



Safe Return to In-Person Instruction and Continuity of Services Plan (ARP Act)

LEA Information

1. LEA Name (one LEA per form)*

Center for Academic Success, Inc.

2. Entity ID Number*

4191

3. CTDS Number*

028750000

4. Plan's Primary Contact Name*

Ana Polakowski

5. Plan's Primary Contact Email Address*

apolakowski@cpic-cas.org

6. Plan's Primary Contact Phone Number*

5204393553

Please submit your Safe Return to In-Person Learning Plan every six months from your prior submission date.

Revision Timeline: May 2023-September 2023

7. Since your last submission date, when did your LEA last review and/or revise your plan? Please provide the updated mm/dd/yyyy of your review/revision. This date should be updated from your last submission. *

08/15/2023

All LEAs receiving ESSER III funds must make publicly available on their website, a plan for the Safe Return to In-Person Instruction and Continuity of Services. Please list the link where the plan/template is posted on the LEA's website.

8. Insert the link below with directions on how to find your LEA's Safe Return to In-Person plan located on your LEA website (do not link directly to the PDF). The plan must be on the ADE template that will be downloaded from EMAC after completing your responses.*

https://www.casschools.com/apps/pages/index.jsp?uREC_ID=530002&type=d&termREC_ID=&pREC_ID=1013856

How the LEA will maintain the health and safety of students, educators, and other staff and the extent to which it has adopted policies, and a description of any such policies, on each of the following safety recommendations established by the Centers for Disease Control and Prevention (CDC)

9. Has the LEA adopted a Governing Board policy on universal and correct wearing of masks?*

Yes

10. Please describe the LEA's Governing Board policy on universal and correct wearing of masks.*

Masks are highly recommended per CDC guidelines. Masks are recommended after exposure to COVID, or for 5 days after having COVID.
If worn, face coverings should adhere to CDC guidelines.

11. Has the LEA adopted a Governing Board policy on modifying facilities to allow for physical distancing (e.g., use of cohorts/podding)?*

Yes

12. Please describe the LEA's Governing Board policy on modifying facilities to allow for physical distancing (e.g., use of cohorts/podding).*

Environments are fully sanitized daily.
Clean Air System in every room.

13. Has the LEA adopted a Governing Board policy on handwashing and respiratory etiquette?*

Yes

14. Please describe the LEA's Governing Board policy on handwashing and respiratory etiquette.*

We are recommending all students use respiratory etiquette, wash hands, and use hand sanitizer regularly.

15. Has the LEA adopted a Governing Board policy on cleaning and maintaining healthy facilities, including improving ventilation?*

Yes

16. Please describe the LEA's Governing Board policy on cleaning and maintaining healthy facilities, including improving ventilation.*

Clean Air System in every room.
Replacing old HVAC units, standards inspections.

17. Has the LEA adopted a Governing Board policy on contact tracing in combination with isolation and quarantine, in collaboration with the State, local, territorial, or Tribal health departments?*

Yes

18. Please describe the LEA's Governing Board policy on contact tracing in combination with isolation and quarantine, in collaboration with the State, local, territorial, or Tribal health departments.*

- If a student has come in close contact with a potential exposure of COVID, they should monitor for symptoms and test if possible.
- If symptoms occur the student should quarantine and test as soon as possible.
- If a student tests positive for COVID, they will need to quarantine for 5 days and can return to school in person when they are symptom-free with no use of fever-reducing medicine.
- Students will be allowed to work from home. If they are not well enough to work from home, they will be marked as excused and be able to make up their school work when they are feeling better.
- In an effort to minimize the spread of COVID we will be updating this policy as deemed necessary. CAS works closely with our local health department and Arizona Department of Education to maintain up-to-date recommendations and procedures.

19. Has the LEA adopted a Governing Board policy on diagnostic and screening testing?*

Yes

20. Please describe the LEA's Governing Board policy on diagnostic and screening testing.*

If COVID symptoms are exhibited, we recommend that the individual seek an appointment with their healthcare provider.

21. Has the LEA adopted a Governing Board policy on efforts to provide vaccinations to school communities?*

Yes

22. Please describe the LEA's Governing Board policy on efforts to provide vaccinations to school communities.*

Updated information is provided to staff, students, and families on availability of immunization.

