



Safe Return to In-Person Instruction and Continuity of Services Plan (ARP Act)

LEA Information

1. LEA Name (one LEA per form)*

Arizona Center for Youth Resources

2. Entity ID Number*

4346

3. CTDS Number*

07872300

4. Plan's Primary Contact Name*

Sharlet Barnett

5. Plan's Primary Contact Email Address*

sharletb@acyraz.org

6. Plan's Primary Contact Phone Number*

602-252-6721

Please submit your Safe Return to In-Person Learning Plan every six months from your prior submission date.

Revision Timeline: May 2023-September 2023

7. Since your last submission date, when did your LEA last review and/or revise your plan? Please provide the updated mm/dd/yyyy of your review/revision. This date should be updated from your last submission. *

08/28/23

All LEAs receiving ESSER III funds must make publicly available on their website, a plan for the Safe Return to In-Person Instruction and Continuity of Services. Please list the link where the plan/template is posted on the LEA's website.

8. Insert the link below with directions on how to find your LEA's Safe Return to In-Person plan located on your LEA website (do not link directly to the PDF). The plan must be on the ADE template that will be downloaded from EMAC after completing your responses.*

<https://www.cityviewhighschool.org/public-notice-2/>

How the LEA will maintain the health and safety of students, educators, and other staff and the extent to which it has adopted policies, and a description of any such policies, on each of the following safety recommendations established by the Centers for Disease Control and Prevention (CDC)

9. Has the LEA adopted a Governing Board policy on universal and correct wearing of masks?*

☒ Yes

10. Please describe the LEA's Governing Board policy on universal and correct wearing of masks.*

Face Covering Policy- Wearing of a cloth face covering is not required on the ACYR and CVHS campus, but is highly recommended as per state, federal and CDC guidelines.

11. Has the LEA adopted a Governing Board policy on modifying facilities to allow for physical distancing (e.g., use of cohorts/podding)?*

☒ Yes

12. Please describe the LEA's Governing Board policy on modifying facilities to allow for physical distancing (e.g., use of cohorts/podding).*

New desks were purchased in order to allow for appropriate spacing in classrooms. Class sizes are small enough not to necessitate limiting students on campus currently but if necessary, there would be allowance for splitting instructional days on campus and attending virtually to minimize contact. Additionally, hallways are able to be one way in order to maintain distances.

13. Has the LEA adopted a Governing Board policy on handwashing and respiratory etiquette?*

☒ Yes

14. Please describe the LEA's Governing Board policy on handwashing and respiratory etiquette.*

- Wash hands often:
 - o All staff and students are asked to wash their hands for at least 20 seconds after you have been in a public place, or after blowing your nose, coughing, or sneezing
 - o Cover coughs and sneezes
 - o Throw used tissues in the trash
 - o Find ways to increase handwashing, versus hand sanitizer which does not work as well as soap

15. Has the LEA adopted a Governing Board policy on cleaning and maintaining healthy facilities, including improving ventilation?*

☒ Yes

16. Please describe the LEA's Governing Board policy on cleaning and maintaining healthy facilities, including improving ventilation.*

Prevention and Protection

Thoroughly review the Prevention and Protection information on the CDC website.

- Informational video about workplace hygiene which will be required to be read & viewed by each ACYR staff member and student. *Click links in this document to watch.
- Wash hands often:
 - o All staff and students are asked to wash their hands for at least 20 seconds after you have been in a public place, or after blowing your nose, coughing, or sneezing
 - o Cover coughs and sneezes
 - o Throw used tissues in the trash
 - o Find ways to increase handwashing, versus hand sanitizer which does not work as well as soap
- Avoid close contact with people by maintaining (social) distances especially if they are sick
- Cover your mouth and nose with a mask when around others
- Wear a facemask if you are sick
- Clean and disinfect frequently touched surfaces daily
- Be alert for symptoms. Watch for fever, cough, shortness of breath, or other symptoms of COVID-19

17. Has the LEA adopted a Governing Board policy on contact tracing in combination with isolation and quarantine, in collaboration with the State, local, territorial, or Tribal health departments?*

☒ Yes

18. Please describe the LEA's Governing Board policy on contact tracing in combination with isolation and quarantine, in collaboration with the State, local, territorial, or Tribal health departments.*

- In the event a student or staff member contracts COVID-19, City View High School will follow CDC and Maricopa County Department of Health Services guidance as it relates to notification, cleaning protocols, quarantine and site closure.
- If a student or staff contract COVID-19, they will need to quarantine 5-7days. Students will be able to work Distance Learning, following the current Bell Schedule.
- A letter will be distributed to the community stating there has been a COVID exposure on campus and a contact tracing form will be completed to ensure proper tracing.

