

CTE Administrator's Meeting

February 5, 2026
8:30 AM – 11:30 AM

Prescott Resort and Conference Center
(1500 E State Route 69, Prescott, AZ 86301)

AGENDA

<u>TIME</u>	<u>TOPIC/ACTIVITY</u>	<u>PRESENTER</u>
5 minutes	Welcome and Introductions Announcements, New to ADE: <ul style="list-style-type: none">• Karen Martin• Melissa Stinson-Borg• Terri Ziegler• Janai Nesby (new position)	Kevin Imes
<u>PROGRAM UPDATES AND DISCUSSION</u>		
10 minutes	Work-Based Learning	Robert Garcia & Sara Zaccari
10 minutes	Finance Update	Bobby Neves
15 minutes	Technical Standards Spring Testing and TSA Institutes	Judy Balogh
25 minutes	Local Occupational Programs	Michelle Martinez
15 minutes	CTSO Updates	Julie Ellis
20 Minutes	Data and Accountability	Charles Jarvis
<u>BREAK</u>		
<u>PARTNERS</u>		
20 minutes	Grand Canyon University	Cherryl Paul & Gail Pletnick

5 minutes	ACOVA	Eric Sorensen
5 minutes	ASA	Kathryn Strevell
5 minutes	Project Change	Maya Salas
5 minutes	ACTEAZ	Stephen Weltsch
5 minutes	ACTECC	Jennifer Brooks
5 minutes	Community Colleges	TBD
Closing		Kevin Imes

Prescott Resort Conference Room Rates
 Regular Room: \$108 + tax
 King Suite: \$128 + tax

Next CTE Administrators Meeting will be at Summer Conference
July 12, 2026 – Loews Ventana Canyon Resort, Tucson AZ – 10:00 a.m. to 11:50 a.m.

Career &
Technical Education



Developing Youth in Arizona

Impact of Work-Based
Learning

Work-based learning (WBL) is sustained interaction with industry or community professionals in real workplace settings, or simulated environments that are aligned to curriculum and instruction



93% graduation rate for CTE students

Building connections between classroom instruction and workplace environments encourages student motivation and success.

Strengthen Curriculum

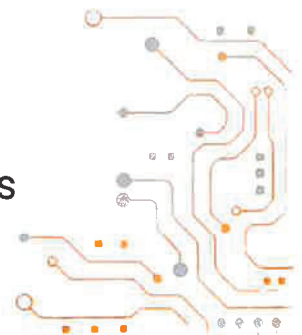
Incorporate business insights in curriculum, keeping students up to date on competitive skills and knowledge

Student Benefits of WBL

- Builds confidence
- Improves judgement
- Improves decision making
- Develops soft skills
- Provides professional reference
- Increases motivation
- Connects theory and practice

Improved prospects for employment or continued education in a chosen career field

Students gain access to state-of-the-art industry techniques and technologies before graduation



For more information about
work-based learning,
scan the QR code or contact us.



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Education Specialist
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2026 CTE Technical Standards Development/Update

Technical Standards are knowledge and skill statements about practices and processes used in design, manufacture, installation, and the engagement of a material, product, or assembly, and as well, those practices and processes related to the development, management, and provision of services. When appropriate, technical standards are aligned with nationally recognized standards and industry certifications.

A **Standards Validation Committee** of incumbent workers, their supervisors, and the CTE Program Services Specialists, works with a trained facilitator to develop and validate technical standards. The draft standards are reviewed by teachers for clarity and understanding prior to final approval by the Arizona CTE Quality Commission.

Technical standards emphasize learning goals focused on key knowledge and skills, and they also provide a summary of what teachers teach and what students learn.

Programs are reviewed annually to determine the need for updating. Decision-making factors include recommendations from trade groups, professional associations, unions, and state certifying groups, as well as teachers and their local advisory committees.

In preparation for the standards validation work, staff research labor market demands, entry-level job responsibilities, requirements for education and training, and state and nationally recognized industry, certifications, and licensures for the occupational program areas. When research is completed, business-industry representatives are identified and invited to participate virtually in one or more Standards Validation Meetings.

If you would like to nominate an industry representative for a Standards Validation Committee, follow the instructions on the back of this document. If you have any questions, please contact Terri Ziegler at terri.ziegler@azed.gov or Judy Balogh at judy.balogh@azed.gov.

