



# ARIZONA DEPARTMENT OF EDUCATION

## Health and Nutrition Services Division

### Administrative Review Summary Report

School Food Authority Name: Santa Cruz Valley Unified District  
CTD: 12-02-35  
Site: Rio Rico High School

Contacts: Carl Thompson, FSMC Director and Rick Rodriguez, Food Service General Manager

Review Date: February 24, 2026

Exit Conference Date: February 24, 2026

Review Period: January 2026

Programs Reviewed:  National School Lunch  School Breakfast  Afterschool Snack  
 Fresh Fruit & Vegetable  Special Milk  At-Risk Afterschool Meals

No.	Review Observations & Findings	Technical Assistance Provided	Required Corrective Action
<b>Performance Standard 1: Certification and Benefit Issuance – Critical Area</b>			
	<i>No Findings.</i>		
<b>Performance Standard 1: Meal Counting and Claiming – Critical Area</b>			
	<i>No Findings.</i>		
<b>Performance Standard 2: Meal Components &amp; Quantities – Critical Area</b>			
	<i>No Findings.</i>		
<b>Performance Standard 2: Dietary Specifications and Nutrient Analysis – Critical Area</b>			
	<i>No Findings.</i>		
<b>Meal Access &amp; Reimbursement: Certification and Benefit Issuance</b>			
	<i>No Findings.</i>		
<b>Meal Access &amp; Reimbursement: Verification</b>			
	<i>No Findings.</i>		
<b>Meal Access &amp; Reimbursement: Meal Counting and Claiming</b>			
	<i>No Findings.</i>		
<b>Meal Pattern &amp; Nutritional Quality: Offer Versus Serve</b>			
	<i>No Findings.</i>		
<b>Meal Pattern &amp; Nutritional Quality: Meal Components and Quantities</b>			

No Findings.

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**Resource Management**

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No Findings.

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**General Program Compliance: Civil Rights**

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No Findings.

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**General Program Compliance: SFA On-Site Monitoring**

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No Findings.

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**General Program Compliance: Local Wellness Policy**

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No Findings.

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**General Program Compliance: Competitive Food Services**

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No Findings.

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**General Program Compliance: Professional Standards**

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No Findings.

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**General Program Compliance: Water**

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No Findings.

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**General Program Compliance: Food Safety, Storage and Buy American**

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No Findings.

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**General Program Compliance: Reporting and Recordkeeping**

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1 Production record crediting is inaccurate. Specifically, the following items did not reflect correct crediting information: Italian Chicken Salad and Southwest Chicken Salad.	Discussed how to credit meal components and ensuring consistency with recipes, labels, and production records. Additionally discussed that crediting information is not a required element of a production record and therefore is not required to be included on the production record. Crediting resources can be found on ADE's website at <a href="https://www.azed.gov/hns/nslp/forms">https://www.azed.gov/hns/nslp/forms</a> under the Menu Planning accordion.	<i>Please provide a written description of changes made to ensure crediting is correctly reflected on production records. If the operation chooses not to include the optional crediting information on the production record moving forward, please provide production records for 5 consecutive days demonstrating that it is no longer included.</i>
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**General Program Compliance: School Breakfast Program and Summer Food Service Program Outreach**

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No Findings.

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**Other Federal Program Reviews: Afterschool Snack Program**

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Not Applicable.

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**Other Federal Program Reviews: Seamless Summer Option**

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Will be reviewed in Summer 2026 if applicable.

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**Other Federal Program Reviews: Fresh Fruit and Vegetable Program**

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Not Applicable.

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**Other Federal Program Reviews: Special Milk Program**

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Not Applicable.

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**Other Federal Program Reviews: At-Risk Afterschool Meals**

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No Findings.

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**Comments/Recommendations:**

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Congratulations! Santa Cruz Valley Unified District has completed the administrative review for the 2025-2026 school year. Thank you for your hospitality, organization, and sense of urgency during the review process. Your team works marvelously together in order to do an outstanding job implementing the School Breakfast Program, National School Lunch Program, and At-Risk Afterschool Program. It is evident that you are working hard to ensure your students are fed healthy, delicious meals in a supportive environment.

**To stay on track with NSLP requirements, check out the NSLP at a Glance Calendar & Monthly Checklist on our website at <https://www.azed.gov/hns/nslp/forms> under the Calendars and Checklists tab.**

**Training: In-person classes, web-based training, and how-to guides can be found on ADE's website at <https://www.azed.gov/hns/nslp/training>.**

Fiscal Action		
Program	Total Fiscal Action	Assessed or Disregarded
School Breakfast Program	\$0.00	Not Applicable
National School Lunch Program	\$0.00	Not Applicable

Please submit corrective action response by April 6, 2026 to Jackie Rodriguez at Jackie.Rodriguez@azed.gov. The response must be on organizational letterhead and signed by an authorized representative and must indicate that corrective actions will be implemented SFA-wide.

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Reviewer Signature \_\_\_\_\_ Date \_\_\_\_\_

If you disagree with any finding that affects the claim for reimbursement, you may appeal the decision by following the [School Food Authority Appeal Procedure for the Administrative Review](#) found under the Reviews Conducted by the State Agency accordion on ADE's National School Lunch and School Breakfast Program webpage.

Tom Horne, Superintendent of Public Instruction  
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