



Safe Return to In-Person Instruction and Continuity of Services Plan (ARP Act)

LEA Information

1. LEA Name (one LEA per form)*

Alhambra Elementary School District

2. Entity ID Number*

4280

3. CTDS Number*

070468000

4. Plan's Primary Contact Name*

Angela Conklin

5. Plan's Primary Contact Email Address*

angelaconklin@alhambraesd.org

6. Plan's Primary Contact Phone Number*

6023362959

Please submit your Safe Return to In-Person Learning Plan every six months from your prior submission date.

Revision Timeline: May 2023-September 2023

7. Since your last submission date, when did your LEA last review and/or revise your plan? Please provide the updated mm/dd/yyyy of your review/revision. This date should be updated from your last submission. *

08/01/2023

All LEAs receiving ESSER III funds must make publicly available on their website, a plan for the Safe Return to In-Person Instruction and Continuity of Services. Please list the link where the plan/template is posted on the LEA's website.

8. Insert the link below with directions on how to find your LEA's Safe Return to In-Person plan located on your LEA website (do not link directly to the PDF). The plan must be on the ADE template that will be downloaded from EMAC after completing your responses.*

www.alhambraesd.org/arp

How the LEA will maintain the health and safety of students, educators, and other staff and the extent to which it has adopted policies, and a description of any such policies, on each of the following safety recommendations established by the Centers for Disease Control and Prevention (CDC)

9. Has the LEA adopted a Governing Board policy on universal and correct wearing of masks?*

☒ Yes

10. Please describe the LEA's Governing Board policy on universal and correct wearing of masks.*

Face coverings are not required but encouraged

11. Has the LEA adopted a Governing Board policy on modifying facilities to allow for physical distancing (e.g., use of cohorts/podding)?*

☒ Yes

12. Please describe the LEA's Governing Board policy on modifying facilities to allow for physical distancing (e.g., use of cohorts/podding).*

Teaching, modeling and practicing all CDC hygiene behaviors (frequent hand washing or sanitizing, not touching your face.)

13. Has the LEA adopted a Governing Board policy on handwashing and respiratory etiquette?*

☒ Yes

14. Please describe the LEA's Governing Board policy on handwashing and respiratory etiquette.*

Hand washing/sanitizing for all staff & students are encouraged throughout the day
Hand sanitizing gel provided for all visitors

15. Has the LEA adopted a Governing Board policy on cleaning and maintaining healthy facilities, including improving ventilation?*

☒ Yes

16. Please describe the LEA's Governing Board policy on cleaning and maintaining healthy facilities, including improving ventilation.*

Office areas, classrooms and front lobby cleaned regularly. Restrooms are cleaned and sanitized regularly. Classrooms have additional sanitizing wipes and/or spray. Cleaning carpets more frequently throughout the year

17. Has the LEA adopted a Governing Board policy on contact tracing in combination with isolation and quarantine, in collaboration with the State, local, territorial, or Tribal health departments?*

☒ Yes

18. Please describe the LEA's Governing Board policy on contact tracing in combination with isolation and quarantine, in collaboration with the State, local, territorial, or Tribal health departments.*

Staff and students are encouraged to isolate and to wear a mask if they are exposed to COVID-19 and/or have COVID-19 like symptoms. Staff may self-report to the CDC their exposure.

19. Has the LEA adopted a Governing Board policy on diagnostic and screening testing?*

☒ Yes

20. Please describe the LEA's Governing Board policy on diagnostic and screening testing.*

If needed teachers can refer students to the Health Office based on what they observe and/or how students are feeling. Health Office will assess and determine if student can remain on campus and if necessary, parents and or guardians will be contacted to pick up their child.

21. Has the LEA adopted a Governing Board policy on efforts to provide vaccinations to school communities?*

☒ Yes

22. Please describe the LEA's Governing Board policy on efforts to provide vaccinations to school communities.*

Alhambra currently provides vaccinations at a variety of sites within the district with the support of partnerships. In addition, Alhambra advertises and promotes other local vaccination options to staff, students and the community.

