



## Safe Return to In-Person Instruction and Continuity of Services Plan (ARP Act)

### LEA Information

**1. LEA Name (one LEA per form)\***

Archway Classical Academy Scottsdale

**2. Entity ID Number\***

90857

**3. CTDS Number\***

07-85-90-000

**4. Plan's Primary Contact Name\***

Crystal Farmer

**5. Plan's Primary Contact Email Address\***

CFarmer@greatheartsaz.org

**6. Plan's Primary Contact Phone Number\***

818-626-6124

**Please submit your Safe Return to In-Person Learning Plan every six months from your prior submission date.**

Revision Timeline: May 2023-September 2023

**7. Since your last submission date, when did your LEA last review and/or revise your plan? Please provide the updated mm/dd/yyyy of your review/revision. This date should be updated from your last submission. \***

08/23/2023

**All LEAs receiving ESSER III funds must make publicly available on their website, a plan for the Safe Return to In-Person Instruction and Continuity of Services. Please list the link where the plan/template is posted on the LEA's website.**

**8. Insert the link below with directions on how to find your LEA's Safe Return to In-Person plan located on your LEA website (do not link directly to the PDF). The plan must be on the ADE template that will be downloaded from EMAC after completing your responses.\***

<https://archwayscottsdale.greatheartsamerica.org/>

**How the LEA will maintain the health and safety of students, educators, and other staff and the extent to which it has adopted policies, and a description of any such policies, on each of the following safety recommendations established by the Centers for Disease Control and Prevention (CDC)**

**9. Has the LEA adopted a Governing Board policy on universal and correct wearing of masks?\***

Yes

**10. Please describe the LEA's Governing Board policy on universal and correct wearing of masks.\***

Optional Face/Mask Coverings: No messaging permitted on face/mask coverings (with exception of academy-related messages). Varied Colors and patterns are permitted.

**11. Has the LEA adopted a Governing Board policy on modifying facilities to allow for physical distancing (e.g., use of cohorts/podding)?\***

No

**12. Has the LEA adopted a Governing Board policy on handwashing and respiratory etiquette?\***

Yes

**13. Please describe the LEA's Governing Board policy on handwashing and respiratory etiquette.\***

Handwashing etiquette instruction completed at the beginning of school year. Handwashing signs posted in restrooms instructing students and staff on proper handwashing technique. Antibacterial soap in all bathrooms and hand sanitizer is made available to all students and staff. Proper respiratory etiquette (covering coughs and sneezes) is part of curriculum. Students are required to wash hands before eating.

**14. Has the LEA adopted a Governing Board policy on cleaning and maintaining healthy facilities, including improving ventilation?\***

Yes

**15. Please describe the LEA's Governing Board policy on cleaning and maintaining healthy facilities, including improving ventilation.\***

Electrostatic sprayer in use upon request. Day porter cleans all frequently used surfaces consistently throughout day with antibacterial wipes.  
Increased airflow during the winter months.

**16. Has the LEA adopted a Governing Board policy on contact tracing in combination with isolation and quarantine, in collaboration with the State, local, territorial, or Tribal health departments?\***

No

**17. Has the LEA adopted a Governing Board policy on diagnostic and screening testing?\***

No

**18. Has the LEA adopted a Governing Board policy on efforts to provide vaccinations to school communities?\***

No

**19. Has the LEA adopted a Governing Board policy on appropriate accommodations for children with disabilities with respect to health and safety policies?\***

Yes

**20. Please describe the LEA's Governing Board policy on appropriate accommodations for children with disabilities with respect to health and safety policies.\***

All efforts will be made to accommodate children with disabilities in regards to any implemented health and safety policies in the classroom. Special education and related services will be provided in accordance with students' IEPs, as is possible and feasible, utilizing alternative means if necessary. Considerations will be made as to what method of instruction and accommodations are necessary and will provide disabled students with access to a FAPE.

**21. Has the LEA adopted a Governing Board policy on coordination with State and local health officials?\***

No

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## Continuity of Services

Including but not limited to services to address students' academic needs and students' and staff social, emotional, mental health, and other needs, which may include student health and food services.

### 22. How will the LEA ensure Continuity of Services?\*

Briefly describe an overview of the continuity of services and in the following questions you will provide more detailed information.