Standard Validation Committees to Meet for These Programs
AgriScience
Air Transportation
Construction Technologies
Cosmetology & Related Services
Diesel Engine Repair
Digital Photography
Graphic Design
Law & Public Safety
Legal Assisting (new program)
Semiconductor Technician (new program)
Sports Medicine & Rehabilitation

The CTE Technical Standards and the Technical Skills Assessment work is undertaken by the Arizona Department of Education, Career and Technical Education Unit, in accordance with the Ariz. Rev. Stat. § 15-391 (4). Program standards and the TSA system are approved by the Arizona Career and Technical Education Quality Commission as established by Arizona HB 2700.

To nominate an industry representative for a Standards Validation Committee, complete the information below, scan, and attach this page in an email or include the required information in the body of an email and send to terri.ziegler@azed.gov. Standards Validation Committees will be formed for these programs:

AgriScience
 Air Transportation
 Construction Technologies
 Cosmetology & Related Services
 Digital Photography
 Diesel Engine Repair

Graphic Design
 Law and Public Safety
 Legal Assisting
 Semiconductor Technician
 Sports Medicine & Rehabilitation

CTE Program (select from the list above)
Name:
Business Address:
Phone:
Email:
Person providing nomination:
Phone:
Email:

CTE Program (select from the list above)
Name:
Business Address:
Phone:
Email:
Person providing nomination:
Phone:
Email:



2026 CTE Technical Skills Assessment Institutes

— Announcement and Application Process —

Dear Director, the Annual CTE Technical Skills Assessment Institutes bring teacher committees together to review, update, and develop assessment items for their program's TSA. Each committee includes teachers new to the assessment process, those who have experienced the assessment work previously, and as well, geographic diversity is an important consideration. Each Institute begins at 8:30 a.m. and concludes by 4:30 p.m. Teachers receive a stipend of \$250 and 8 hours of Professional Development Credit, with lunch on their own. Meeting dates, programs, locations, and application deadlines are listed below. The application links for the TSA Institutes will be emailed to directors and teachers on the application available date. Applicants and their directors will be notified by email regarding their status to participate in the Institutes.

TSA Institutes: Dates, Locations, and Application/Notification

Saturday, March 28 at West-MEC Glendale-START Bldg.		Saturday, April 25 at West-MEC Glendale-START Bldg.		Application/Notification
Architectural Drafting		Digital Communication		Application available: January 30, 2026 Application deadline: February 20, 2026 Notification of acceptance: February 27, 2026
Automotive Collision Repair		Laboratory Assisting		
Bioscience		Pharmacy Support Services		
Heavy Equipment Operations				
Plumbing				
Saturday, May 16 at West-MEC Glendale-START Bldg.		Thursday, June 4 at Chandler-ASU Innovation Center		Application/Notification
Fashion Design and Operations		Early Childhood Education		Application available: March 13, 2026 Application deadline: April 10, 2026 Notification of acceptance: April 17, 2026
Mental and Social Health Technician		Electrical and Power Transmission Installation		
Precision Machining		Sports Medicine and Rehabilitation		
Stagecraft				
Tuesday, June 9 at Chandler-ASU Innovation Center		Thursday, June 11 at Chandler-ASU Innovation Center		Application/Notification
Culinary Arts		Cabinetmaking		Application available: April 10, 2026 Application deadline: May 1, 2026 Notification of acceptance: May 8, 2026
Digital Photography		Cosmetology and Related Services		
Heating, Ventilation, and Air Conditioning		Graphic Design		

What we need from you:

PLEASE SPREAD THE WORD when you receive the announcement about the TSA Institutes.

- Recruit teachers who have shared an interest in participating in the development of TSA items.
- Encourage teachers new to the assessment process to apply so they will be better informed.
- Remind teachers who are interested in the Institutes to submit the application by the deadline.
- Support your teachers' mileage and per diem if selected to participate.

QUESTIONS? Contact the CTE TSA team at CTETSAINbox@azed.gov.



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Recommendation-Application-Notification Process

for the Technical Skills Assessment Institutes (TSAs) for 2026



Dear Teacher, you are invited to apply for a CTE Technical Skills Assessment Institute to review, update, and develop assessment items with other teachers in your program. Each committee will include teachers new to the assessment process, those who have experienced the assessment work previously, and as well, we encourage geographic diversity.

Each Institute begins at 8:30 a.m. and concludes by 4:30 p.m. Teachers who complete the full day will receive a stipend of \$250 and earn 8 hours of Professional Development Credit. Lunch is on your own.

Please note below that each date features several programs. Just follow the link for your program and complete and submit the application by the date indicated. After the deadline, all applications will be reviewed, and you and your director will be notified by email regarding your status to participate in the Institute.

