



## Safe Return to In-Person Instruction and Continuity of Services Plan (ARP Act)

### LEA Information

**1. LEA Name (one LEA per form)\***

Horizon Community Learning Center

**2. Entity ID Number\***

79264

**3. CTDS Number\***

078752000

**4. Plan's Primary Contact Name\***

Betsy Fera

**5. Plan's Primary Contact Email Address\***

betsy.fera@horizonhonors.org

**6. Plan's Primary Contact Phone Number\***

480-659-3052

**Please submit your Safe Return to In-Person Learning Plan every six months from your prior submission date.**

Revision Timeline: May 2023-September 2023

**7. Since your last submission date, when did your LEA last review and/or revise your plan? Please provide the updated mm/dd/yyyy of your review/revision. This date should be updated from your last submission. \***

08/22/2023

**All LEAs receiving ESSER III funds must make publicly available on their website, a plan for the Safe Return to In-Person Instruction and Continuity of Services. Please list the link where the plan/template is posted on the LEA's website.**

**8. Insert the link below with directions on how to find your LEA's Safe Return to In-Person plan located on your LEA website (do not link directly to the PDF). The plan must be on the ADE template that will be downloaded from EMAC after completing your responses.\***

[https://drive.google.com/file/d/1kIYRBg3SV7Xn1Vh1fZuwG576aJ-6fgHy/view?usp=drive\\_link](https://drive.google.com/file/d/1kIYRBg3SV7Xn1Vh1fZuwG576aJ-6fgHy/view?usp=drive_link)

**How the LEA will maintain the health and safety of students, educators, and other staff and the extent to which it has adopted policies, and a description of any such policies, on each of the following safety recommendations established by the Centers for Disease Control and Prevention (CDC)**

**9. Has the LEA adopted a Governing Board policy on universal and correct wearing of masks?\***

Yes

**10. Please describe the LEA's Governing Board policy on universal and correct wearing of masks.\***

Governing Board policy requiring face coverings in effect until June 10, 2021.  
On June 11, 2021, face coverings (masks) are optional.

**11. Has the LEA adopted a Governing Board policy on modifying facilities to allow for physical distancing (e.g., use of cohorts/podding)?\***

Yes

**12. Please describe the LEA's Governing Board policy on modifying facilities to allow for physical distancing (e.g., use of cohorts/podding).\***

Adopted April 2022:  
Use hallway markers for a modified traffic flow pattern as needed.  
Use of door stops for indoor to indoor spaces to modify traffic flow pattern.

**13. Has the LEA adopted a Governing Board policy on handwashing and respiratory etiquette?\***

Yes

**14. Please describe the LEA's Governing Board policy on handwashing and respiratory etiquette.\***

Adopted July 2021:  
Signs posted reminding of handwashing and respiratory etiquette

**15. Has the LEA adopted a Governing Board policy on cleaning and maintaining healthy facilities, including improving ventilation?\***

Yes

**16. Please describe the LEA's Governing Board policy on cleaning and maintaining healthy facilities, including improving ventilation.\***

Adopted April 2022:  
Electrostatic fogger and fogger for disinfecting completed as needed.  
  
Individual cleaning and disinfecting supplies for wiping down individual work areas  
  
Tech cleaning supplies for each tech area or tech cart  
  
Regular bathroom cleaning as needed during the day.

**17. Has the LEA adopted a Governing Board policy on contact tracing in combination with isolation and quarantine, in collaboration with the State, local, territorial, or Tribal health departments?\***

No

**18. Has the LEA adopted a Governing Board policy on diagnostic and screening testing?\***

No

**19. Has the LEA adopted a Governing Board policy on efforts to provide vaccinations to school communities?\***

No

**20. Has the LEA adopted a Governing Board policy on appropriate accommodations for children with disabilities with respect to health and safety policies?\***

Yes

**21. Please describe the LEA's Governing Board policy on appropriate accommodations for children with disabilities with respect to health and safety policies.\***

The Governing Board has adopted policies to provide appropriate accommodations to students with disabilities following IDEA (Policy IHB and IHBA). Each IEP and 504 team meets to provide those accommodations based on the individual student need.

