



Safe Return to In-Person Instruction and Continuity of Services Plan (ARP Act)

LEA Information

1. LEA Name (one LEA per form)*

James Madison Preparatory School

2. Entity ID Number*

79063

3. CTDS Number*

078795000

4. Plan's Primary Contact Name*

Debra Caves

5. Plan's Primary Contact Email Address*

dcaves@madisonprep.org

6. Plan's Primary Contact Phone Number*

4803452306

Please submit your Safe Return to In-Person Learning Plan every six months from your prior submission date.

Revision Timeline: May 2023-September 2023

7. Since your last submission date, when did your LEA last review and/or revise your plan? Please provide the updated mm/dd/yyyy of your review/revision. This date should be updated from your last submission. *

8/30/23

All LEAs receiving ESSER III funds must make publicly available on their website, a plan for the Safe Return to In-Person Instruction and Continuity of Services. Please list the link where the plan/template is posted on the LEA's website.

8. Insert the link below with directions on how to find your LEA's Safe Return to In-Person plan located on your LEA website (do not link directly to the PDF). The plan must be on the ADE template that will be downloaded from EMAC after completing your responses.*

madisonprep.org (It is on the bottom of the page)

How the LEA will maintain the health and safety of students, educators, and other staff and the extent to which it has adopted policies, and a description of any such policies, on each of the following safety recommendations established by the Centers for Disease Control and Prevention (CDC)

9. Has the LEA adopted a Governing Board policy on universal and correct wearing of masks?*

☐ No

10. Has the LEA adopted a Governing Board policy on modifying facilities to allow for physical distancing (e.g., use of cohorts/podding)?*

☐ No

11. Has the LEA adopted a Governing Board policy on handwashing and respiratory etiquette?*

☒ Yes

12. Please describe the LEA's Governing Board policy on handwashing and respiratory etiquette.*

JMPS instructs and regularly reminds students of proper handwashing technique (using soap and water for at least 20 seconds). Hand sanitizer and disinfecting wipes are available in all classrooms and common areas. Proper hygiene for coughs and sneezes is modeled and encouraged, to be followed by proper handwashing and sanitizing.

13. Has the LEA adopted a Governing Board policy on cleaning and maintaining healthy facilities, including improving ventilation?*

☒ Yes

14. Please describe the LEA's Governing Board policy on cleaning and maintaining healthy facilities, including improving ventilation.*

All high touch surfaces are cleaned daily.

15. Has the LEA adopted a Governing Board policy on contact tracing in combination with isolation and quarantine, in collaboration with the State, local, territorial, or Tribal health departments?*

☐ No

16. Has the LEA adopted a Governing Board policy on diagnostic and screening testing?*

☐ No

17. Has the LEA adopted a Governing Board policy on efforts to provide vaccinations to school communities?*

☐ No

18. Has the LEA adopted a Governing Board policy on appropriate accommodations for children with disabilities with respect to health and safety policies?*

☒ Yes

19. Please describe the LEA's Governing Board policy on appropriate accommodations for children with disabilities with respect to health and safety policies.*

Students receiving special education services received reasonable accommodations regarding proper handwashing technique (using soap and water for at least 20 seconds).

20. Has the LEA adopted a Governing Board policy on coordination with State and local health officials?

*

☐ No

Continuity of Services

Including but not limited to services to address students' academic needs and students' and staff social, emotional, mental health, and other needs, which may include student health and food services.

21. How will the LEA ensure Continuity of Services?*

Briefly describe an overview of the continuity of services and in the following questions you will provide more detailed information.

Continuity services will be proved if we are required to close and go into isolation. By using Google classroom for online services. The LEA will provide laptops and hotspots for this scenario.

22. How will the LEA ensure continuity of services for students' academic needs?*

In the event that JMPS has to return to mandatory online learning, we have highly qualified teachers providing instruction via the Google Classroom platform. Laptops are available for checkout for students in need. JMPS provides Wi-Fi hotspots as needed. Additionally, paper packets are offered and delivered to students for whom online learning is not an option or is problematic. Office hours are offered to all students, and SPED services continue uninterrupted with both in person and online options.

23. How will the LEA ensure continuity of services for students' social, emotional, and mental health needs?*

Student Success Advisor is available on campus during school hours. Resources, tools, referrals, and support given when necessary. Additional options for resources communicated weekly with school community via the JMPS Madison Minutes newsletter. Mental health education and resources were also discussed during an all-school assembly.

24. How will the LEA ensure continuity of services for students' other needs?*

This may include student health and food services.

n/a

25. How will the LEA ensure continuity of services for staff's social, emotional, and mental health needs?*

Weekly check ins/meetings with teachers and staff. JMPS offers insurance with no monthly premium for teachers and staff. This insurance includes counseling. JMPS administration offers additional needs and support for teachers and staff seeking assistance.

26. How will the LEA ensure continuity of services for staff's other needs?*

n/a

The LEA must regularly, but no less frequently than every six months (taking into consideration the timing of significant changes to CDC guidance on reopening schools), review and, as appropriate, revise its plan for the safe return to in-person instruction and continuity of services through September 30, 2023

27. Describe the process used to seek public input, and how that input was taken into account in the revision of the plan.*

Parents were surveyed on 1/28/2021. Emailed communications to all community members. The Governing Board agenda was posted on 2/5/2021 and meetings are open for public comment. Return to campus approved by Governing Board 2/8/2021 for an in-person return date of 3/15/2021. Assemblies for student community including safety plan and hygiene completed on first day of return. Safety plan and hygiene was posted in the newsletters/directors' statements. Our safety plan was revised and implemented 8/10/2021. Teachers were surveyed via Google Forms on 3/10/2022.

After completing all responses in EMAC, save your information. Then, use the red download button to create a copy of your completed form to be uploaded to your LEA website. Once your form is uploaded to your LEA website, log back into EMAC to click the blue submit button and submit your form to be reviewed by your specialist. Your EMAC submission will not be approved unless this updated form is on your LEA website.

28. Did you upload the completed EMAC form to your LEA website?*

☒ Yes