



## Safe Return to In-Person Instruction and Continuity of Services Plan (ARP Act)

### LEA Information

**1. LEA Name (one LEA per form)\***

Career Development Inc

**2. Entity ID Number\***

4400

**3. CTDS Number\***

098745000

**4. Plan's Primary Contact Name\***

Amy Carlyle

**5. Plan's Primary Contact Email Address\***

acarlyle@naacharter.org

**6. Plan's Primary Contact Phone Number\***

9285363920

**Please submit your Safe Return to In-Person Learning Plan every six months from your prior submission date.**

Revision Timeline: May 2023-September 2023

**7. Since your last submission date, when did your LEA last review and/or revise your plan? Please provide the updated mm/dd/yyyy of your review/revision. This date should be updated from your last submission. \***

05/10/2023

**All LEAs receiving ESSER III funds must make publicly available on their website, a plan for the Safe Return to In-Person Instruction and Continuity of Services. Please list the link where the plan/template is posted on the LEA's website.**

**8. Insert the link below with directions on how to find your LEA's Safe Return to In-Person plan located on your LEA website (do not link directly to the PDF). The plan must be on the ADE template that will be downloaded from EMAC after completing your responses.\***

Naacharter.org Scroll down to the bottom of the page to the download area.

**How the LEA will maintain the health and safety of students, educators, and other staff and the extent to which it has adopted policies, and a description of any such policies, on each of the following safety recommendations established by the Centers for Disease Control and Prevention (CDC)**

**9. Has the LEA adopted a Governing Board policy on universal and correct wearing of masks?\***

Yes

**10. Please describe the LEA's Governing Board policy on universal and correct wearing of masks.\***

Masks may be worn by staff, visitors, vendors and students. Masks are on site and currently available for those who opt to wear them

**11. Has the LEA adopted a Governing Board policy on modifying facilities to allow for physical distancing (e.g., use of cohorts/podding)?\***

Yes

**12. Please describe the LEA's Governing Board policy on modifying facilities to allow for physical distancing (e.g., use of cohorts/podding).\***

Class sizes are limited, breakfast and lunch are eaten in multiple rooms instead of one common area.

**13. Has the LEA adopted a Governing Board policy on handwashing and respiratory etiquette?\***

Yes

**14. Please describe the LEA's Governing Board policy on handwashing and respiratory etiquette.\***

Signs are posted, hand sanitizer is provided.

**15. Has the LEA adopted a Governing Board policy on cleaning and maintaining healthy facilities, including improving ventilation?\***

Yes

**16. Please describe the LEA's Governing Board policy on cleaning and maintaining healthy facilities, including improving ventilation.\***

HVAC systems replaced and air purifiers added. Sanitization conducted a minimum of once per day.

**17. Has the LEA adopted a Governing Board policy on contact tracing in combination with isolation and quarantine, in collaboration with the State, local, territorial, or Tribal health departments?\***

Yes

**18. Please describe the LEA's Governing Board policy on contact tracing in combination with isolation and quarantine, in collaboration with the State, local, territorial, or Tribal health departments.\***

Reports of ill student and staff that test positive for COVID are made to and received from the Navajo County Health Department

**19. Has the LEA adopted a Governing Board policy on diagnostic and screening testing?\***

Yes

**20. Please describe the LEA's Governing Board policy on diagnostic and screening testing.\***

Temperatures taken of those exhibiting symptoms COVID testing provided on site to staff and students that have been exposed

**21. Has the LEA adopted a Governing Board policy on efforts to provide vaccinations to school communities?\***

Yes

**22. Please describe the LEA's Governing Board policy on efforts to provide vaccinations to school communities.\***

Vaccinations required for staff unless an exemption was submitted upon reopening. This policy was rescinded per state law.

**23. Has the LEA adopted a Governing Board policy on appropriate accommodations for children with disabilities with respect to health and safety policies?\***

Yes

**24. Please describe the LEA's Governing Board policy on appropriate accommodations for children with disabilities with respect to health and safety policies.\***

All appropriate accommodations are being made to ensure that students with disabilities have their specific needs met in regard to health and safety protocols.

**25. Has the LEA adopted a Governing Board policy on coordination with State and local health officials?\***

No

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## Continuity of Services

Including but not limited to services to address students' academic needs and students' and staff social, emotional, mental health, and other needs, which may include student health and food services.

### 26. How will the LEA ensure Continuity of Services?\*

Briefly describe an overview of the continuity of services and in the following questions you will provide more detailed information.

The school reopened for the 2022/2023 school year with fully face to face and fully remote options. The school is open the same number of days and hours as any other school year.  
Face to Face students have been receiving services as we have always provided them.  
Students that participate remotely or must miss school due to exposure are provided the supports listed in sections below.  
Additionally, the LEA provides...  
Academic interventions during CCR and Friday Extended Day  
Ongoing social and emotional development via Edgenuity Modules  
Free breakfasts and lunches to all students to be eaten on campus or picked up

### 27. How will the LEA ensure continuity of services for students' academic needs?\*

- Teachers and Staff members will need to cooperate to provide instruction and services to students that are sick in a timely manner.
  - o A plan of instruction must be filled out and followed during this time (attached).
  - o If paper-based instruction is provided a weekly assignment sheet (attached) with all resources will be prepared and distributed to the sick student every week.
  - o The student will be contacted regularly to provide support and tutoring
  - o The parent or guardian will be contacted weekly to provide progress reports and to offer support
  - o All contacts will be entered into the contact log

### 28. How will the LEA ensure continuity of services for students' social, emotional, and mental health needs?\*

Social emotional and mental needs are provided to student via the following  
Social and Emotional Modules presented during CCR  
On site psychologist to provide in person and remote sessions to students  
On site Behavioral Specialist to provide in person and remote support to student and parents

### 29. How will the LEA ensure continuity of services for students' other needs?\*

This may include student health and food services.

Breakfast and lunch service provided on site and may be picked up by the parent/guardian of the student until 6/30/2023.

**30. How will the LEA ensure continuity of services for staff's social, emotional, and mental health needs?\***

On site psychologist to provide in person and remote sessions to staff. Master Teacher classes available to provide training in stress management and self care

**31. How will the LEA ensure continuity of services for staff's other needs?\***

Teachers are provided one to one support in how to help individual students.

**The LEA must regularly, but no less frequently than every six months (taking into consideration the timing of significant changes to CDC guidance on reopening schools), review and, as appropriate, revise its plan for the safe return to in-person instruction and continuity of services through September 30, 2023**

**32. Describe the process used to seek public input, and how that input was taken into account in the revision of the plan.\***

Agendas are posted on site, on the school webpage and via Facebook. Upcoming meetings are included in the newsletter with a physical copy being mailed to parents and guardians. A time for public input is included in the meeting.



**After completing all responses in EMAC, save your information. Then, use the red download button to create a copy of your completed form to be uploaded to your LEA website. Once your form is uploaded to your LEA website, log back into EMAC to click the blue submit button and submit your form to be reviewed by your specialist. Your EMAC submission will not be approved unless this updated form is on your LEA website.**

**33. Did you upload the completed EMAC form to your LEA website?\***

Yes