**22. Has the LEA adopted a Governing Board policy on coordination with State and local health officials?\***

No

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## Continuity of Services

Including but not limited to services to address students' academic needs and students' and staff social, emotional, mental health, and other needs, which may include student health and food services.

### 23. How will the LEA ensure Continuity of Services?\*

Briefly describe an overview of the continuity of services and in the following questions you will provide more detailed information.

While Horizon Honors has the ability to switch to hybrid or remote learning, we have made the commitment to our students, families, and staff to remain in person for the 2022-2023 school year and beyond. Should Maricopa County Department of Public Health determine we need to transition to a different mode of instruction, we would abide by that and make the change to provide continuity of services to all students as we did during the 2020-2021 school year

### 24. How will the LEA ensure continuity of services for students' academic needs?\*

Teachers were trained prior to the school year on instructional strategies to identify gaps in instruction and how to effectively close the gaps for student's individual learning loss, while continuing the pace of instruction needed for course completion. In each student's schedule they have at least one block of a scholastic lab (every other day) which focuses on work completion and support in course content. Three times a week, students have the option to attend student support for one hour after school for individual help on their classes.

We have hired a Dean of Student Academic Interventions to support individualized intervention for students who exhibit learning loss. This individualized support will provide additional tutoring through partnering with a third party vendor to provide virtual tutoring both inside and outside of the school day.

### 25. How will the LEA ensure continuity of services for students' social, emotional, and mental health needs?\*

Horizon Honors has hired an additional student advisor to assist in students social, emotional and mental health needs. Communication between teachers, health office staff, and counselors is emphasized to support students who may be struggling to readjust to the school environment. Horizon Honors has an SRO for additional student support in classroom instruction and 1:1 support for any needs that he is able to support.

In July 2022, all staff participated in a three-day training on social and emotional learning based on Ricky Robertson, Building Resilience in a Compassionate School in order to implement strategies to focus on students' needs on a daily basis.

### 26. How will the LEA ensure continuity of services for students' other needs?\*

This may include student health and food services.

N/A

**27. How will the LEA ensure continuity of services for staff's social, emotional, and mental health needs?\***

Our wellness committee, Healthy Horizons, has worked on bringing wellness classes back to campus that includes, yoga, pickle ball, book clubs and special occasion celebrations. The administration asks for staff input on improvements to the work environment and we have a structure of support with instructional coaches to support teachers 1:1 on a regular basis. We have an Employee Assistance Plan through our insurance provider and have communicated Arizona Department of Education's Educator Peer Support Program for teachers.

In July 2022, all staff participated in a three-day training on social and emotional learning based on Ricky Robertson, Building Resilience in a Compassionate School in order to implement strategies to focus on students' needs on a daily basis.

**28. How will the LEA ensure continuity of services for staff's other needs?\***

N/A

**The LEA must regularly, but no less frequently than every six months (taking into consideration the timing of significant changes to CDC guidance on reopening schools), review and, as appropriate, revise its plan for the safe return to in-person instruction and continuity of services through September 30, 2023**

**29. Describe the process used to seek public input, and how that input was taken into account in the revision of the plan.\***

The Governing Board allows for public input at its regular board meetings. As a school, we are open to communication from the public and utilize it in our decision making process. We sent out a survey at the end of the 2020-2021 school year to help guide our decisions for the 2021-2022 school year. We provided an opportunity for parent input in February 2022 on the use of ESSER III funds via the website and parent/guardian communication.



**After completing all responses in EMAC, save your information. Then, use the red download button to create a copy of your completed form to be uploaded to your LEA website. Once your form is uploaded to your LEA website, log back into EMAC to click the blue submit button and submit your form to be reviewed by your specialist. Your EMAC submission will not be approved unless this updated form is on your LEA website.**

**30. Did you upload the completed EMAC form to your LEA website?\***

Yes