



ARIZONA DEPARTMENT OF EDUCATION

Advanced Learning Development Grant FY27 Grant Guidance

Pursuant to ARS §15-249.06

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Note: The following version of the application is intended as a reference document for instructions and grant application planning purposes.

Applications must be submitted through Grants Management in ADE Connect.

Introduction

The Advanced Learning Development (ALD) Grant is a competitive grant applicable to public and charter schools offering college credit by examination courses.

The district-level grant will support qualified professional development registration and related expenses for teachers of Advanced Placement, International Baccalaureate, Cambridge International Education courses at schools where *fifty percent or more* of the students are eligible for *free or reduced-price lunches*.

Applications Open: May 1, 2026

Competitive Grants will be approved on a first-come, first-served basis.

Submission Deadline: June 15, 2027

Project End Date: June 30, 2027

Eligible Applicants

Local Education Agencies (LEAs) are eligible to apply for this opportunity and will identify the school(s) that will participate.

Eligibility:

1. Schools [meeting income eligibility requirements](#) are listed on the [School Eligibility List](#).
 - a. This list is not intended to be exhaustive – if you have questions about why your school may not be on this list, please reach out to us at AdvancedLearning@AZED.GOV.
 - b. For the purposes of this grant, any school may qualify provided they serve a population reported to Health and Nutrition as 50% or greater on the Reduced-Price Percentage Report, or a calculated ratio of 50% or greater through the Income-Eligibility type 1 & 2 process used for CCEIP Reporting.
2. Public or charter schools offering college credit **Advanced Placement (AP)** courses for teachers new to the AP course or teachers of new AP subjects:
 - a. Professional development registration waivers are available through Advanced Placement.
 - b. Related course travel expenses are available through the Advanced Learning Development grant.
 - c. Stipends for off-contract teacher training time.
3. Public or charter schools offering college credit by examination tests for **International Baccalaureate (IB) Diploma Programme** or **Cambridge International Education (CIE) A-Level and AS-Level** Exams for teachers new to the IB/CIE course or teachers of new college-credit courses:
 - a. Professional development registration and related travel expenses are available through the ALD grant.
 - b. Stipends for off-contract teacher training time.

Visit [Advanced Learning](#) for more information.

Allowable Use of Funds

These grant funds are to be used to reimburse schools for developing new college credit by examination courses and supporting teachers new to college credit by examination courses for qualifying schools.

Professional development registration and related expenses for college credit by examinations courses through Advanced Placement* (AP) International Baccalaureate (IB) Diploma Programme and Cambridge Assessment International Education (CIE) A-Level and AS-Level Exams.

*AP offers registration waivers for teachers new to AP & teachers or new AP courses. The ALD grant will cover related expenses only. **ALD will not fund professional development registration for Advanced Placement.**

Related expenses may include travel-related costs and stipends for off-contract time.

Examples of Unallowable Expenses:

- Maintenance or capital expenses
- Supplies
- Gift cards, cash awards
- Student-related expenses

Review Process and Notification

Applications will be reviewed by ADE staff to ensure they contain all the required components.

Note: This is a competitive process – applicants must meet eligibility requirements and submit a completed application. There is no guarantee that applying will result in funding or funding at the requested level. All award decisions are final. Applicants that do not meet the qualifications may reapply for future grant opportunities.

Submission Process and Deadline

Completed applications (including all required elements) must be submitted in GME. Dates for grant opening, deadlines, and notifications are subject to change.

Completed applications must be submitted in GME. Grants will be approved on a first-come, first-served basis.

Incomplete applications will not be considered.

All Reimbursement Requests must be submitted and approved **PRIOR** to the project end date. Reimbursement Request deadlines will be set, as applicable, based on ADE/ADOA Accounting requirements for the fiscal year and/or project end dates.

Application

The grant follows general ADE grant protocols for FFATA/GRE, GEPA, and Non-Profit Status.

Complete all sections of the grant including:

1. Funding Disclaimer – acknowledgement
2. FFATA & GSA Verification – acknowledgement & brief description of the grant request
3. General Education Provisions Act (GEPA) – brief description of program access
4. Non-Profit Disclaimer & Attestation – only Non-Profit entities are eligible for ALD
5. Program Information – no action needed; informational
6. Contact Information for Advanced Learning District Coordinator
7. Assurances – acknowledgement
8. Program Narrative – See Application – Program Narrative
9. Budget – See Application – Budget Narrative
10. Advanced Learning Development Grant Checklist – Reference this section for detailed explanation if the grant is returned for edits.

ALD specific application sections:

Program Narrative:

In the Program Narrative, describe how the Advanced Learning Development Grant will expand opportunities for college credit by examination classes.

1. Indicate the type of program – AP, IB, CIE

Describe at least one of the following:

2. Describe the professional development training for *teachers new to* college credit by examination courses. Include the name of the course(s) the teacher(s) will be teaching.
3. Describe the professional development training for teachers of *new college credit by examination courses*. Include the name of the new course(s) to be offered.

Example:

Three teachers at Advanced High School are new to the IB Diploma program, and are attending training for Chemistry, English Literature, and Theory of Knowledge. Two teachers are adding training to new IB Diploma courses, in Chinese Literature and Dance.

Budget Narrative:

List the cost of the PD (for IB/CIE training) and the related expenses. Identify the expenses by Site Name. Travel costs include lodging, airfare, transportation, and per diem.

**All travel items should follow the AZ Travel Policy or the LEA Governing Board policy.*

Example:

6300-2100 AHS - \$2,250 FLIBS (Florida) PD for expanded IB program for 2 teachers - Biology & TOK
6500-2100 Advanced High School - \$2,050 Travel costs for FLIBS (St. Pete Beach, FL) for 2 teachers

Follow the ADE Budget Narrative Guidance: [Locate in the Grants Management Resource Library—GME User Resources/Training--Funding Applications—ADE Budget Narrative Guidance](#)

Frequently Asked Questions

The grant follows general ADE grant protocols for FFATA/GSA, GEPA, and Non-Profit Status.

1. What is the grant process?

The grant application is similar to entitlement grants, in that the LEA will complete the application, and ADE will review the grant. If approved by ADE, the approved budget will become the grant allocation. The grant follows GME reimbursement and completion report processes. Revisions to amend the grant application are allowable. Revisions that affect the total budget *after* Director Approval are subject to available funding.

LEA will:

- A. Start the grant application in GME. Complete all sections of the grant, see [Application](#).
- B. Submit the grant with appropriate LEA approvals.

ADE will:

- A. Review the grant application and:
 - a. Approve the application, or
 - b. Return for edits
- B. Upon obtaining Director Approval Status, the grant is eligible for reimbursement requests.

2. How do we get our money?

Complete a reimbursement request in GME.

If requesting 20% or more of the allocation, an unedited Expenditure Summary Report from your accounting system is required.

Follow the ADE Reimbursement Request procedures: [Locate in the Grants Management Resource Library—GME User Resources/Training--Reimbursement Requests—Reimbursement Request Quick Guides](#)

3. How do we close the grant?

After funds have been requested, submit a Completion Report through GME.

Follow the ADE Completion Report procedures: [Locate in the Grants Management Resource Library—GME User Resources/Training--Completion Reports—Completion Report Quick Guide](#)

Help

Program Questions:

AdvancedLearning@azed.gov

Grants Management Questions:

602) 542-3901 | <https://helpdesk.azed.gov>