**TSA Institute Saturday,
March 28, 2026 - West-MEC
Glendale-START Bldg.**

- Architectural Drafting
- Automotive Collision Repair
- Bioscience
- Heavy Equipment Operations
- Plumbing

Open Jan 30

**TSA Institute Saturday,
April 25, 2026 - West-MEC
Glendale-START Bldg.**

- Digital Communication
- Laboratory Assisting
- Pharmacy Support Services

Open Jan 30

**TSA Institute Saturday
May 16, 2026 - West-MEC
Glendale-START Bldg.**

- Fashion Design and Operations
- Mental and Social Health Technician
- Precision Machining
- Stagecraft

Open March 13

**TSA Institute Thursday,
June 4, 2026-Chandler-ASU
Innovation Center**

- Early Childhood Education
- Electrical and Power Transmission Installations
- Sports Medicine and Rehabilitation

Open March 13

**TSA Institute Tuesday,
June 9, 2026 -Chandler-ASU
Innovation Center**

- Culinary Arts
- Digital Photography
- Heating, Ventilation, and Air Conditioning

Open April 10

**TSA Institute Thursday,
June 11, 2026-Chandler-
ASU Innovation Center**

- Cabinetmaking
- Cosmetology and Related Sciences
- Graphic Design

Open April 10

Please reach out to the CTE TSA team at our new inbox CTETSAINbox@azed.gov for questions.



2025-2026 CTE Programs with Technical Skills Assessments (TSAs)

Programs with TSAs for NEW or UPDATED standards for the testing period are highlighted.

CIP	PROGRAM	CIP	PROGRAM
52.0301.00	Accounting	52.1900.20	Fashion Design and Operations
01.0000.00	AgriScience	50.0602.00	Film and TV Production
47.0608.00	Aircraft Mechanics	52.0801.00	Finance
36.0202.00	Air Transportation	43.0202.00	Fire Service
15.1303.00	Architectural Drafting	50.0409.00	Graphic Design
14.4201.00	Automation and Robotics	47.0201.00	Heating, Ventilation and Air Conditioning
47.0603.00	Automotive Collision Repair	49.0202.00	Heavy Equipment Operations
47.0604.00	Automotive Technologies	51.2602.00	Home Health Aide
41.0100.00	Bioscience	52.0900.00	Hospitality Management
52.0201.00	Business Management	50.0408.00	Interior Design
52.0408.00	Business Operations	51.0802.00	Laboratory Assisting
48.0703.00	Cabinetmaking	43.0100.00	Law and Public Safety
46.0201.00	Carpentry	52.1801.00	Marketing
46.0415.00	Construction Technologies	15.1306.00	Mechanical Drafting
12.0400.00	Cosmetology and Related Services	51.0801.00	Medical Assisting Services
12.0500.00	Culinary Arts	51.1502.00	Mental and Social Health Technician
51.0600.00	Dental Assisting	15.0307.00	Music and Audio Production
47.0613.00	Diesel Engine Repair	11.1999.00	Network Security
10.0304.00	Digital Animation	51.3902.00	Nursing Services
09.0702.00	Digital Communication	51.0805.00	Pharmacy Support Services
50.0605.00	Digital Photography	48.0510.00	Precision Machining
10.0200.20	Digital Printing	11.0202.00	Software and App Design
13.1210.00	Early Childhood Education	51.0913.00	Sports Medicine and Rehabilitation
13.1200.00	Education Professions	50.0599.00	Stagecraft
46.0301.00	Electrical and Power Transmission Installation	15.1202.20	Technology Devices Maintenance
14.1001.00	Electronic Technologies	51.3501.00	Therapeutic Massage
51.0904.00	Emergency Medical Services	01.8301.00	Veterinary Assisting
15.0000.00	Engineering	48.0508.00	Welding Technologies

2025-2026 Schedule for the Technical Skills Assessments

FALL 2025	
September 29 – December 4	Registration for Fall Assessments
September 29 – December 5 at Noon	Fall Testing Period
December 8 – December 12	Congratulatory Letters, Certificates, Transcripts Delivered to Districts
SPRING 2026	
February 23 – April 30	Registration for Spring Assessments
February 23 – May 1 at Noon	Spring Testing Period
May 4 – May 8	Congratulatory Letters, Certificates, Transcripts Delivered to Districts

If you have questions, please contact us at 602-542-5452 or CTEAassessmentHelp@azed.gov