



Safe Return to In-Person Instruction and Continuity of Services Plan (ARP Act)

LEA Information

1. LEA Name (one LEA per form)*

Flagstaff Junior Academy

2. Entity ID Number*

4207

3. CTDS Number*

038752000

4. Plan's Primary Contact Name*

Carissa Morrison

5. Plan's Primary Contact Email Address*

carissamorrison@fjacademy.com

6. Plan's Primary Contact Phone Number*

9282665363

Please submit your Safe Return to In-Person Learning Plan every six months from your prior submission date.

Revision Timeline: May 2023-September 2023

7. Since your last submission date, when did your LEA last review and/or revise your plan? Please provide the updated mm/dd/yyyy of your review/revision. This date should be updated from your last submission. *

08/02/2023

All LEAs receiving ESSER III funds must make publicly available on their website, a plan for the Safe Return to In-Person Instruction and Continuity of Services. Please list the link where the plan/template is posted on the LEA's website.

8. Insert the link below with directions on how to find your LEA's Safe Return to In-Person plan located on your LEA website (do not link directly to the PDF). The plan must be on the ADE template that will be downloaded from EMAC after completing your responses.*

To access FJA's Safe Return to In-Person Instruction plan, go to www.fjacademy.com and click on "Parent Resources." Then, select "COVID-19" to access our school's plan.

The link to the plan is: <https://5il.co/25baj>

How the LEA will maintain the health and safety of students, educators, and other staff and the extent to which it has adopted policies, and a description of any such policies, on each of the following safety recommendations established by the Centers for Disease Control and Prevention (CDC)

9. Has the LEA adopted a Governing Board policy on universal and correct wearing of masks?*

☒ Yes

10. Please describe the LEA's Governing Board policy on universal and correct wearing of masks.*

Masks are not mandatory. Masks are available to any student or staff who needs them.

11. Has the LEA adopted a Governing Board policy on modifying facilities to allow for physical distancing (e.g., use of cohorts/podding)?*

☒ Yes

12. Please describe the LEA's Governing Board policy on modifying facilities to allow for physical distancing (e.g., use of cohorts/podding).*

Physical distancing will not be an expectation that is enforced.

13. Has the LEA adopted a Governing Board policy on handwashing and respiratory etiquette?*

☒ Yes

14. Please describe the LEA's Governing Board policy on handwashing and respiratory etiquette.*

Students and staff will practice hygienic handwashing and respiratory etiquette (covering coughs and sneezes) to keep from getting and spreading infectious illnesses such as COVID-19.

FJA will explicitly teach proper handwashing with soap and water for at least 20 seconds to students. FJA staff and students will properly wash hands multiple times each day and staff will assist young children with handwashing.

When handwashing is not possible, hand sanitizer containing at least 60% alcohol will be used for teachers, staff, and older students who can safely use hand sanitizer.

15. Has the LEA adopted a Governing Board policy on cleaning and maintaining healthy facilities, including improving ventilation?*

☒ Yes

16. Please describe the LEA's Governing Board policy on cleaning and maintaining healthy facilities, including improving ventilation.*

Janitorial staff will clean and disinfect regularly, with extra attention to high-touch areas.

Improving ventilation is an important COVID-19 prevention strategy that can reduce the number of virus particles in the air. To the extent that weather and physical spaces permits, FJA classrooms will improve classroom airflow by opening doors and windows and/or using child-safe fans to exhaust classroom air and increase the effectiveness of open windows (dilution). FJA will make sure that air filtration systems are inspected and filters replaced as needed.

FJA is using ESSER III grant dollars to further enhance school ventilation with portable HEPA air filters in every classroom. Research shows that combining dilution strategies with portable air filters reduce COVID-19 transmission rates. See CDC guidance on school ventilation below:

<https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/ventilation.html>

17. Has the LEA adopted a Governing Board policy on contact tracing in combination with isolation and quarantine, in collaboration with the State, local, territorial, or Tribal health departments?*

☒ Yes

18. Please describe the LEA's Governing Board policy on contact tracing in combination with isolation and quarantine, in collaboration with the State, local, territorial, or Tribal health departments.*

Families should inform the school if their child(ren) have been exposed to someone who has recently tested positive for COVID-19 or if their child(ren) have tested positive for COVID-19. Likewise, staff should inform the school of any exposures or positive testing. All information will be kept confidential.

FJA will notify families when there is a positive case at school in which their child may be a close contact. This notification will come via email.

FJA will work in conjunction with our local county health department, CCHHS, to communicate positive staff and student cases to the county.

FJA will follow the guidelines set out by the ADHS and/or school policy for isolation and quarantine to determine when students or staff who have been exposed to COVID-19 or who have tested positive can return to school.

