



## Safe Return to In-Person Instruction and Continuity of Services Plan (ARP Act)

### LEA Information

**1. LEA Name (one LEA per form)\***

George Gervin Youth Center

**2. Entity ID Number\***

90884

**3. CTDS Number\***

078585000

**4. Plan's Primary Contact Name\***

MILINDA CRAWFORD

**5. Plan's Primary Contact Email Address\***

mcrawford@gervinprepacademy.org

**6. Plan's Primary Contact Phone Number\***

4802192121

**Please submit your Safe Return to In-Person Learning Plan every six months from your prior submission date.**

Revision Timeline: May 2023-September 2023

**7. Since your last submission date, when did your LEA last review and/or revise your plan? Please provide the updated mm/dd/yyyy of your review/revision. This date should be updated from your last submission. \***

09/01/2023

**All LEAs receiving ESSER III funds must make publicly available on their website, a plan for the Safe Return to In-Person Instruction and Continuity of Services. Please list the link where the plan/template is posted on the LEA's website.**

**8. Insert the link below with directions on how to find your LEA's Safe Return to In-Person plan located on your LEA website (do not link directly to the PDF). The plan must be on the ADE template that will be downloaded from EMAC after completing your responses.\***

<https://www.georgegervinprepacademy.org/>  
There is a link on the cover page to the documents.

**How the LEA will maintain the health and safety of students, educators, and other staff and the extent to which it has adopted policies, and a description of any such policies, on each of the following safety recommendations established by the Centers for Disease Control and Prevention (CDC)**

**9. Has the LEA adopted a Governing Board policy on universal and correct wearing of masks?\***

☒ Yes

**10. Please describe the LEA's Governing Board policy on universal and correct wearing of masks.\***

GGPA recommends that students and faculty wear face masks while on campus; however, GGPA does not require students or faculty members to wear a face mask for in-person instruction.

**11. Has the LEA adopted a Governing Board policy on modifying facilities to allow for physical distancing (e.g., use of cohorts/podding)?\***

☒ Yes

**12. Please describe the LEA's Governing Board policy on modifying facilities to allow for physical distancing (e.g., use of cohorts/podding).\***

Only groups of three students can be in the restroom at a time. Faculty members have a restroom schedule for their students in which they follow on a daily basis.

GGPA has leased touchless filtered water dispensers that allow students and faculty members to refill their water containers without needing to touch the equipment. Use of these dispensers is an option for those who bring a refillable container.

During lunch, only three classes are to take lunches at the same time between 11:00am – 12:30pm. Tables are cleaned and sanitized before the next set of class enters the cafeteria.

During recess (playground time), students can socialize and play outside or in the well-ventilated MPR.

**13. Has the LEA adopted a Governing Board policy on handwashing and respiratory etiquette?\***

☒ Yes

**14. Please describe the LEA's Governing Board policy on handwashing and respiratory etiquette.\***

GGPA's faculty and students are to keep their hands as clean as possible by washing them regularly for at least 20 seconds with soap and water. Faculty are required to wash their hands as soon as they enter the campus, and students are encouraged to do so as well. Faculty and students shall wash their hands:

- After touching their face;
- After blowing one's nose, coughing or sneezing;
- After using the restroom.
- After sharing any equipment or using any shared equipment; and,
- Before and after eating;

GGPA provided hand sanitizer in each classroom to ensure that students have that available instantly. Faculty and students are reminded regularly during the morning announcements of tips to reduce the spread of virus.

Our respiratory etiquette includes the following:

- Coughing and sneezing into a tissue and/or one's upper sleeve instead of one's hand; dispose of the tissue.
- Washing hands or applying hand sanitizer after coughing or sneezing.

**15. Has the LEA adopted a Governing Board policy on cleaning and maintaining healthy facilities, including improving ventilation?\***

☒ Yes

**16. Please describe the LEA's Governing Board policy on cleaning and maintaining healthy facilities, including improving ventilation.\***

While GGPA does have a day porter and a cleaning services team in the evening who follow the CDC's Disinfecting Guide instructions, faculty and students are to continue practicing sanitation procedures as followed:

When faculty and students arrive to campus and to their designated area (class/office), they are to disinfect their area upon arrival and before they leave the classroom for the day.

The front office will ensure that the safety of others is not compromised by disinfecting the chairs where guest and students sit and the countertops after guests have left the office.

GGPA contracts a company to complete a full microbial level with electrostatic spray on the entire building when Covid and Flu have been reported.

**17. Has the LEA adopted a Governing Board policy on contact tracing in combination with isolation and quarantine, in collaboration with the State, local, territorial, or Tribal health departments?\***

☒ Yes

**18. Please describe the LEA's Governing Board policy on contact tracing in combination with isolation and quarantine, in collaboration with the State, local, territorial, or Tribal health departments.\***

When a student or faculty member becomes exposed or tested positive for COVID-19, the Maricopa County Department of Public Health is contacted to receive the appropriate steps to take as it does change on a daily basis.

GGPA will post information on Dojo for families if a faculty or student tests positive for COVID-19. Notification will be sent out immediately. If we need to evacuate the entire campus, parents/guardians will be informed via phone call, email, a Class Dojo post or through a text message.