Regular health and safety screenings are in place as well as additional staff and observation added to help facilitate in-person learning.

### 23. How will the LEA ensure continuity of services for students' academic needs?\*

Added a designated intervention time of 20 minutes per day to class schedules to ensure students in Tier II and Tier III are getting regular, ongoing in-class interventions and implementing MTSS across all grade levels. We are conducting quarterly meetings with all homeroom teachers to review data of students in need of Tier II/Tier III interventions, which increases accountability and follow-up with teachers supporting students. Teachers of students with a Tier III SST Intervention Plan meet every 2-3 weeks with the SST Coordinator. Assistant Headmaster will provide progress-monitoring packets to help teachers implement/hold teachers accountable to consistent progress monitoring for students that require Tier II support. Identified students scoring partially/minimally proficient on AASA and in ELA and/or math, and through Title I & II funding, organized weekly tutoring before or after school to support those students. Also chose a grade level designee to meet with administration once a quarter to review grade level data from Galileo and DIBELS, and to make recommendations for planning and instruction based on the needs of the grade level at the grade level's weekly planning meetings.

### 24. How will the LEA ensure continuity of services for students' social, emotional, and mental health needs?\*

We are holding quarterly meetings between homeroom teachers and SST Coordinator/Dean of Students/Behavior Interventionist to discuss student social/emotional needs and partner together to review data/observations, develop interventions, and develop behavior plans to track progress. We are carefully reviewing 45-day screeners and following up with necessary support as provided by our Behavior Interventionist or school counselor. We are providing teachers with on-going professional development sessions on classroom management and approaching behavioral issues as needs for learning skills and solving problems. We are also providing professional development on implementing simple coping skills exercises and structure play activities. Through our counselor, Dean of Students, and Behavior Interventionist, we are implementing small support groups or social groups. We use referrals for students to receive 1:1 or small group support from our counselor. Teachers can request a time to consult with our counselor, Dean of Students, or Behavior Interventionist at any time to discuss student needs or request an observation of a student in order to suggest strategies of support.

### 25. How will the LEA ensure continuity of services for students' other needs?\*

This may include student health and food services.

School will follow CDC's "No Share" Food Policy; All Faculty trained in identifying symptoms of illness specific to COVID-19 and other infectious diseases, and instructed to take immediate action when students appear to be exhibiting symptoms.

**26. How will the LEA ensure continuity of services for staff's social, emotional, and mental health needs?\***

We will gather weekly feedback from various members of the Archway Scottsdale Leadership team and Grade Level Chairs regarding staff morale. We have added members to the administrative to more effectively address faculty needs: Headmaster, Assistant Headmaster, Dean of Students, two Instructional Coaches, Behavior Interventionist, and ESS Academy Director. We will post mental health resources and network approved provider list on Archway Scottsdale Share-point for all faculty to access. We will provide staff with ongoing Professional Development sessions focused on the thematic goal of Elevate and Empower Each other, being an ideal team player, building and maintaining healthy teams, Love and Logic, and Teach Like a Champion 2.0 strategies. The Archway Scottsdale Sunshine Committee exists to create opportunities for faculty to connect with one another and engage in creative, fun, non-work related activities. With two Instructional Coaches, there will be bi-weekly lesson observations and coaching sessions. We have adjusted report card timelines to support faculty members completing work for report cards before each break (fall, winter, and spring) so that faculty use breaks to rest.

**27. How will the LEA ensure continuity of services for staff's other needs?\***

The headmaster checks in with individual faculty members at least once a year to hear what is on their mind.

**The LEA must regularly, but no less frequently than every six months (taking into consideration the timing of significant changes to CDC guidance on reopening schools), review and, as appropriate, revise its plan for the safe return to in-person instruction and continuity of services through September 30, 2023**

**28. Describe the process used to seek public input, and how that input was taken into account in the revision of the plan.\***

Stakeholders sent responses to the plan via email or online form for reporting school problems.



**After completing all responses in EMAC, save your information. Then, use the red download button to create a copy of your completed form to be uploaded to your LEA website. Once your form is uploaded to your LEA website, log back into EMAC to click the blue submit button and submit your form to be reviewed by your specialist. Your EMAC submission will not be approved unless this updated form is on your LEA website.**

**29. Did you upload the completed EMAC form to your LEA website?\***

Yes