



## Safe Return to In-Person Instruction and Continuity of Services Plan (ARP Act)

### LEA Information

**1. LEA Name (one LEA per form)\***

Mingus Springs Charter School

**2. Entity ID Number\***

4493

**3. CTDS Number\***

138712000

**4. Plan's Primary Contact Name\***

Melissa Hunter

**5. Plan's Primary Contact Email Address\***

iteachem9837@yahoo.com

**6. Plan's Primary Contact Phone Number\***

9286364766

**Please submit your Safe Return to In-Person Learning Plan every six months from your prior submission date.**

Revision Timeline: May 2023-September 2023

**7. Since your last submission date, when did your LEA last review and/or revise your plan? Please provide the updated mm/dd/yyyy of your review/revision. This date should be updated from your last submission. \***

07/10/2023

**All LEAs receiving ESSER III funds must make publicly available on their website, a plan for the Safe Return to In-Person Instruction and Continuity of Services. Please list the link where the plan/template is posted on the LEA's website.**

**8. Insert the link below with directions on how to find your LEA's Safe Return to In-Person plan located on your LEA website (do not link directly to the PDF). The plan must be on the ADE template that will be downloaded from EMAC after completing your responses.\***

<https://mingusspringschool.org/covid-19-updates/>

**How the LEA will maintain the health and safety of students, educators, and other staff and the extent to which it has adopted policies, and a description of any such policies, on each of the following safety recommendations established by the Centers for Disease Control and Prevention (CDC)**

**9. Has the LEA adopted a Governing Board policy on universal and correct wearing of masks?\***

☒ Yes

**10. Please describe the LEA's Governing Board policy on universal and correct wearing of masks.\***

Face coverings - Face coverings will be encouraged or required based on health and safety mandates in place in real time. Face coverings must comply with the school dress code.

**11. Has the LEA adopted a Governing Board policy on modifying facilities to allow for physical distancing (e.g., use of cohorts/podding)?\***

☒ Yes

**12. Please describe the LEA's Governing Board policy on modifying facilities to allow for physical distancing (e.g., use of cohorts/podding).\***

Cohorts/grades are kept together during daily activities as much as possible to keep the spread of germs to a minimum. All teachers maintain an updated seating chart for contact tracing.

**13. Has the LEA adopted a Governing Board policy on handwashing and respiratory etiquette?\***

☒ Yes

**14. Please describe the LEA's Governing Board policy on handwashing and respiratory etiquette.\***

All sinks have contactless sensor-controlled water flow adapters. Proper hand washing is taught and posters are placed throughout the facility to encourage proper hand washing. In the event that a sink/water is not available, all staff have hand sanitizer dispensers. Students are taught to cough/sneeze into their inner elbow or to change masks if needed and to wash hands and/or sanitizer.

**15. Has the LEA adopted a Governing Board policy on cleaning and maintaining healthy facilities, including improving ventilation?\***

☒ Yes

**16. Please describe the LEA's Governing Board policy on cleaning and maintaining healthy facilities, including improving ventilation.\***

Daily sanitizing is required in every room. A cleaning person thoroughly cleans all facilities daily. In addition, each classroom/office has an air purifier.

**17. Has the LEA adopted a Governing Board policy on contact tracing in combination with isolation and quarantine, in collaboration with the State, local, territorial, or Tribal health departments?\***

☒ Yes

**18. Please describe the LEA's Governing Board policy on contact tracing in combination with isolation and quarantine, in collaboration with the State, local, territorial, or Tribal health departments.\***

Contact tracing is in place for all staff and students. Anyone who is in close contact with a confirmed case of covid is quarantined for 10 days. Anyone who has a confirmed case is isolated for 10 days from the date of first symptoms.

**19. Has the LEA adopted a Governing Board policy on diagnostic and screening testing?\***

☐ No

**20. Has the LEA adopted a Governing Board policy on efforts to provide vaccinations to school communities?\***

☐ No

**21. Has the LEA adopted a Governing Board policy on appropriate accommodations for children with disabilities with respect to health and safety policies?\***

☒ Yes

**22. Please describe the LEA's Governing Board policy on appropriate accommodations for children with disabilities with respect to health and safety policies.\***

All accommodations necessary are made for any students with disabilities, especially with respect to health and safety.

**23. Has the LEA adopted a Governing Board policy on coordination with State and local health officials?\***

☒ Yes

**24. Please describe the LEA's Governing Board policy on coordination with State and local health officials.\***

We work with local health officials whenever necessary and keep up on current recommendations/mandates.

## Continuity of Services

Including but not limited to services to address students' academic needs and students' and staff social, emotional, mental health, and other needs, which may include student health and food services.

### 25. How will the LEA ensure Continuity of Services?\*

Briefly describe an overview of the continuity of services and in the following questions you will provide more detailed information.

In the event of a closure, we will continue to provide academic needs via distance learning (as allowed by local/state mandates) using the platform Google Meets. Food services as necessary will be provided and available at the school site for students. We would also provide in-person Special Education during a closure if necessary to provide appropriate services in a safe environment using social distancing and masks as necessary. Teachers and staff would provide paper or print materials for students who do not have sufficient access to the Internet. We would continue to meet the social and emotional needs of students and staff via online platforms and phone calls. Teachers have access to a social/emotional program to help students via the online platform. Teachers and some classified staff members are trained in how to help students with social/emotional/mental health needs and/or refer them to the appropriate agency if necessary. Professional Development in this area has been provided for staff. The staff has paid time off as necessary to maintain their own mental/physical health in place.

### 26. How will the LEA ensure continuity of services for students' academic needs?\*

In the event of a closure, students will be provided with packets for the short term. In the event of a mandated long-term closure, students will be provided instruction and academic needs via online instruction from certified teachers as allowed by ADE and/or other governing agencies

### 27. How will the LEA ensure continuity of services for students' social, emotional, and mental health needs?\*

Students' SE and Mental Health needs will be met via programs in place within each classroom. In the event of a closure, students' SE and Mental Health needs will be met via online instruction within the scope of the teacher's abilities. Students and families will be referred to local agencies as needed.

### 28. How will the LEA ensure continuity of services for students' other needs?\*

This may include student health and food services.

Food services are provided during in-person instruction. In the event of a closure, food services will be provided and available.

### 29. How will the LEA ensure continuity of services for staff's social, emotional, and mental health needs?\*

Staff are encouraged to view/amend webinars to meet their SE and Mental Health needs and/or amend Professional Development as many times as needed to meet the needs of each individual person. PD is selected by each individual depending on the needs of each person.

**30. How will the LEA ensure continuity of services for staff's other needs?\***

None

**The LEA must regularly, but no less frequently than every six months (taking into consideration the timing of significant changes to CDC guidance on reopening schools), review and, as appropriate, revise its plan for the safe return to in-person instruction and continuity of services through September 30, 2023**

**31. Describe the process used to seek public input, and how that input was taken into account in the revision of the plan.\***

The Mitigation Plan is reviewed at a public board meeting and is also available in the front office upon request.



**After completing all responses in EMAC, save your information. Then, use the red download button to create a copy of your completed form to be uploaded to your LEA website. Once your form is uploaded to your LEA website, log back into EMAC to click the blue submit button and submit your form to be reviewed by your specialist. Your EMAC submission will not be approved unless this updated form is on your LEA website.**

**32. Did you upload the completed EMAC form to your LEA website?\***

☒ Yes