**19. Has the LEA adopted a Governing Board policy on diagnostic and screening testing?\***

☒ Yes

**20. Please describe the LEA's Governing Board policy on diagnostic and screening testing.\***

GGPA's Health Aid will be conducting Wellness Checks that include taking and collecting temperatures of faculty members and students that display or complain about symptoms.

If a student is coughing consistently, has a runny nose, seems weary, has a persistent headache, or has a temperature of 100.4 degrees or higher, their parent will be called to pick up the child.

Because COVID-19, common colds and allergies share similar symptoms, we will need a doctor's note if the child is experiencing allergies in order to attend in-person learning to ensure it is not any other medical illness.

GGPA recommends students who are experiencing a cold to stay home and request asynchronous assignments during their recovery.

It is the parents' responsibility to get their child tested for COVID-19 if they are experiencing any COVID-19 symptoms or have been exposed to COVID-19.

**21. Has the LEA adopted a Governing Board policy on efforts to provide vaccinations to school communities?\***

☐ No

**22. Has the LEA adopted a Governing Board policy on appropriate accommodations for children with disabilities with respect to health and safety policies?\***

☒ Yes

**23. Please describe the LEA's Governing Board policy on appropriate accommodations for children with disabilities with respect to health and safety policies.\***

Special accommodation and compliance with all state, federal and local laws shall be made for students with disabilities or those with medical needs.

Our Special Education team has created a schedule that allows up to 5 students to be in her classroom for services at a time in which they can maintain a 3ft. social distance from each other.

GGPA respects the privacy of all students.

**24. Has the LEA adopted a Governing Board policy on coordination with State and local health officials?\***

\*

☒ Yes

**25. Please describe the LEA's Governing Board policy on coordination with State and local health officials.\***

GGPA's Health Aid attends informational meetings hosted by the Arizona Department of Health Services and shares information with our Coyote community as needed. GGPA has access to the updates that Arizona Department of Health Services releases.

## Continuity of Services

Including but not limited to services to address students' academic needs and students' and staff social, emotional, mental health, and other needs, which may include student health and food services.

### 26. How will the LEA ensure Continuity of Services?\*

Briefly describe an overview of the continuity of services and in the following questions you will provide more detailed information.

GGPA will continue to maintain open communication with all of our faculty, students and community. We will provide asynchronous work (printed and/or electronic) for any student that may require the accommodation during the school year (i.e. quarantine or health issues). GGPA will ensure that faculty and students are practicing sanitation and safety procedures. Wellness Checks will continue as a response when symptoms or sickness noticeable.

### 27. How will the LEA ensure continuity of services for students' academic needs?\*

Student academics needs are tracked through the benchmarks that are assessed quarterly, such as Galileo. Tutoring is offered to students who are struggling in their academics and to those who feel they need further assistance. Students are highly encouraged utilize Imagine Learning & Literacy and Moby Max which are online platforms that allow students to practice reading and math; teachers are able to view the student's progress. Students who test positive for Covid-19 and/or who have been exposed to a positive individual, will also have asynchronous work assigned so they can stay on track.

### 28. How will the LEA ensure continuity of services for students' social, emotional, and mental health needs?\*

All grade levels attend an SEL class once a week where the Harmony curriculum is taught.

Families will receive recommendations for mental health services when their student is demonstrating more needs than our school can provide to them. We recommend Bayless and Southwest Behavioral Health to our families.

### 29. How will the LEA ensure continuity of services for students' other needs?\*

This may include student health and food services.

GGPA's food service team will continue to make breakfast and lunch meals accessible to all students at no cost. Our food services team provides individually packed breakfasts. For our virtual students, our food services team prepares individually packed breakfast and lunches that parents/guardians can pick-up for their child.

### 30. How will the LEA ensure continuity of services for staff's social, emotional, and mental health needs?\*

GGPA contracts The Gideon Group to provide trauma informed practices for teachers on a quarterly basis. Training for teachers and staff to work effectively with students and understand the scope of trauma informed and trauma sensitive. This training also builds social emotional well-being and fostering resilience.

**31. How will the LEA ensure continuity of services for staff's other needs?\***

Our Academic Coach meets with our faculty throughout the school year for professional development, blended learning and PBIS trainings.



**The LEA must regularly, but no less frequently than every six months (taking into consideration the timing of significant changes to CDC guidance on reopening schools), review and, as appropriate, revise its plan for the safe return to in-person instruction and continuity of services through September 30, 2023**

**32. Describe the process used to seek public input, and how that input was taken into account in the revision of the plan.\***

GGPA holds monthly meetings with faculty and parents/guardians and surveys are also sent out to our parents. The school and Parents/Guardians discuss possible changes before they are implemented to ensure that it is in the best interest of our students.

**After completing all responses in EMAC, save your information. Then, use the red download button to create a copy of your completed form to be uploaded to your LEA website. Once your form is uploaded to your LEA website, log back into EMAC to click the blue submit button and submit your form to be reviewed by your specialist. Your EMAC submission will not be approved unless this updated form is on your LEA website.**

**33. Did you upload the completed EMAC form to your LEA website?\***

☒ Yes