



## Safe Return to In-Person Instruction and Continuity of Services Plan (ARP Act)

### LEA Information

**1. LEA Name (one LEA per form)\***

Kaizen Education Foundation d.b.a. Liberty Arts Academy

**2. Entity ID Number\***

90334

**3. CTDS Number\***

078571000

**4. Plan's Primary Contact Name\***

Eva Gilliam

**5. Plan's Primary Contact Email Address\***

Eva.Gilliam@LeonaSchools.com

**6. Plan's Primary Contact Phone Number\***

602-953-2933

**Please submit your Safe Return to In-Person Learning Plan every six months from your prior submission date.**

Revision Timeline: May 2023-September 2023

**7. Since your last submission date, when did your LEA last review and/or revise your plan? Please provide the updated mm/dd/yyyy of your review/revision. This date should be updated from your last submission. \***

09/01/2023

**All LEAs receiving ESSER III funds must make publicly available on their website, a plan for the Safe Return to In-Person Instruction and Continuity of Services. Please list the link where the plan/template is posted on the LEA's website.**

**8. Insert the link below with directions on how to find your LEA's Safe Return to In-Person plan located on your LEA website (do not link directly to the PDF). The plan must be on the ADE template that will be downloaded from EMAC after completing your responses.\***

Website link: <https://www.libertyartsacademy.com/>

Scroll to the bottom, click on Public Notices, click on Safe Return to In Person Instruction

**How the LEA will maintain the health and safety of students, educators, and other staff and the extent to which it has adopted policies, and a description of any such policies, on each of the following safety recommendations established by the Centers for Disease Control and Prevention (CDC)**

**9. Has the LEA adopted a Governing Board policy on universal and correct wearing of masks?\***

No

**10. Has the LEA adopted a Governing Board policy on modifying facilities to allow for physical distancing (e.g., use of cohorts/podding)?\***

Yes

**11. Please describe the LEA's Governing Board policy on modifying facilities to allow for physical distancing (e.g., use of cohorts/podding).\***

Classrooms will be arranged to maximize distance between students to the greatest extent possible.

**12. Has the LEA adopted a Governing Board policy on handwashing and respiratory etiquette?\***

Yes

**13. Please describe the LEA's Governing Board policy on handwashing and respiratory etiquette.\***

Students will be asked to wash their hands with soap and water for at least 20 seconds or use hand sanitizer with at least 60% alcohol upon arrival at school, before and after meals, and after sneezing, coughing, or blowing their noses. Students will be encouraged to wash their hands with soap and water for at least 20 seconds or use hand sanitizer with at least 60% alcohol after outdoor/physical activity and prior to leaving school at the end of the school day.

**14. Has the LEA adopted a Governing Board policy on cleaning and maintaining healthy facilities, including improving ventilation?\***

Yes

**15. Please describe the LEA's Governing Board policy on cleaning and maintaining healthy facilities, including improving ventilation.\***

The school will conduct daily cleaning and disinfection of bathrooms, classrooms, and high touch areas using EPA approved virucide. Ventilation system filters are changed regularly with filters at the highest MERV rating indicated for the system.

**16. Has the LEA adopted a Governing Board policy on contact tracing in combination with isolation and quarantine, in collaboration with the State, local, territorial, or Tribal health departments?\***

Yes

**17. Please describe the LEA's Governing Board policy on contact tracing in combination with isolation and quarantine, in collaboration with the State, local, territorial, or Tribal health departments.\***

The school consults the CDC, Arizona, and county health department protocols for reported cases, as needed. Cases reported to the school will be addressed on an individual basis in consultation with state and local health departments.  
Quarantine may be advised by the state or local health department. If quarantined, students will be provided with technology and support to continue to participate in classwork and other services.

**18. Has the LEA adopted a Governing Board policy on diagnostic and screening testing?\***

No

**19. Has the LEA adopted a Governing Board policy on efforts to provide vaccinations to school communities?\***

No

**20. Has the LEA adopted a Governing Board policy on appropriate accommodations for children with disabilities with respect to health and safety policies?\***

Yes

**21. Please describe the LEA's Governing Board policy on appropriate accommodations for children with disabilities with respect to health and safety policies.\***

Accommodations are determined on a case by case basis.

**22. Has the LEA adopted a Governing Board policy on coordination with State and local health officials?\***

\*

Yes

**23. Please describe the LEA's Governing Board policy on coordination with State and local health officials.\***

The school consults with the local health department and AZ Department of Health for guidance on mitigation strategies and the appropriate response to positive cases identified for the purpose of contact tracing and quarantine/isolation, as needed.

## Continuity of Services

Including but not limited to services to address students' academic needs and students' and staff social, emotional, mental health, and other needs, which may include student health and food services.

### 24. How will the LEA ensure Continuity of Services?\*

Briefly describe an overview of the continuity of services and in the following questions you will provide more detailed information.

The LEA will ensure continuity of services that addresses academic and social emotional needs for students as well as social emotional and other needs for staff as follows:

### 25. How will the LEA ensure continuity of services for students' academic needs?\*

The school will ensure that students affected by quarantine, isolation, or any recommended or mandated school closures have access to technology to continue providing instruction, intervention, and other academic services remotely. The school will provide internet hotspots to families without reliable internet access

### 26. How will the LEA ensure continuity of services for students' social, emotional, and mental health needs?\*

Social and Emotional services will continue virtually during periods of quarantine/isolation or if a school closure is mandated. Additionally, the school will continue outreach to students and families to provide assistance to community resources and mental health services in the event of quarantine/isolation or school closure is mandated by the state or local health department

### 27. How will the LEA ensure continuity of services for students' other needs?\*

This may include student health and food services.

Access to food service will continue for students affected by quarantine, isolation, or a school closure. In these situations meal service will be provided through a pick-up system.

### 28. How will the LEA ensure continuity of services for staff's social, emotional, and mental health needs?\*

The school provides free access to the Employee Assistance Program to all employees and their family members . This free service includes free emotional and work-life counseling. In addition to counseling, the Employee Assistance Program also provides financial information/resources, legal support/resources, and health/benefit services to support employees during major life events. The school's health plan provides virtual access to medical professionals to eligible employees, including mental health professionals.

**29. How will the LEA ensure continuity of services for staff's other needs?\***

Staff are provided with all needed technology and supplies to perform their job satisfactorily in-person and in the event of quarantine/isolation or a school closure. Employees may be assigned alternate duties in the event of a school closure to maintain their employment status to the greatest extent possible.

**The LEA must regularly, but no less frequently than every six months (taking into consideration the timing of significant changes to CDC guidance on reopening schools), review and, as appropriate, revise its plan for the safe return to in-person instruction and continuity of services through September 30, 2023**

**30. Describe the process used to seek public input, and how that input was taken into account in the revision of the plan.\***

No Revisions made - input received on prior revision.



**After completing all responses in EMAC, save your information. Then, use the red download button to create a copy of your completed form to be uploaded to your LEA website. Once your form is uploaded to your LEA website, log back into EMAC to click the blue submit button and submit your form to be reviewed by your specialist. Your EMAC submission will not be approved unless this updated form is on your LEA website.**

**31. Did you upload the completed EMAC form to your LEA website?\***

Yes