23. Has the LEA adopted a Governing Board policy on appropriate accommodations for children with disabilities with respect to health and safety policies?*

☒ Yes

24. Please describe the LEA's Governing Board policy on appropriate accommodations for children with disabilities with respect to health and safety policies.*

If needed use of PPE (gloves, shield, sterile environment) for students and staff. Regular hand washing and sanitizing for students and staff.

25. Has the LEA adopted a Governing Board policy on coordination with State and local health officials?*

☒ Yes

*

26. Please describe the LEA's Governing Board policy on coordination with State and local health officials.*

Follow all CDC hygiene guidelines (regular hand washing/sanitizing, avoid touching your face, physical distancing)

Continuity of Services

Including but not limited to services to address students' academic needs and students' and staff social, emotional, mental health, and other needs, which may include student health and food services.

27. How will the LEA ensure Continuity of Services?*

Briefly describe an overview of the continuity of services and in the following questions you will provide more detailed information.

Alhambra will begin the 2023-2024 school year on August 8, 2023 with a five-day per week, face-to-face instruction for students in child development through eighth grade.

28. How will the LEA ensure continuity of services for students' academic needs?*

A continuum of interventions will be provided that supports Multitiered System of Supports (MTSS). Instructional staff will participate in professional learning opportunities to ensure they are appropriately trained to provide the interventions. Additional instructional staff have been hired to support the increased needs of the students. Alhambra will review their current curriculum to recommend any changes that may need to occur to support the needs of the students.

29. How will the LEA ensure continuity of services for students' social, emotional, and mental health needs?*

Alhambra has counselors at every site to support students and families with needs that may arise. The counselors have a variety of resources to share with families depending on their specific need. Alhambra partners with local agencies to bring in services for students and their families who need greater assistance.

30. How will the LEA ensure continuity of services for students' other needs?*

This may include student health and food services.

Food services are available to all students at each campus free of charge if they qualify for the program. Food service is available for a small fee for any non-qualifying students.

31. How will the LEA ensure continuity of services for staff's social, emotional, and mental health needs?*

Alhambra offers all staff the opportunity for social, emotional and mental health services through our insurance programs. Employees not included in our insurance, still have the opportunity to participate. These services can be self-selected through the employee portal online and the informational flyer sent to all employees.

32. How will the LEA ensure continuity of services for staff's other needs?*

Alhambra has a Wellness team to support employees with resources if a need arises during the school year.

The LEA must regularly, but no less frequently than every six months (taking into consideration the timing of significant changes to CDC guidance on reopening schools), review and, as appropriate, revise its plan for the safe return to in-person instruction and continuity of services through September 30, 2023

33. Describe the process used to seek public input, and how that input was taken into account in the revision of the plan.*

Alhambra has taken the following steps to make its plan available to the public:

- * The plan is posted at <https://www.alhambraesd.org/arp>
- * The revised plan was shared with the Alhambra Governing Board and stakeholders in August of 2023 during a public board meeting
- * The plan has been shared electronically to all students, parents and staff through email, social media and the website
- * The plan is available in multiple languages through the use of our web provider powered by Google Translate.
- * Alternative formats of this document are available upon request of an individual with a disability as defined by the ADA, please contact the community relations office.
- * Alhambra continues to seek input from all stakeholders concerning our plan. If you have any suggestions or concerns, please reach out to communityrelations@alhambraesd.org with the subject line: ARP Act.

After completing all responses in EMAC, save your information. Then, use the red download button to create a copy of your completed form to be uploaded to your LEA website. Once your form is uploaded to your LEA website, log back into EMAC to click the blue submit button and submit your form to be reviewed by your specialist. Your EMAC submission will not be approved unless this updated form is on your LEA website.

34. Did you upload the completed EMAC form to your LEA website?*

☒ Yes