with State and local health officials.*

Sun Valley Academy's COVID Response Team is in regular contact with The Maricopa County Department of Public Health.

Continuity of Services

Including but not limited to services to address students' academic needs and students' and staff social, emotional, mental health, and other needs, which may include student health and food services.

27. How will the LEA ensure Continuity of Services?*

Briefly describe an overview of the continuity of services and in the following questions you will provide more detailed information.

SVA will employ strategies and program options to ensure students are able to continue to access a standards-based and objective-driven, quality education (i.e. Google Classroom, Distance Learning, Homework Packets, etc).

28. How will the LEA ensure continuity of services for students' academic needs?*

Before and after school tutoring is being offered to all K-8 students. Targeted intervention is taking place with identified children within the school day. Paraprofessionals are working with small groups inside the classroom. Supplemental academic materials and academic software is made available for scholars to use at home and on the weekends.

29. How will the LEA ensure continuity of services for students' social, emotional, and mental health needs?*

SVA has two full-time school counselors and a behavior analyst on staff to support scholars social, emotional and mental health needs.

30. How will the LEA ensure continuity of services for students' other needs?*

This may include student health and food services.

SVA health assistants provide general wellness support and provides any specific health related resources as necessary.

31. How will the LEA ensure continuity of services for staff's social, emotional, and mental health needs?*

SVA's HR department regularly emails communications with information in reference to social, emotional, and mental health resources for the staff.

32. How will the LEA ensure continuity of services for staff's other needs?*

Administration conducts wellness checks in regular intervals with the staff.

The LEA must regularly, but no less frequently than every six months (taking into consideration the timing of significant changes to CDC guidance on reopening schools), review and, as appropriate, revise its plan for the safe return to in-person instruction and continuity of services through September 30, 2023

33. Describe the process used to seek public input, and how that input was taken into account in the revision of the plan.*

The original SVA School Reopening Mitigation Plan, along with all updates/revisions of the document are discussed, voted on and approved at SVA public governing board meetings.

After completing all responses in EMAC, save your information. Then, use the red download button to create a copy of your completed form to be uploaded to your LEA website. Once your form is uploaded to your LEA website, log back into EMAC to click the blue submit button and submit your form to be reviewed by your specialist. Your EMAC submission will not be approved unless this updated form is on your LEA website.

34. Did you upload the completed EMAC form to your LEA website?*

Yes