



Safe Return to In-Person Instruction and Continuity of Services Plan (ARP Act)

LEA Information

1. LEA Name (one LEA per form)*

Estrella Educational Foundation DBA Maricopa Institute of Technology

2. Entity ID Number*

92988

3. CTDS Number*

07-82-39-000

4. Plan's Primary Contact Name*

Ruben Gutierrez

5. Plan's Primary Contact Email Address*

rgutierrez@mitglobalonline.org

6. Plan's Primary Contact Phone Number*

6232247623

Please submit your Safe Return to In-Person Learning Plan every six months from your prior submission date.

Revision Timeline: May 2023-September 2023

7. Since your last submission date, when did your LEA last review and/or revise your plan? Please provide the updated mm/dd/yyyy of your review/revision. This date should be updated from your last submission. *

07/01/2023

All LEAs receiving ESSER III funds must make publicly available on their website, a plan for the Safe Return to In-Person Instruction and Continuity of Services. Please list the link where the plan/template is posted on the LEA's website.

8. Insert the link below with directions on how to find your LEA's Safe Return to In-Person plan located on your LEA website (do not link directly to the PDF). The plan must be on the ADE template that will be downloaded from EMAC after completing your responses.*

<https://www.mitglobalonline.org/>

then click on helpful links, then safe return to in person

How the LEA will maintain the health and safety of students, educators, and other staff and the extent to which it has adopted policies, and a description of any such policies, on each of the following safety recommendations established by the Centers for Disease Control and Prevention (CDC)

9. Has the LEA adopted a Governing Board policy on universal and correct wearing of masks?*

No

10. Has the LEA adopted a Governing Board policy on modifying facilities to allow for physical distancing (e.g., use of cohorts/podding)?*

Yes

11. Please describe the LEA's Governing Board policy on modifying facilities to allow for physical distancing (e.g., use of cohorts/podding).*

Physical distancing expectations must be adhered to by all staff and students to the extent practicable and feasible. Care will be taken to remain 6' apart when possible. The reception desk in the front office may have tape on the floor to indicate 6' distance. At the Headmaster's discretion, the campus may install plexiglass at the reception desk. Classrooms will be arranged to maximize distance between students to the greatest extent possible. Teachers should consider only permitting one student to leave class to use the restroom at a time, however, professional decision-making must be used in this area if a student does not feel well or if there is another urgent need. Water fountains should not be used to drink directly from but can be used to fill a water bottle. This will help to mitigate the transmission of germs. Physical distancing will be encouraged throughout the school campus.

12. Has the LEA adopted a Governing Board policy on handwashing and respiratory etiquette?*

Yes

13. Please describe the LEA's Governing Board policy on handwashing and respiratory etiquette.*

Students will be encouraged to wash their hands with soap and water for at least 20 seconds or use hand sanitizer with at least 60% alcohol upon arrival at school, before and after meals, and after sneezing, coughing, or blowing their noses.

Hand sanitizer will be available in the office and classrooms to be used throughout the day.

Staff and students are encouraged to bring their own sanitizer as well.

14. Has the LEA adopted a Governing Board policy on cleaning and maintaining healthy facilities, including improving ventilation?*

Yes

15. Please describe the LEA's Governing Board policy on cleaning and maintaining healthy facilities, including improving ventilation.*

The campus maintenance team will oversee cleaning and sanitizing efforts throughout the campus for daily routine cleaning, sanitizing efforts throughout the campus for daily routine cleaning, sanitizing of high-touch surfaces, and deep cleaning after large group gatherings.

Facilities staff will wear gloves while cleaning/sanitizing and will wash their hands afterward, using the handwashing and hand sanitizing procedures outlined above.

If there is a confirmed positive case of COVID-19 within the building the following steps will be taken: maintenance manager will be made aware which areas have been impacted. No personal medical information will be disclosed with regard to this communication, the facilities staff will close off areas as directed if doable, if feasible, open outside doors and windows and use ventilating fans to increase air circulation in the area. Wait 24 hours or as long as practical before beginning cleaning and disinfection. After 24 hours normal daily cleaning and disinfecting should be undertaken.

The school will conduct daily cleaning and disinfection of bathrooms, classrooms, and hightouch areas using virucide. Ventilation system filters are changed regularly with filters at the highest MERV rating indicated for the system.

All staff are to sanitize their assigned computer keyboard and screen daily, wipe down conference rooms with disinfecting wipes or a towel with a cleaning solution after each use, and sanitize mobile computer carts and computer labs between each use.

