



# ARIZONA DEPARTMENT OF EDUCATION

## Health and Nutrition Services Division

### Administrative Review Summary Report

School Food Authority Name: Kaizen Education Foundation dba Kaizen Education Foundation dba Discover U Elementary School

CTD: 07-82-30

Site: Discover U

Contacts: Mary Berg, Chief Operating Officer and Heather Williams, Director of School Nutrition

Review Date: October 8, 2025

Exit Conference Date: October 8, 2025

Review Period: September 2025

Programs Reviewed:  National School Lunch  School Breakfast  Afterschool Snack  
 Fresh Fruit & Vegetable  Special Milk  At-Risk Afterschool Meals

No.	Review Observations & Findings	Technical Assistance Provided	Required Corrective Action
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**Performance Standard 1: Certification and Benefit Issuance – Critical Area**

No Findings

**Performance Standard 1: Meal Counting and Claiming – Critical Area**

No Findings

**Performance Standard 2: Meal Components & Quantities – Critical Area**

No Findings

**Performance Standard 2: Dietary Specifications and Nutrient Analysis – Critical Area**

No Findings

**Meal Access & Reimbursement: Certification and Benefit Issuance**

No Findings

**Meal Access & Reimbursement: Verification**

No Findings

**Meal Access & Reimbursement: Meal Counting and Claiming**

No Findings

**Meal Pattern & Nutritional Quality: Offer Versus Serve**

No Findings

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**Meal Pattern & Nutritional Quality: Meal Components and Quantities**

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1 Juice was promoted as an alternative selection to fluid milk during the breakfast meal service on the day of review.	Discussed that commercially packaged water, potable water or any other beverages should not be made available on the serving line in any manner that interferes with or appears to substitute for the selection of components of the reimbursable meal, including low-fat or fat-free milk. Referred to SP 39-2019: Clarification on the Milk and Water Requirements in the School Meals Programs.	<i>Please provide a written description of changes that have been made to ensure that juice is not being promoted as an alternative selection to fluid milk during meal services. Additionally, please provide written assurance that beverages will not be promoted as an alternative selection to milk.</i>
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**Resource Management**

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*No Findings*

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**General Program Compliance: Civil Rights**

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*No Findings*

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**General Program Compliance: SFA On-Site Monitoring**

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*No Findings*

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**General Program Compliance: Local Wellness Policy**

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*No Findings*

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**General Program Compliance: Competitive Food Services**

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*Not Applicable*

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**General Program Compliance: Professional Standards**

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*No Findings*

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**General Program Compliance: Water**

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*No Findings*

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**General Program Compliance: Food Safety, Storage and Buy American**

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*No Findings*

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**General Program Compliance: Reporting and Recordkeeping**

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*No Findings*

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**General Program Compliance: School Breakfast Program and Summer Food Service Program Outreach**

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*No Findings*

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**Other Federal Program Reviews: Afterschool Snack Program**

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*Not Applicable*

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**Other Federal Program Reviews: Seamless Summer Option**

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Will be reviewed in Summer 2026 if applicable.

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**Other Federal Program Reviews: Fresh Fruit and Vegetable Program**

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*Not Applicable*

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**Other Federal Program Reviews: Special Milk Program**

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*Not Applicable*

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**Other Federal Program Reviews: At-Risk Afterschool Meals**

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*Not Applicable*

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**Comments/Recommendations:**

Congratulations! Kaizen Education Foundation dba Kaizen Education Foundation dba Discover U Elementary School has completed the administrative review for the 2025-2026 school year. Your commitment to operating compliant and effective programs is commendable. The care and effort you put into supporting student well-being is clearly evident and deeply appreciated.

**To stay on track with NSLP requirements, check out the NSLP at a Glance Calendar & Monthly Checklist on our website at <https://www.azed.gov/hns/nslp/forms> under the Calendars and Checklists tab.**

**Training: In-person classes, web-based training, and how-to guides can be found on ADE's website at <https://www.azed.gov/hns/nslp/training>.**

Fiscal Action		
Program	Total Fiscal Action	Assessed or Disregarded
School Breakfast Program	\$0.00	Not Applicable
National School Lunch Program	\$0.00	Not Applicable

Please submit corrective action response by November 11, 2025, to Liz McLaughlin at [Liz.McLaughlin@azed.gov](mailto:Liz.McLaughlin@azed.gov). The response must be on organizational letterhead and signed by an authorized representative and must indicate that corrective actions will be implemented SFA-wide.

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Reviewer Signature

Date

If you disagree with any finding that affects the claim for reimbursement, you may appeal the decision by following the [School Food Authority Appeal Procedure for the Administrative Review](#) found under the Reviews Conducted by the State Agency accordion on ADE's National School Lunch and School Breakfast Program webpage.

Tom Horne, Superintendent of Public Instruction  
1535 West Jefferson Street • Phoenix Arizona 85007 • [www.azed.gov](http://www.azed.gov)  
"We are a service organization committed to raising academic outcomes and empowering parents."

This institution is an equal opportunity provider.