



Safe Return to In-Person Instruction and Continuity of Services Plan (ARP Act)

LEA Information

1. LEA Name (one LEA per form)*

Incito Schools

2. Entity ID Number*

91326

3. CTDS Number*

078210000

4. Plan's Primary Contact Name*

Amanda Jelleson

5. Plan's Primary Contact Email Address*

amanda.jelleson@incitoschools.org

6. Plan's Primary Contact Phone Number*

623-398-6968

Please submit your Safe Return to In-Person Learning Plan every six months from your prior submission date.

Revision Timeline: May 2023-September 2023

7. Since your last submission date, when did your LEA last review and/or revise your plan? Please provide the updated mm/dd/yyyy of your review/revision. This date should be updated from your last submission. *

08/01/2023

All LEAs receiving ESSER III funds must make publicly available on their website, a plan for the Safe Return to In-Person Instruction and Continuity of Services. Please list the link where the plan/template is posted on the LEA's website.

8. Insert the link below with directions on how to find your LEA's Safe Return to In-Person plan located on your LEA website (do not link directly to the PDF). The plan must be on the ADE template that will be downloaded from EMAC after completing your responses.*

www.incitoschools.org

Located on the bottom of the homepage

How the LEA will maintain the health and safety of students, educators, and other staff and the extent to which it has adopted policies, and a description of any such policies, on each of the following safety recommendations established by the Centers for Disease Control and Prevention (CDC)

9. Has the LEA adopted a Governing Board policy on universal and correct wearing of masks?*

☒ Yes

10. Please describe the LEA's Governing Board policy on universal and correct wearing of masks.*

Learners have the choice of wearing a mask based on personal preference and/or if they are exhibiting Covid like symptoms or have been exposed to Covid. To as much extent as possible, Learners will wear a mask that has a clear front in order to assess face, words and tone to best support the learning environment. Incito Schools may support families with acquiring clear front masks.

11. Has the LEA adopted a Governing Board policy on modifying facilities to allow for physical distancing (e.g., use of cohorts/podding)?*

☒ Yes

12. Please describe the LEA's Governing Board policy on modifying facilities to allow for physical distancing (e.g., use of cohorts/podding).*

Learners are distanced in the classroom to best extent possible while also continuing to participate in in-person learning. At times, learners are distanced for Physical Education and lunch periods.

13. Has the LEA adopted a Governing Board policy on handwashing and respiratory etiquette?*

☒ Yes

14. Please describe the LEA's Governing Board policy on handwashing and respiratory etiquette.*

Posters have been posted through the schools emphasizing handwashing and respiratory etiquette. Educators have taught each class proper procedures and multiple hand washing opportunities are provided throughout the day.

15. Has the LEA adopted a Governing Board policy on cleaning and maintaining healthy facilities, including improving ventilation?*

☒ Yes

16. Please describe the LEA's Governing Board policy on cleaning and maintaining healthy facilities, including improving ventilation.*

All air conditioning filters have been replaced and increased sanitation has been put in place by school employees as well as contracted janitorial services. Incito Schools has also implemented sanitation stations.

17. Has the LEA adopted a Governing Board policy on contact tracing in combination with isolation and quarantine, in collaboration with the State, local, territorial, or Tribal health departments?*

☒ Yes

18. Please describe the LEA's Governing Board policy on contact tracing in combination with isolation and quarantine, in collaboration with the State, local, territorial, or Tribal health departments.*

If a learner tests positive for Covid a letter is immediately emailed and a physical copy sent home to notify families within that classroom/grade level. Incito Schools communicates the CDC guidelines when learners test positive or have been exposed to Covid.

19. Has the LEA adopted a Governing Board policy on diagnostic and screening testing?*

☒ Yes

20. Please describe the LEA's Governing Board policy on diagnostic and screening testing.*

LEA does not provide the service

21. Has the LEA adopted a Governing Board policy on efforts to provide vaccinations to school communities?*

☒ Yes

22. Please describe the LEA's Governing Board policy on efforts to provide vaccinations to school communities.*

LEA does not provide the service

23. Has the LEA adopted a Governing Board policy on appropriate accommodations for children with disabilities with respect to health and safety policies?*

☒ Yes

24. Please describe the LEA's Governing Board policy on appropriate accommodations for children with disabilities with respect to health and safety policies.*

Following CDC Guidelines

25. Has the LEA adopted a Governing Board policy on coordination with State and local health officials?*

☒ Yes

*

26. Please describe the LEA's Governing Board policy on coordination with State and local health officials.*

Following CDC Guidelines

Continuity of Services

Including but not limited to services to address students' academic needs and students' and staff social, emotional, mental health, and other needs, which may include student health and food services.

27. How will the LEA ensure Continuity of Services?*

Briefly describe an overview of the continuity of services and in the following questions you will provide more detailed information.

Incito Schools will ensure continuity of services through fiscal sustainability while also maintaining academic progress through state assessments, special education services, re-evaluations as necessary, and interventions.

28. How will the LEA ensure continuity of services for students' academic needs?*

Incito Schools is committed to continuing to provide in-person teaching and learning. Revisions to staff, curriculum and materials have been made to accommodate teaching and learning needs. Educators have been trained to provide specific communicated and support for any learners who are unable to attend in-person learning.

29. How will the LEA ensure continuity of services for students' social, emotional, and mental health needs?*

Incito Schools is committed to providing any needed support to learners who have social, emotional, and mental health needs. Additional staff has been added to support with Special Education as well as one-on-one coaching and meetings for learners who demonstrate a need. Incito Schools continues to operate with High Trust Psychology.

30. How will the LEA ensure continuity of services for students' other needs?*

This may include student health and food services.

Incito Schools has been able to continue operating on the summer food program to offer free breakfast and lunch to all learners.

31. How will the LEA ensure continuity of services for staff's social, emotional, and mental health needs?*

Incito Schools is committed to providing any needed support to staff who have social, emotional, and mental health needs. Additional time and opportunity have been added to support one-on-one coaching and meetings for staff who demonstrate a need. Incito Schools continues to operate with High Trust Psychology.

32. How will the LEA ensure continuity of services for staff's other needs?*

Addressed as needed.

The LEA must regularly, but no less frequently than every six months (taking into consideration the timing of significant changes to CDC guidance on reopening schools), review and, as appropriate, revise its plan for the safe return to in-person instruction and continuity of services through September 30, 2023

33. Describe the process used to seek public input, and how that input was taken into account in the revision of the plan.*

The components of this plan as well as revisions were discussed at public Board meetings and will continue to be in future meetings.

After completing all responses in EMAC, save your information. Then, use the red download button to create a copy of your completed form to be uploaded to your LEA website. Once your form is uploaded to your LEA website, log back into EMAC to click the blue submit button and submit your form to be reviewed by your specialist. Your EMAC submission will not be approved unless this updated form is on your LEA website.

34. Did you upload the completed EMAC form to your LEA website?*

☒ Yes