16. Has the LEA adopted a Governing Board policy on contact tracing in combination with isolation and quarantine, in collaboration with the State, local, territorial, or Tribal health departments?*

Yes

17. Please describe the LEA's Governing Board policy on contact tracing in combination with isolation and quarantine, in collaboration with the State, local, territorial, or Tribal health departments.*

The school regularly consults the CDC, Arizona Department of Health Services, and Maricopa County Health Department protocols for reported cases.
 Cases reported to the school will be addressed on an individual basis in consultation with state and local health departments.
 The school will notify students and staff of any potential exposure.
 Quarantine may be advised by the state or local health department; if quarantined, students will be provided with technology and support to continue to participate in classwork and other services

18. Has the LEA adopted a Governing Board policy on diagnostic and screening testing?*

Yes

19. Please describe the LEA's Governing Board policy on diagnostic and screening testing.*

Staff and students are able to conduct self related symptoms with a standing non-contact thermometer

20. Has the LEA adopted a Governing Board policy on efforts to provide vaccinations to school communities?*

Yes

21. Please describe the LEA's Governing Board policy on efforts to provide vaccinations to school communities.*

Maricopa Institute of Technology sends directives out to families with directions on where to find vaccination sites and locations.

22. Has the LEA adopted a Governing Board policy on appropriate accommodations for children with disabilities with respect to health and safety policies?*

Yes

23. Please describe the LEA's Governing Board policy on appropriate accommodations for children with disabilities with respect to health and safety policies.*

Accommodations are determined on a case-by-case basis

24. Has the LEA adopted a Governing Board policy on coordination with State and local health officials?*

Yes

*

25. Please describe the LEA's Governing Board policy on coordination with State and local health officials.*

Maricopa Institute of Technology regularly consults with the local health department and - Safe Return to In-Person Instruction and Continuity of Services Plan (ARP Act) AZ Department of Health for guidance on mitigation strategies and the appropriate response to positive cases identified for the purpose of contact tracing and/or quarantine and isolation.

Continuity of Services

Including but not limited to services to address students' academic needs and students' and staff social, emotional, mental health, and other needs, which may include student health and food services.

26. How will the LEA ensure Continuity of Services?*

Briefly describe an overview of the continuity of services and in the following questions you will provide more detailed information.

Maricopa Institute of Technology will continue to strategies and program options to ensure students are able to continue to access their education while on campus and/or off-campus.

27. How will the LEA ensure continuity of services for students' academic needs?*

Maricopa Institute of Technology will ensure that students affected by quarantine, isolation, or any recommended closures have access to technology to continue providing instruction, intervention, and other academic services remotely.

The school will provide personal internet hotspots to families without reliable internet access as needed.

An enrichment program is provided to students after school.

28. How will the LEA ensure continuity of services for students' social, emotional, and mental health needs?*

MIT will continue outreach to students and families to provide assistance to community resources and mental health services in the event quarantine or closure is indicated by the state or local health department.

Staff is receiving a series of professional development sessions throughout the year to grow their own social emotional competence and capacity. This is led by our certified school counselor.

The professional development sessions each include a challenge that allows the school community to apply and practice the skills learned in the session.

A full-time school counselor has been added to MIT's staff list for the 2022-2023 school year and the counselor's contract will be renewed for 2023-2024.

29. How will the LEA ensure continuity of services for students' other needs?*

This may include student health and food services.

Access to food service will continue for students affected by quarantine, isolation, or school closure. For students that are affected, meal services will be provided through a safe distance pick

30. How will the LEA ensure continuity of services for staff's social, emotional, and mental health needs?*

Staff is receiving a series of professional development sessions this year to grow their own social-emotional competence and capacity; the professional development sessions each include a challenge that allows the school community to apply and practice the skills learned in the session.

MIT Provides free access to all employees and their family members to the Employee Assistance Program; services include free emotional and work-life counseling, financial information/resources, legal support/resources, and health/benefit services to support employees during major life events, MIT health plan provides virtual access to a medical professional to eligible employees, including mental health professionals.

31. How will the LEA ensure continuity of services for staff's other needs?*

N/A

The LEA must regularly, but no less frequently than every six months (taking into consideration the timing of significant changes to CDC guidance on reopening schools), review and, as appropriate, revise its plan for the safe return to in-person instruction and continuity of services through September 30, 2023

32. Describe the process used to seek public input, and how that input was taken into account in the revision of the plan.*

Public input on our Safe and Healthy return to in-person learning was gathered through and public comment periods. Input from families was a valuable part of the creation of our mitigation plan and was intertwined with the alignment to OSHA, CDC guidelines and the ADE Roadmap for reopening in-person learning.

After completing all responses in EMAC, save your information. Then, use the red download button to create a copy of your completed form to be uploaded to your LEA website. Once your form is uploaded to your LEA website, log back into EMAC to click the blue submit button and submit your form to be reviewed by your specialist. Your EMAC submission will not be approved unless this updated form is on your LEA website.

33. Did you upload the completed EMAC form to your LEA website?*

Yes