



Safe Return to In-Person Instruction and Continuity of Services Plan (ARP Act)

LEA Information

1. LEA Name (one LEA per form)*

CPLC Community Schools dba Toltecalli High School

2. Entity ID Number*

80032

3. CTDS Number*

108793000

4. Plan's Primary Contact Name*

Yizza Mares

5. Plan's Primary Contact Email Address*

yizza.mares@cplc.org

6. Plan's Primary Contact Phone Number*

5208077923

Please submit your Safe Return to In-Person Learning Plan every six months from your prior submission date.

Revision Timeline: May 2023-September 2023

7. Since your last submission date, when did your LEA last review and/or revise your plan? Please provide the updated mm/dd/yyyy of your review/revision. This date should be updated from your last submission. *

08/24/2023

All LEAs receiving ESSER III funds must make publicly available on their website, a plan for the Safe Return to In-Person Instruction and Continuity of Services. Please list the link where the plan/template is posted on the LEA's website.

8. Insert the link below with directions on how to find your LEA's Safe Return to In-Person plan located on your LEA website (do not link directly to the PDF). The plan must be on the ADE template that will be downloaded from EMAC after completing your responses.*

School Website - www.cplccommunityschools.org

From the homepage, select the tab "More" from the dropdown, and select the COVID-19 tab.

Scroll down, and under Mitigation Plan, select the Toltecalli High School Safe Return to In-Person Instruction Plan.

How the LEA will maintain the health and safety of students, educators, and other staff and the extent to which it has adopted policies, and a description of any such policies, on each of the following safety recommendations established by the Centers for Disease Control and Prevention (CDC)

9. Has the LEA adopted a Governing Board policy on universal and correct wearing of masks?*

☒ Yes

10. Please describe the LEA's Governing Board policy on universal and correct wearing of masks.*

CPLC Community Schools lifted its mask mandate, making masks optional on campus to align with the new recommendations from CDC. The only exception is the mask requirement following a COVID exposure or if the student is coming out of quarantine.

- CDC Recommendations can be found here: <https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/cloth-face-cover-guidance.html>
- Masks are made available when requested.

11. Has the LEA adopted a Governing Board policy on modifying facilities to allow for physical distancing (e.g., use of cohorts/podding)?*

☒ Yes

12. Please describe the LEA's Governing Board policy on modifying facilities to allow for physical distancing (e.g., use of cohorts/podding).*

Physical distance of 3 feet in classrooms when feasible. Lunch will take place outside with distancing as much as possible.

13. Has the LEA adopted a Governing Board policy on handwashing and respiratory etiquette?*

☒ Yes

14. Please describe the LEA's Governing Board policy on handwashing and respiratory etiquette.*

CPLC Community Schools will continue to provide hand soap and hand sanitizer for proper hygiene. Students and staff are encouraged to wash their hands or use hand sanitizer often.

- Hand sanitizer will be available at the main entrance to the campus, in classrooms, and in common areas throughout the campus.
- Paper towels and disinfectant spray/wipes will be provided in all classrooms for staff to clean all high-touch and working surfaces.

15. Has the LEA adopted a Governing Board policy on cleaning and maintaining healthy facilities, including improving ventilation?*

☒ Yes

16. Please describe the LEA's Governing Board policy on cleaning and maintaining healthy facilities, including improving ventilation.*

Outside of the normal daily cleanings, the campus cleaning company (as well as campus staff) will be implementing the following cleaning protocols to mitigate the risk of COVID-19 spreading in our buildings.

- Classrooms, science and art labs, offices, workrooms, copier rooms, and common areas will be sanitized nightly.
- All classrooms are being equipped with a disinfecting spray, paper towels, and/or disinfecting wipes.
- The teachers will disinfect high-touch areas and work surfaces daily.
- Students are expected to bring their reusable water bottles for use throughout the day and are expected to take water bottles home to be cleaned daily.
- UV lights have been installed in all classrooms to sterilize the air.

17. Has the LEA adopted a Governing Board policy on contact tracing in combination with isolation and quarantine, in collaboration with the State, local, territorial, or Tribal health departments?*☒ Yes**18. Please describe the LEA's Governing Board policy on contact tracing in combination with isolation and quarantine, in collaboration with the State, local, territorial, or Tribal health departments.***

The administration will follow CDC guidelines and work with state and local health authorities to determine the proper course of action.

19. Has the LEA adopted a Governing Board policy on diagnostic and screening testing?*☒ Yes**20. Please describe the LEA's Governing Board policy on diagnostic and screening testing.***

CPLC Community Schools will continue collaborating with the Pima County Health Department to provide off-campus information on available testing sites.

