



## Safe Return to In-Person Instruction and Continuity of Services Plan (ARP Act)

### LEA Information

**1. LEA Name (one LEA per form)\***

Creighton Elementary School District

**2. Entity ID Number\***

4263

**3. CTDS Number\***

07-04-14-000

**4. Plan's Primary Contact Name\***

Pamela Burkhardt

**5. Plan's Primary Contact Email Address\***

pburkhardt@creightonschools.org

**6. Plan's Primary Contact Phone Number\***

602-381-6000-40253

**Please submit your Safe Return to In-Person Learning Plan every six months from your prior submission date.**

Revision Timeline: May 2023-September 2023

**7. Since your last submission date, when did your LEA last review and/or revise your plan? Please provide the updated mm/dd/yyyy of your review/revision. This date should be updated from your last submission. \***

08/28/2023

**All LEAs receiving ESSER III funds must make publicly available on their website, a plan for the Safe Return to In-Person Instruction and Continuity of Services. Please list the link where the plan/template is posted on the LEA's website.**

**8. Insert the link below with directions on how to find your LEA's Safe Return to In-Person plan located on your LEA website (do not link directly to the PDF). The plan must be on the ADE template that will be downloaded from EMAC after completing your responses.\***

<https://www.creightonschools.org/domain/62>

Click on the second hyperlink on this page, entitled "Creighton School District Safe Return to In-Person Instruction Plan."

**How the LEA will maintain the health and safety of students, educators, and other staff and the extent to which it has adopted policies, and a description of any such policies, on each of the following safety recommendations established by the Centers for Disease Control and Prevention (CDC)**

**9. Has the LEA adopted a Governing Board policy on universal and correct wearing of masks?\***

☒ Yes

**10. Please describe the LEA's Governing Board policy on universal and correct wearing of masks.\***

Currently, the LEA encourages staff, families, and students to wear a cloth face covering by personal choice. The following LEA Policy continues to be in place should it become necessary to fully implement cloth face coverings in the future:

Policy GBGB-R

Cloth Face Coverings

All persons, including, but not limited to, staff, students, vendors, visitors, and volunteers, shall wear a cloth face covering while on any District property, in any District facility, at any District event, whether indoors or outdoors, and in any District vehicle, including District buses or vehicles rented or leased by the District.

Cloth face coverings should not be worn by:

A. Children under the age of two (2);

B. Anyone who has trouble breathing;

C. Anyone who is unconscious, incapacitated, or otherwise unable to remove the mask without assistance.

The Superintendent may make exceptions to the requirement to wear a cloth face covering while keeping in mind the health and safety of everyone involved.

Cloth face coverings are to fully cover a person's nose and mouth, ideally fitting snugly but comfortably against the sides of the face and under the chin. They are to remain affixed in place without the use of one's hands and are to not have holes. They are to be laundered regularly or disposed of appropriately.

A cloth face covering does not replace the need for frequent handwashing, covering coughs and sneezes, and practicing physical distancing (six feet [6'] away) to the extent possible. Individuals are to be reminded to avoid touching their cloth face covering and to wash their hands frequently. To ensure the proper use of cloth face coverings, staff and students are to be educated on how to wear and care for their cloth face coverings.

**11. Has the LEA adopted a Governing Board policy on modifying facilities to allow for physical distancing (e.g., use of cohorts/podding)?\***

☐ No

**12. Has the LEA adopted a Governing Board policy on handwashing and respiratory etiquette?\***

☒ Yes

**13. Please describe the LEA's Governing Board policy on handwashing and respiratory etiquette.\***

All staff and students are encouraged to wash their hands with soap and water for at least 20 seconds or use an alcohol-based hand rub (a minimum of 65% alcohol). Everyone is also encouraged to decrease the spread of germ by covering mouth and nose when coughing or sneezing. Social distancing is taught and expected. Staff and students are asked to not touch one another, to include the elimination of hand shaking, elbow bumps, and holding hands.

**14. Has the LEA adopted a Governing Board policy on cleaning and maintaining healthy facilities, including improving ventilation?\***
☒ Yes
**15. Please describe the LEA's Governing Board policy on cleaning and maintaining healthy facilities, including improving ventilation.\***

GBCB-E

The following guidelines are meant to provide simple and effective precautions against transmission of disease for all people potentially exposed to the blood or body fluids of any person (student and/or school employee). No distinction is made between body fluids from persons with a known disease or those from persons without symptoms or with an undiagnosed disease.

The body fluids of all people should be considered to contain potentially infectious agents. The term body fluids includes blood, semen, drainage from scrapes and cuts, feces, urine, vomit, respiratory secretions (such as nasal discharge), and saliva.