19. Has the LEA adopted a Governing Board policy on diagnostic and screening testing?*

☒ Yes

20. Please describe the LEA's Governing Board policy on diagnostic and screening testing.*

- Every 2 weeks on Wednesday's Phoenix Children's Hospital provides a Mobile Blue Bus for students and community. This Mobile Unit provides free COVID- 19 vaccinations and testing.

21. Has the LEA adopted a Governing Board policy on efforts to provide vaccinations to school communities?*

☒ Yes

22. Please describe the LEA's Governing Board policy on efforts to provide vaccinations to school communities.*

- Every 2 weeks on Wednesday's Phoenix Children's Hospital provides a Mobile Blue Bus for students and community. This Mobile Unit provides free COVID- 19 vaccinations and testing.

23. Has the LEA adopted a Governing Board policy on appropriate accommodations for children with disabilities with respect to health and safety policies?*

☒ Yes

24. Please describe the LEA's Governing Board policy on appropriate accommodations for children with disabilities with respect to health and safety policies.*

- Special education facilitator will consult weekly with regular education teachers of special education students via email and telephone communications documented in communication log to ensure modification/accommodations to online curriculum ensuring SPED students are progressing through online curriculum with success.
- Special education facilitator, student services manager and/or principal will attend distance learning classes in which special education students are present to ensure modification/accommodations are being provided.

25. Has the LEA adopted a Governing Board policy on coordination with State and local health officials?

*

☒ Yes

26. Please describe the LEA's Governing Board policy on coordination with State and local health officials.*

- Virtual School Contingency Plan and Operational Framework for Wellbeing

Continuity of Services

Including but not limited to services to address students' academic needs and students' and staff social, emotional, mental health, and other needs, which may include student health and food services.

27. How will the LEA ensure Continuity of Services?*

Briefly describe an overview of the continuity of services and in the following questions you will provide more detailed information.

Principal and Superintendent monitor Maricopa County Matrix and School Covid-19 exposure daily. Operations will remain normal unless the criterion is met to go virtual. A contingency plan is in place for meeting student needs in the event of an outbreak that would require school closure. Additionally, students can attend virtually as needed to adhere to isolation requirements in the case of individual student exposure.

28. How will the LEA ensure continuity of services for students' academic needs?*

1. All students have been assigned campus Laptops, upon school going Virtual, Laptops will be distributed the following day after Trigger
 - a. Laptops and materials will be distributed from 8am-10am, unless otherwise designated.
2. Attendance- Students will take attendance on school LMS system- Canvas

29. How will the LEA ensure continuity of services for students' social, emotional, and mental health needs?*

Students have access to an MSW and Social Work Interns while on campus and remotely if they need social/emotional support.

30. How will the LEA ensure continuity of services for students' other needs?*

This may include student health and food services.

1. Food Pantry- Food Distribution- Friday Mornings from 8am-10 am- Front Office

31. How will the LEA ensure continuity of services for staff's social, emotional, and mental health needs?*

Staff are given time off as requested/needed in order to seek additional assistance from mental health professionals as well as the internal support they can receive from their peers and leadership.

32. How will the LEA ensure continuity of services for staff's other needs?*

Staff are given time off as requested/needed in order to seek additional assistance for other needs as well as the internal support they can receive from their peers and leadership.

The LEA must regularly, but no less frequently than every six months (taking into consideration the timing of significant changes to CDC guidance on reopening schools), review and, as appropriate, revise its plan for the safe return to in-person instruction and continuity of services through September 30, 2023

33. Describe the process used to seek public input, and how that input was taken into account in the revision of the plan.*

The initial plan was presented during a School Governing Board meeting that was open to the public in April 2023. Feedback was obtained for final discussion. Every 6 months, the board reviews the plan and makes updates as needed.

After completing all responses in EMAC, save your information. Then, use the red download button to create a copy of your completed form to be uploaded to your LEA website. Once your form is uploaded to your LEA website, log back into EMAC to click the blue submit button and submit your form to be reviewed by your specialist. Your EMAC submission will not be approved unless this updated form is on your LEA website.

34. Did you upload the completed EMAC form to your LEA website?*

☒ Yes