21. Has the LEA adopted a Governing Board policy on efforts to provide vaccinations to school communities?*☒ Yes**22. Please describe the LEA's Governing Board policy on efforts to provide vaccinations to school communities.***

Informational flyers/ social media postings to students and families with dates and places for COVID-19 vaccination events or ongoing clinics have been made available and will continue.

23. Has the LEA adopted a Governing Board policy on appropriate accommodations for children with disabilities with respect to health and safety policies?*☒ Yes**24. Please describe the LEA's Governing Board policy on appropriate accommodations for children with disabilities with respect to health and safety policies.***

A hybrid program option is available.

25. Has the LEA adopted a Governing Board policy on coordination with State and local health officials?

*

☒ Yes

26. Please describe the LEA's Governing Board policy on coordination with State and local health officials.*

We will work with and follow the direction of AZDHS and PCHD.

Continuity of Services

Including but not limited to services to address students' academic needs and students' and staff social, emotional, mental health, and other needs, which may include student health and food services.

27. How will the LEA ensure Continuity of Services?*

Briefly describe an overview of the continuity of services and in the following questions you will provide more detailed information.

CPLC Community Schools will utilize a wrap-around service approach to ensure continuity of services for all students. To address academic needs, an intervention system of support has been developed and implemented by instructional staff. Twenty minutes of every class period is dedicated to providing intervention support through the use of evidence-based programs for both reading and math. In addition, academic support specialists are providing tier 2 and tier 3 interventions. Formative and summative data is regularly collected and analyzed to track progress against targets and goals. The LEA is personalizing and growing credit recovery options to keep students on track for graduation. After-school tutoring is also provided. Social and emotional learning has been integrated into all courses to support social-emotional needs through the implementation of the Building Assets Reducing Risks Model (BARR). Teachers have been provided with resources to implement social and emotional learning effectively. CPLC Community Schools has made it a priority to continue to communicate/ reach out to families to continue identifying needs. In collaboration with CPLC, needed resources are provided; examples include housing support, utility assistance, internet resources, access to technology, access to food, etc. In collaboration with COPE, counseling is available with parent permission. Wellness-Social Emotional services available to facilitate positive behavior change through advocacy, education and support. Wellness services for referred students include initial assessment, classroom wellness support, case management, student and faculty emotional wellness coaching, wellness education/training, parental guidance, and wellness support and education as needed and requested. Wellness program services are available via telehealth, wellness app, and in-person. In addition, the following options have been provided for students needing an alternative means of instruction due to personal matters. Under H.B. 2862 (Laws 2021, Chapter 299) as amended by H.B. 2898, CPLC Community Schools has adopted an instructional time model for 2022-2023. The combination model permits the charter to meet the annual required instructional time or hours to include any combination of a) In-person Instruction, b) remote instruction, c) Partial Proxies for time, such as completed assignments and projects, and d) Extracurricular activities aligned with course objective.

28. How will the LEA ensure continuity of services for students' academic needs?*

An intervention system of support was developed to include evidence-based intervention programs. Laptops and hotspots are available to any student in need to ensure continued access to their instruction. Support services are also made available virtually when needed.

29. How will the LEA ensure continuity of services for students' social, emotional, and mental health needs?*

Social-emotional learning has been integrated into every class to support student's social and emotional needs further. Onsite SEL counselors have been hired to provide increased social-emotional support. Counseling referrals are available in partnership with an external agency.

30. How will the LEA ensure continuity of services for students' other needs?*

This may include student health and food services.

Bi-weekly food pantry available, housing services, and utility assistance.

31. How will the LEA ensure continuity of services for staff's social, emotional, and mental health needs?*

Human Resources regularly communicates support/wellness options such as the Employee Assistance program open to employees and their families, including counseling support.

32. How will the LEA ensure continuity of services for staff's other needs?*

As requested

The LEA must regularly, but no less frequently than every six months (taking into consideration the timing of significant changes to CDC guidance on reopening schools), review and, as appropriate, revise its plan for the safe return to in-person instruction and continuity of services through September 30, 2023

33. Describe the process used to seek public input, and how that input was taken into account in the revision of the plan.*

Public input was invited at our Site Council Meeting. Additionally, input was requested during a call to the audience's Governing Board Meeting in August 2023.

After completing all responses in EMAC, save your information. Then, use the red download button to create a copy of your completed form to be uploaded to your LEA website. Once your form is uploaded to your LEA website, log back into EMAC to click the blue submit button and submit your form to be reviewed by your specialist. Your EMAC submission will not be approved unless this updated form is on your LEA website.

34. Did you upload the completed EMAC form to your LEA website?*

☒ Yes