



# Assessments

## Friday Focus Webinar: Reducing Achievement Testing Irregularities January 9, 2026

**If a staff member or employee of the school, district, or charter who will have incidental access to the test environment does not speak English, how should we administer the *Test Security and Ethics* training to them?**

*All of the modules in the AzLMS have transcripts and PowerPoints that can be downloaded and then translated into the employee's first language. It is also permissible to have employees participate in group training sessions. If a module is completed outside of the AzLMS, the District Test Coordinator (DTC) is responsible for tracking that all staff have completed the required training prior to administering any Achievement tests. DTCs must ensure that they keep track of who was present for group training and what trainings were done in a format that can be provided to ADE upon request, if needed.*

**After the AASA writing test unit has been completed, can two different classes in the same grade level and at the same school take two different tests on the same day? For example, can one classroom take Reading Unit 1 and another classroom take Math Unit 1 on the same day?**

*For computer-based testing schools, students taking the same test in the same school are not required to test on the same day. For paper-based testing schools, students taking the same test within the same school must test on the same day.*

**Can AzSCI be administered before AASA Writing since the AzSCI test window opens prior to the AASA Writing test window?**

*The AASA and AzSCI are two separate assessments, so the AzSCI can be administered before the AASA ELA Writing test. The ELA Writing test unit must be the first section of the AASA that is administered. For more information on AASA test administration, please review the [Spring 2026 AASA Test Coordinator's Manual](#) and for more information on the AzSCI administration, please review the [Spring 2026 AzSCI Test Coordinator's Manual](#).*

**If a student wears smart glasses but we don't learn about the smart glasses until after the accommodations request window is closed, what should we do?**

*Please email us at [Testing@azed.gov](mailto:Testing@azed.gov) for guidance.*



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## **Is an accommodations request required for Bluetooth hearing aids or Bluetooth cochlear implants this year?**

*New for Spring 2026 testing, an accommodations request is not required for Hearing Assistive Devices that require a Bluetooth connection. Refer to the [Achievement Assessments Accommodations Manual](#), page 4, for guidance about using this accommodation.*

## **Do we need to submit a test irregularity report if a test administrator's cell phone makes a noise during testing?**

*No, a test irregularity will not need to be reported in PearsonAccess<sup>next</sup> (PAN). However, please keep in mind that it is not permissible for a test administrator to use their cell phone in the testing room if it is not directly related to the test administration. For instruction on test administration rules, refer to the trainings in the AzLMS and the Test Coordinator Manual for each assessment.*

## **Can you clarify how a student going home sick is a test irregularity? Do we need to submit a test irregularity report for this?**

*A test irregularity is any event that could potentially impact the integrity of the assessments and the test results before, during, and after test administration. Students who have started testing and need to leave school before completing a particular test unit of the Achievement assessments due to illness are ineligible to continue the test for that unit. Having a partially completed test unit could potentially impact a student's test result, which makes it a test irregularity. By submitting a test irregularity, there is documentation that identifies that a student left the testing room in the middle of a testing session due to illness.*

## **Is it required that School Test Coordinators must be present at their campus on the days that tests are administered?**

*Yes, the School Test Coordinator (STC) should be present at the campus during the administration of Achievement Assessments. If the STC is not present on campus, then a testing staff member should be appointed to take over the responsibilities of the STC and be in contact with the DTC if assistance is needed.*

## **Do you report the test irregularity decisions to the District Test Coordinator?**

*No, Achievement District Test Coordinators can verify irregularity status in the Do Not Report Tests operational report in PearsonAccess<sup>next</sup>. ADE will not send emails to inform of irregularity status. One week after the test window closes, a final Do Not Report Tests operational report can be downloaded for a selected organization. If a submitted test*



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*irregularity is not on the final report, then the test unit was not invalidated. If one or more ELA test units are invalidated, then the student will not receive an ELA score. If one or more Math test units are invalidated, then the student will not receive a Math score. For detailed instructions on how to submit a test irregularity or verify test irregularity status, refer to the [Spring 2026 AASA and AzSCI PearsonAccess<sup>next</sup> User's Guide](#).*

**Regarding not being able to tell students to go back and review answers, when students get to the end of their test unit but have not yet submitted it, and they ask what they should do, what would you like us to say in those instances?**

*You can re-read the appropriate section of the scripted directions for the test unit from the appropriate Test Administration Directions manual.*

**Where can we access the AASA and AzSCI Student Readiness Tool?**

*To access the Student Readiness Tool, as well as the AASA and AzSCI Sample Tests, go to the TestNav Sign In screen (<https://home.testnav.com>), select Arizona, then select Mic Check & Sample Tests. A username and password are not required.*

**A student was absent for a large portion of the test window. It is now the last day of the test window, and the student has more than two test units left to take. Should we have the student take more than two test units in the day?**

*Yes, a student should be given the opportunity to complete as many test units of their applicable tests as possible, even with a large absence during the test window. For instruction on test administration rules, refer to the Test Coordinator's Manual for each assessment.*

**We have cameras in every classroom. Should we rearrange desks so that the screens face away from the camera?**

*Yes. It is a test security violation to have secure test material photographed or recorded and will result in test invalidations for all impacted students.*

**Where can we find a list of the TestNav common error codes?**

*The TestNav common error codes can be found on the [TestNav support site](#). A link to the common error codes is also included in the Achievement: Technology training module in AzLMS.*



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## Webinar Information

**How do I view this recorded webinar? If I attended the live event, how do I obtain a professional development certificate?**

*The recorded webinar and the presentation are posted on the ADE Assessment Friday Focus Webinars webpage. If you attended the live webinar, you can access your completion certificate through your account in the ADE Professional Learning & Development (APLD) system.*