23. Has the LEA adopted a Governing Board policy on appropriate accommodations for children with disabilities with respect to health and safety policies?*

Yes

24. Please describe the LEA's Governing Board policy on appropriate accommodations for children with disabilities with respect to health and safety policies.*

- Assistive technology will be determined and provided by the Special Education team and added to Accommodations and/or Modifications at the beginning of the school year.
- IEPs and 504 meetings may be conducted via Zoom, using E-IEP Pro (web-based program) or in-person.
- A parent portal is set up so that parents can view IEPs and 504s online.
- There will be a teacher portal for viewing accommodations, modifications, goals, and present levels of performance.

25. Has the LEA adopted a Governing Board policy on coordination with State and local health officials?

*

Yes

26. Please describe the LEA's Governing Board policy on coordination with State and local health officials.*

- We are working closely with our local health department and Arizona Department of Education to maintain up-to-date recommendations and procedures. We have an assigned specialist.

Continuity of Services

Including but not limited to services to address students' academic needs and students' and staff social, emotional, mental health, and other needs, which may include student health and food services.

27. How will the LEA ensure Continuity of Services?*

Briefly describe an overview of the continuity of services and in the following questions you will provide more detailed information.

- All students are assigned school-provided Chromebooks allowing seamless transition to online learning if the situation requires.
- Afterschool programs are implemented to close the learning gap. Intervention occurs before, during, and after school.
- Students will be able to make an appointment to speak with our school counselors in person or virtually. The school counselor is providing training to the staff on how to identify the signs and symptoms of common mental health disorders, such as depression and suicide.
- For quarantined students, there is a school counselor link on our website so that both students and parents can reach out to her when they would like help. This school counselor page also provides links to many available community resources.
- School Counselors provide support services for SEL, including classes and afterschool programs.

28. How will the LEA ensure continuity of services for students' academic needs?*

- All students are assigned school-provided Chromebooks allowing seamless transition to online learning if the situation requires.
- Afterschool programs are implemented to close the learning gap. Intervention occurs before, during, and after school.

29. How will the LEA ensure continuity of services for students' social, emotional, and mental health needs?*

- Students will be able to make an appointment to speak with our school counselors in person or virtually. The school counselor is providing training to the staff on how to identify the signs and symptoms of common mental health disorders, such as depression and suicide.
- For quarantined students, there is a school counselor link on our website so that both students and parents can reach out to her when they would like help. This school counselor page also provides links to many available community resources.
- School Counselors provide support services for SEL, including classes and afterschool programs.

30. How will the LEA ensure continuity of services for students' other needs?*

This may include student health and food services.

- Food services provide nutritional meals for in-person students only.

31. How will the LEA ensure continuity of services for staff's social, emotional, and mental health needs?*

- Enhance the work environment through the promotion of a stress-free daily practice and self-work.
- Create ways to promote a happy and relaxed learning environment.
- Increase the amount of physical activity throughout the day to improve the metabolic system.
- Celebrate a mindful week with staff and students with special activities each day of the week to become more focused and aware of the present moment.

32. How will the LEA ensure continuity of services for staff's other needs?*

N/A

The LEA must regularly, but no less frequently than every six months (taking into consideration the timing of significant changes to CDC guidance on reopening schools), review and, as appropriate, revise its plan for the safe return to in-person instruction and continuity of services through September 30, 2023

33. Describe the process used to seek public input, and how that input was taken into account in the revision of the plan.*

The plan was reviewed and revised during the monthly school board meeting, which is open to the public. Some schools also included the plan as an agenda item during their quarterly parent assembly. All items were open to discussion and were revised upon the consensus of the participants in attendance. Future meetings will be scheduled as needed, or every six months.

After completing all responses in EMAC, save your information. Then, use the red download button to create a copy of your completed form to be uploaded to your LEA website. Once your form is uploaded to your LEA website, log back into EMAC to click the blue submit button and submit your form to be reviewed by your specialist. Your EMAC submission will not be approved unless this updated form is on your LEA website.

34. Did you upload the completed EMAC form to your LEA website?*

Yes