



Safe Return to In-Person Instruction and Continuity of Services Plan (ARP Act)

LEA Information

1. LEA Name (one LEA per form)*

James Sandoval Preparatory High School

2. Entity ID Number*

79475

3. CTDS Number*

078928000

4. Plan's Primary Contact Name*

Charles Tack

5. Plan's Primary Contact Email Address*

ctack@educationoptionsfoundation.org

6. Plan's Primary Contact Phone Number*

6027413999

Please submit your Safe Return to In-Person Learning Plan every six months from your prior submission date.

Revision Timeline: May 2023-September 2023

7. Since your last submission date, when did your LEA last review and/or revise your plan? Please provide the updated mm/dd/yyyy of your review/revision. This date should be updated from your last submission. *

07/03/2023

All LEAs receiving ESSER III funds must make publicly available on their website, a plan for the Safe Return to In-Person Instruction and Continuity of Services. Please list the link where the plan/template is posted on the LEA's website.

8. Insert the link below with directions on how to find your LEA's Safe Return to In-Person plan located on your LEA website (do not link directly to the PDF). The plan must be on the ADE template that will be downloaded from EMAC after completing your responses.*

A link to the plan is available on the homepage of the Crown Point High School website, www.crownpoinths.com. The link is located on the left side of the page under Quick Links.

How the LEA will maintain the health and safety of students, educators, and other staff and the extent to which it has adopted policies, and a description of any such policies, on each of the following safety recommendations established by the Centers for Disease Control and Prevention (CDC)

9. Has the LEA adopted a Governing Board policy on universal and correct wearing of masks?*

Yes

10. Please describe the LEA's Governing Board policy on universal and correct wearing of masks.*

Masks were previously required of all students and staff; they are now optional. Masks are made available to students and staff upon request.

11. Has the LEA adopted a Governing Board policy on modifying facilities to allow for physical distancing (e.g., use of cohorts/podding)?*

Yes

12. Please describe the LEA's Governing Board policy on modifying facilities to allow for physical distancing (e.g., use of cohorts/podding).*

Social distancing guidelines have been implemented throughout the school to the extent possible, with student working areas assigned to each student and spaced accordingly.

13. Has the LEA adopted a Governing Board policy on handwashing and respiratory etiquette?*

Yes

14. Please describe the LEA's Governing Board policy on handwashing and respiratory etiquette.*

Hand sanitizer is provided in school buildings and classrooms and handwashing is strongly encouraged whenever students or staff use the restroom. Students and staff are also asked to cover their mouths and noses when coughing or sneezing.

15. Has the LEA adopted a Governing Board policy on cleaning and maintaining healthy facilities, including improving ventilation?*

Yes

16. Please describe the LEA's Governing Board policy on cleaning and maintaining healthy facilities, including improving ventilation.*

Staff clean shared surfaces at the end of each day. While school is in session, outside doors and windows are opened when safe and practical.

17. Has the LEA adopted a Governing Board policy on contact tracing in combination with isolation and quarantine, in collaboration with the State, local, territorial, or Tribal health departments?*

Yes

18. Please describe the LEA's Governing Board policy on contact tracing in combination with isolation and quarantine, in collaboration with the State, local, territorial, or Tribal health departments.*

Students and staff who feel ill are advised to stay home until their symptoms subside.

19. Has the LEA adopted a Governing Board policy on diagnostic and screening testing?*

Yes

20. Please describe the LEA's Governing Board policy on diagnostic and screening testing.*

Information on how and where to obtain a COVID-19 diagnostic/screening test is available to all staff and students.

21. Has the LEA adopted a Governing Board policy on efforts to provide vaccinations to school communities?*

Yes

22. Please describe the LEA's Governing Board policy on efforts to provide vaccinations to school communities.*

Information on how and where to obtain a COVID-19 vaccine is shared with all staff and students

23. Has the LEA adopted a Governing Board policy on appropriate accommodations for children with disabilities with respect to health and safety policies?*

Yes

24. Please describe the LEA's Governing Board policy on appropriate accommodations for children with disabilities with respect to health and safety policies.*

The special education director addresses any necessary accommodations related to students with special needs and their interactions with health and safety policies on an as-needed basis.

25. Has the LEA adopted a Governing Board policy on coordination with State and local health officials?*

Yes

*

26. Please describe the LEA's Governing Board policy on coordination with State and local health officials.*

Updates from local and national health authorities are monitored and policies are updated accordingly as needed.

Continuity of Services

Including but not limited to services to address students' academic needs and students' and staff social, emotional, mental health, and other needs, which may include student health and food services.

27. How will the LEA ensure Continuity of Services?*

Briefly describe an overview of the continuity of services and in the following questions you will provide more detailed information.

Through the school's Distance Learning Plan for the 2022-2023 school year, policies and procedures to ensure continuity of services have been established for the benefit of staff and students, including students who are unable to attend school in person.

28. How will the LEA ensure continuity of services for students' academic needs?*

Students have access to their coursework online if they are unable to attend school in person, and they and their parents/guardians also receive daily check-ins from staff to ensure they are progressing as expected through their classes. Teachers and mentors are available remotely via phone, virtual meeting or the school's internal messaging system to assist with student needs and interventions.

29. How will the LEA ensure continuity of services for students' social, emotional, and mental health needs?*

School staff will focus on the social and emotional needs of the students, their safety, self-worth, and academic confidence. The team will collaborate to best help the needs of the student and will assist all additional staff, students, and their parents in providing support to address any barriers to academic success. Some of the responsibilities will be to actively support the administration at the local sites, assist families to understand their children's educational needs and resources, and maintain open communication between the school and community agencies. School staff will provide extra supports to our most vulnerable subgroups and underserved populations.

30. How will the LEA ensure continuity of services for students' other needs?*

This may include student health and food services.

Teachers and mentors check in with students/parents on a daily basis, whether students are attending school in person or virtually, and are available remotely via phone, virtual meeting or the school's internal messaging system to assist with any other student needs.

31. How will the LEA ensure continuity of services for staff's social, emotional, and mental health needs?*

School administrators have multiple check-ins with staff each week to assess any social, emotional and mental health needs and staff are encouraged to share any needs with administrators. Administrators are then able to connect staff with a range of support resources on an as-needed basis.

32. How will the LEA ensure continuity of services for staff's other needs?*

Addressed by administration on an as-needed basis.

The LEA must regularly, but no less frequently than every six months (taking into consideration the timing of significant changes to CDC guidance on reopening schools), review and, as appropriate, revise its plan for the safe return to in-person instruction and continuity of services through September 30, 2023

33. Describe the process used to seek public input, and how that input was taken into account in the revision of the plan.*

School staff and teachers have continuously communicated with students, parents, and other relevant school and community stakeholders regarding the school's in-person and distance learning educational options and its COVID-19 policies and protocols as part of their routine check-ins. The public also has the opportunity to address the school board at any of its public meetings, which are publicly noticed at least 24 hours in advance. As feedback related to the plan has been received, it is shared with administrators and school board members who work together to incorporate it into an updated plan.

After completing all responses in EMAC, save your information. Then, use the red download button to create a copy of your completed form to be uploaded to your LEA website. Once your form is uploaded to your LEA website, log back into EMAC to click the blue submit button and submit your form to be reviewed by your specialist. Your EMAC submission will not be approved unless this updated form is on your LEA website.

34. Did you upload the completed EMAC form to your LEA website?*

Yes