19. Has the LEA adopted a Governing Board policy on diagnostic and screening testing?*

☒ Yes

20. Please describe the LEA's Governing Board policy on diagnostic and screening testing.*

Before a student arrives at school, parents/guardians are required to monitor their children for signs and symptoms of COVID-19. Likewise, staff are required to monitor themselves for COVID-19 symptoms. These symptoms include but are not limited to the following: a temperature above 100.4 degrees, cough, shortness of breath, loss of taste or smell, body aches, and fatigue). See the link below for additional symptoms.

<https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html>

Students who have COVID-like symptoms will need to stay home until symptoms improve, they are fever-free for 24 hours without fever-reducing medication.

21. Has the LEA adopted a Governing Board policy on efforts to provide vaccinations to school communities?*

☒ Yes

22. Please describe the LEA's Governing Board policy on efforts to provide vaccinations to school communities.*

FJA will support its students and staff in their individual vaccination efforts by accommodating absences needed for appointments or illness due to vaccination-related side effects.

23. Has the LEA adopted a Governing Board policy on appropriate accommodations for children with disabilities with respect to health and safety policies?*

☒ Yes

24. Please describe the LEA's Governing Board policy on appropriate accommodations for children with disabilities with respect to health and safety policies.*

Based on IEP needs, students will participate at the appropriate level of education access given a continuum of services.

In-class procedures include proper use of PPE and portable HEPA air filters to protect the health of all students, including those with disabilities.

25. Has the LEA adopted a Governing Board policy on coordination with State and local health officials?

*

☒ Yes

26. Please describe the LEA's Governing Board policy on coordination with State and local health officials.*

FJA will work in conjunction with our local county health department, CCHHS, to communicate positive staff and student cases so that they can conduct contact tracing.

FJA will follow the guidelines set out by the ADHS for isolation and quarantine to determine when students or staff who have been exposed to COVID-19 or who have tested positive can return to school.

Continuity of Services

Including but not limited to services to address students' academic needs and students' and staff social, emotional, mental health, and other needs, which may include student health and food services.

27. How will the LEA ensure Continuity of Services?*

Briefly describe an overview of the continuity of services and in the following questions you will provide more detailed information.

For the 2023-2024 school year, both campuses of Flagstaff Junior Academy will be open for in-person instruction to ensure continuity of services. All previous services will be available to families during the 2023-2024 school year. If classes or the school needs to transition to remote learning to positive Covid cases in the classroom or outbreaks, both traditional paper-based schoolwork and online learning opportunities will be offered to students.

28. How will the LEA ensure continuity of services for students' academic needs?*

In-person, standards-based instruction will be available to all PreK-8 students. Academic intervention services will be available to students. If remote learning is needed, teacher will utilize online learning platforms as well as traditional paper-based schoolwork packets. Teachers will offer synchronous and asynchronous learning opportunities for students during any periods of remote learning that may occur.

29. How will the LEA ensure continuity of services for students' social, emotional, and mental health needs?*

FJA will address social, emotional, and mental health needs through its PBIS program, as well as counseling services. Both PBIS and counseling will be available at both campuses to all PreK-8 students.

30. How will the LEA ensure continuity of services for students' other needs?*

This may include student health and food services.

FJA will offer limited free lunches to students experiencing food insecurity through Flagstaff Family Food Center.

31. How will the LEA ensure continuity of services for staff's social, emotional, and mental health needs?*

Counseling services are available at both campuses.

32. How will the LEA ensure continuity of services for staff's other needs?*

Support related to the Covid-19 pandemic is provided to FJA staff. Examples of support include paid personal leave related to Covid-19 situations (personally or in the care of others), mentor programs for new teachers, access to PPE and testing.

The LEA must regularly, but no less frequently than every six months (taking into consideration the timing of significant changes to CDC guidance on reopening schools), review and, as appropriate, revise its plan for the safe return to in-person instruction and continuity of services through September 30, 2023

33. Describe the process used to seek public input, and how that input was taken into account in the revision of the plan.*

Public input on the plan was sought through staff and family surveys; governing board meetings that include calls to the public and town halls; requests for letters from stakeholders; and direct conversations with stakeholders. All information gathered was shared with governing board members and used to develop the plan.

After completing all responses in EMAC, save your information. Then, use the red download button to create a copy of your completed form to be uploaded to your LEA website. Once your form is uploaded to your LEA website, log back into EMAC to click the blue submit button and submit your form to be reviewed by your specialist. Your EMAC submission will not be approved unless this updated form is on your LEA website.

34. Did you upload the completed EMAC form to your LEA website?*

☒ Yes