A. Whenever possible, avoid direct skin contact with body fluids. Disposable gloves are recommended when direct hand contact with body fluids is anticipated. If extensive contact is made with body fluids, hands must be washed afterwards. Gloves used for this purpose should be put in a plastic bag, secured, and disposed of daily.

B. If direct skin contact does occur, hands and other affected skin areas of all exposed people shall be routinely washed with soap and water.

C. Proper handwashing requires the use of soap and water and vigorous washing under a stream of running water for approximately ten (10) seconds.

D. Clothing and other non-disposable items that are soaked through with body fluids should be rinsed and placed in plastic bags. If presoaking is required to remove stains, rinse or soak the item in cold water prior to bagging.

Clothing should be sent home with the student for washing, with appropriate directions to parents and teachers (see laundry instructions below). Always wear gloves when handling items that have come in contact with body fluids.

E. Contaminated disposable items shall be handled with disposable gloves, put in a plastic bag, secured, and disposed of daily.

F. Body fluid spills on hard surfaces (i.e., floors, countertops, books, et cetera) shall be disinfected with bleach (diluted to ten [10] parts water and one [1] part bleach). Gloves shall always be worn during cleanup.

G. Cleaning equipment:

1. Non-disposable cleaning equipment (such as dust pans, brooms, and buckets) shall be disinfected by thoroughly rinsing in diluted bleach (ten [10] parts water and one [1] part bleach). Mops shall be soaked in the disinfectant after use and then rinsed with hot water. The disinfectant solution shall be promptly disposed of down a drain pipe.

2. Disposable cleaning equipment (such as paper towels, the vacuum bag, or sweepings) shall be placed in plastic bags, secured, and disposed of daily. No special handling is required for vacuuming equipment. Gloves shall always be used during cleanup.

H. Laundry instructions:

Clothing soaked with body fluids shall be washed separately from other items. Presoaking may be required for heavily soiled clothing. Otherwise, wash and dry as usual. If the material can be bleached, add one-half (1/2) cup of household bleach to the wash cycle. If the material is not colorfast, add one-half (1/2) cup of all-fabric bleach to the wash cycle.

**16. Has the LEA adopted a Governing Board policy on contact tracing in combination with isolation and quarantine, in collaboration with the State, local, territorial, or Tribal health departments?\***
☐ No
**17. Has the LEA adopted a Governing Board policy on diagnostic and screening testing?\***
☐ No

**18. Has the LEA adopted a Governing Board policy on efforts to provide vaccinations to school communities?\***

☐ No

**19. Has the LEA adopted a Governing Board policy on appropriate accommodations for children with disabilities with respect to health and safety policies?\***

☐ No

**20. Has the LEA adopted a Governing Board policy on coordination with State and local health officials?**

\*

☐ No

## Continuity of Services

Including but not limited to services to address students' academic needs and students' and staff social, emotional, mental health, and other needs, which may include student health and food services.

### 21. How will the LEA ensure Continuity of Services?\*

Briefly describe an overview of the continuity of services and in the following questions you will provide more detailed information.

The Creighton School District will provide in-person instruction per the approved and adopted academic calendar and school schedules. The 2023-24 approved and adopted academic calendar can be found on the CESD website. Students will also have the opportunity to enroll in Creighton Virtual Academy if a remote learning experience is preferred.

### 22. How will the LEA ensure continuity of services for students' academic needs?\*

Continuous learning will be provided through in-person instruction on 8 school campuses. The District has also established an Approved Online Instruction provider (AOI), Creighton Virtual Academy, which is available to students in all grade levels and provides the option for full-time, connected learning experiences that balance both synchronous and asynchronous learning. In addition, the District has adopted an Alternative Instructional Time model that allows students to remain connected to their home schools, teachers, and peers when remote learning is necessary for short periods of time due to COVID-19 related circumstances.

The District is also dedicating ESSER III pandemic relief funds to build learning intensification teams. These teams include classroom teachers, resource teachers, and Learning Intensification Teachers, who work together to reduce class sizes and provide personalized intensive instruction during balanced literacy blocks in grades K-4. The team works together to reduce class size and provide personalized learning for students whose process of English language acquisition was interrupted due to the COVID-19 pandemic.

### 23. How will the LEA ensure continuity of services for students' social, emotional, and mental health needs?\*

The District has dedicated ESSER III funds to expand mental health services to students and families through the Southwest Behavioral and Health Services agency. These services include at school group and individual sessions, as well as in-home counseling services when needed. In addition, the services of Care Solace have been procured. Care Solace will link students, their families, and even staff members with mental health services providers in the local area. The District is also utilizing ESSER III funds to establish a Child Justice & Advocacy Team. This team includes unique positions that will work together with existing staff and outside experts to provide regular social-emotional learning experiences for students, as well as professional development for teachers and staff on how to implement culturally responsive and trauma sensitive practices.

