



Adult Education Services

POLICY MEMORANDUM PY25-26.4

DATE: January 15, 2026

TO: WIOA Title II Arizona Adult Education Administrators & Data Coordinators

FROM: Beverly Wilson
Deputy Associate Superintendent of Adult Education & HSE Services

RE: **Adult Education Data Management System Transition to Genius/LACES**

ADE – Adult Education & High School Equivalency Services recently announced that the new vendor for the AZ Adult Education Data Management System (AAEDMS) is Genius/LACES, a LiteracyPro data management system.

We continue to transition from Advansys/Benchmark to Genius/LACES; and we are providing information to program administrators on this three-part transition process.

- **Phase 1:** Data Migration from Benchmark to LACES.
- **Phase 2:** Continuing Data Analysis and LACES Training
- **Phase 3:** LACES Goes Live!

We will be posting this memo, guidance, and related documents on the *AES Data Management Transitions to LACES*, on the Administrator Resources webpage on the ADE-AES website.

If you have any questions, please contact me at Beverly.Wilson@azed.gov or Madison.Armer@azed.gov.

Transition from Advansys/Benchmark to Genius LACES DMS – January 2026

Important Actions and Milestones:

Data Entry Dates

Due to the transition to the new data system and the ‘Go Live’ date on January 30, Title II providers will have until **Monday, March 16, 2026, at 11:59 p.m.** to enter all outstanding data into the AAEDMS LiteracyPro/LACES System. This data includes, but not limited to student registrations, class data, student attendance, documentation required for outcomes, student outcomes, requests for manual entry of TABE exams, verification of IET enrollment, student separations, and staff profiles.

- We strongly suggest entering data chronologically and to submit the [Monthly Data Confirmation form](#) as each month is completed. Program staff are required to review the AAEDMS LiteracyPro/LACES System prior to submission of the [Monthly Data Confirmation form](#).
- Reminder: Program staff are currently being trained through the AAEDMS LiteracyPro/LACES Training Series should assist other program staff in reviewing program data and performance.

Training Dates-Mark Your Calendars!

- **AAEDMS LiteracyPro/LACES In-Person Training - January 28-30, 2026**
 - Please note: This training is now full.
(Required Attendees: Program administrators, data coordinators, and selected program staff)
Location: Helios Education Foundation, 4747 N. 32nd St, Phoenix, AZ 85018
- **Virtual Webinar – Follow-Up to LACES Training – February 11, 2026- 2:00 – 4:00 pm**
(Required Attendees from in-person January LACES Training)
- **Office Hours – Help with LiteracyPro/LACES and Data Entry**
(Optional attendance; drop in for technical assistance or questions)
 - **February 3, 2026- 9:00 – 10:30 am**
 - [Join the meeting now](#)
 - **February 4, 2026- 2:30 – 4:00 pm**
 - [Join the meeting now](#)
 - **February 5, 2026- 9:00 – 10:30 am**
 - [Join the meeting now](#)
 - **February 6, 2026- 2:30 – 4:00 pm**
 - [Join the meeting now](#)
 - **February 10, 2026- 9:00 – 10:30 am**
 - [Join the meeting now](#)
 - **February 12, 2026- 9:00 – 10:30 am**
 - [Join the meeting now](#)
 - **February 13, 2026- 2:30 – 4:00 pm**
 - [Join the meeting now](#)