The team also added ESSER III funding to continue the expansion of sports, clubs, student travel, and other enrichment activities such as summer school and intersession learning.

**24. How will the LEA ensure continuity of services for students' other needs?\***

This may include student health and food services.

Utilizing ESSER III funds, the District has expanded nursing services on each site by adding an additional lead nursing stipend and an additional health aide role. The contract term for the District's Lead Nurse was expanded to 12 months.

The District has worked closely with partner districts to provide access to vaccines for students, staff, and families. The District continues to provide ongoing access to healthy meals through district-wide breakfast and lunch, which are available to all students. Currently, approximately 85% of our students qualify for free/reduced lunches.

**25. How will the LEA ensure continuity of services for staff's social, emotional, and mental health needs?\***

During the height of the COVID-19 pandemic, supervisory staff engaged in monthly social and emotional checks with all of their direct reports. These checks allowed for personalized communication, connection, and follow-up as needed. In addition, the District has continued to extend staff access to emergency leave time when necessary due to COVID-19. The District also provides an Employee Assistance Program for staff to access as needed. Our District has also utilized pandemic relief funds to provide paid training for classified staff on Equity, Social-Emotional Learning, and Self-care.

**26. How will the LEA ensure continuity of services for staff's other needs?\***

The District has utilized ESSER funding to provide a one-time stipend of \$1,000 for those who worked through the 2021-2022 school year, and return for the 2022-23 school year. Additionally, the District's Pandemic Task Force recommended that the Governing Board provide an additional \$3000 stipend, using ESSER II, in January 2023 to all staff that remain with the district into 2nd semester. In May 2023, our District utilized ESSER funding to provide a one-time stipend of \$1,500 for staff who worked through the 2022-2023 school year and signed their contract to return for the 2023-2024 school year. These additional stipends are intended to help mitigate for the rising cost of food, housing, and gasoline as well as to be competitive with other entities for staff. Our staff also have access to mental health care services through the District provided healthcare benefit, as well as through Southwest Behavioral and Health Services, and Care Solace.



**The LEA must regularly, but no less frequently than every six months (taking into consideration the timing of significant changes to CDC guidance on reopening schools), review and, as appropriate, revise its plan for the safe return to in-person instruction and continuity of services through September 30, 2023**

**27. Describe the process used to seek public input, and how that input was taken into account in the revision of the plan.\***

Public input continues to be gathered through public meetings, site based and department meetings, and through surveys. We continue to collaborate with stakeholders and follow the guidance of Maricopa County Health Services and other agencies to identify areas of needed revision.

All input about learning intensification and continuity of services was reviewed and analyzed by the District's Pandemic Relief Fund Prioritization Task Force during the following events:

March 23, 2021 – Governing Board Meeting  
 March 30, 2021 – Prioritization Task Force Meeting  
 March 31 – May 11, 2021 – Site and Department Meetings  
 April 6, 2021 – Governing Board Meeting  
 April 14, 2021 – Prioritization Task Force Meeting  
 April 15, 2021 – Creighton Community Council  
 April 16, 2021 – Creighton Kids Congress Meeting  
 April 20, 2021 – Governing Board Meeting  
 April 20, 2021 – Prioritization Task Force Meeting  
 April 27, 2021 – Prioritization Task Force Meeting  
 April 29, 2021 – Bagels with the Board  
 May 11, 2021 – Prioritization Task Force Meeting  
 June 1, 2021 – Governing Board Meeting  
 July 30 – August 12, 2021 – Survey  
 August 12, 2021 – Task Force Meeting  
 August 14, 2021 – Governing Board Study Session  
 August 17, 2021 – Governing Board Meeting  
 November 9, 2022 – Prioritization Task Force Meeting  
 February 1, 2023 – Prioritization Task Force Meeting  
 March 22, 2023 – Prioritization Task Force Meeting

The District also established a Mitigation Task Force that gathered, reviewed, and developed plans for in-person safety and COVID-19 mitigation. The Mitigation Task Force met as follows:

August 10, 2020  
 September 1, 3 and 9, 2020  
 February 8, 18, 22 and 23, 2021  
 March 17, 2021  
 May 23, 2021  
 June 25 and 30, 2021  
 July 19, 27 and 29, 2021  
 August 4 and 5, 2021  
 September 21, 2022  
 February 1, 2023

**After completing all responses in EMAC, save your information. Then, use the red download button to create a copy of your completed form to be uploaded to your LEA website. Once your form is uploaded to your LEA website, log back into EMAC to click the blue submit button and submit your form to be reviewed by your specialist. Your EMAC submission will not be approved unless this updated form is on your LEA website.**

**28. Did you upload the completed EMAC form to your LEA website?\***

☒ Yes