ARIZONA DEPARTMENT OF EDUCATION

Health and Nutrition Services Division

Administrative Review Summary Report

School Food Authority Name: Academy of Tucson, Inc.
CTD: 10-86-65
Site: Academy of Tucson High School

Contacts: Wendi Allardice, Superintendent
Brittany Fuentes, NSLP Coordinator

Review Date: October 15, 2026
Exit Conference Date: October 15, 2026
Review Period: September, 2026
Programs Reviewed: ☑ National School Lunch ☑ School Breakfast ☐ Afterschool Snack
☐ Fresh Fruit & Vegetable ☐ Special Milk ☐ At-Risk Afterschool Meals

No.	Review Observations & Findings	Technical Assistance Provided	Required Corrective Action
Performance Standard 1: Certification and Benefit Issuance – Critical Area			
	No Findings.		
Performance Standard 1: Meal Counting and Claiming – Critical Area			
	No Findings.		
Performance Standard 2: Meal Components & Quantities – Critical Area			
1	During the week of menu review, the quantity of grain-based desserts served at lunch exceeded 2.0 oz eq. Specifically, 5 oz eq of grain-based desserts were served at lunch during September 21-25, 2026. This was deemed a systemic issue and additionally occurred every lunch during September 2026. This was not a repeat finding from the previous cycle and therefore did not contribute toward fiscal action calculations.	Discussed that grain-based desserts must be limited to 2.0 oz eq per week. Referred to Meal pattern requirements for the National School Lunch Program, which can be found on ADE's website at https://www.azed.gov/hns/nslp under the Meal Pattern accordion.	*Please provide one week of lunch production records that demonstrate that no more than 2.0 oz eq of grain-based desserts were offered. Additionally, please provide written assurance that, moving forward, no more than 2.0 oz eq of grain-based desserts will be served at lunch in a week.*
Performance Standard 2: Dietary Specifications and Nutrient Analysis – Critical Area			
	No Findings.		
Meal Access & Reimbursement: Certification and Benefit Issuance			
	No Findings.		
Meal Access & Reimbursement: Verification			
	No Findings.		

Meal Access & Reimbursement: Meal Counting and Claiming

No Findings.

Meal Pattern & Nutritional Quality: Offer Versus Serve

No Findings.

Meal Pattern & Nutritional Quality: Meal Components and Quantities

No Findings.

Resource Management

No Findings.

General Program Compliance: Civil Rights

No Findings.

General Program Compliance: SFA On-Site Monitoring

No Findings.

General Program Compliance: Local Wellness Policy

No Findings.

General Program Compliance: Competitive Food Services

No Findings.

General Program Compliance: Professional Standards

No Findings.

General Program Compliance: Water

No Findings.

General Program Compliance: Food Safety, Storage and Buy American

No Findings.

General Program Compliance: Reporting and Recordkeeping			
2	Production record crediting is inaccurate. Specifically, the following items did not reflect correct crediting information: romaine salad.	Discussed how to credit meal components and ensuring consistency with recipes, labels, and production records. Additionally discussed that crediting information is not a required element of a production record and therefore is not required to be included on the production record. Crediting resources can be found on ADE's website at https://www.azed.gov/hns/nslp/forms under the Menu Planning accordion.	*Please provide a written description of changes made to ensure crediting is correctly reflected on production records. If the operation chooses not to include the optional crediting information on the production record moving forward, please provide production records for 5 consecutive days demonstrating that it is no longer included.*

General Program Compliance: School Breakfast Program and Summer Food Service Program Outreach

No Findings.

Other Federal Program Reviews: Afterschool Snack Program

Not Applicable.

Other Federal Program Reviews: Seamless Summer Option

Will be reviewed in Summer 2027 if applicable.

Other Federal Program Reviews: Fresh Fruit and Vegetable Program

Not Applicable.

Other Federal Program Reviews: Special Milk Program

Not Applicable.

Other Federal Program Reviews: At-Risk Afterschool Meals

Not Applicable.

Comments/Recommendations:

Congratulations to Academy of Tucson, Inc. on completing the Administrative Review for Program Year 2027!
I would especially like to commend the district for considering student preferences when planning meals. By offering menu items that students enjoy, you are helping create a positive dining experience and encouraging participation in the school nutrition programs.
Thank you for your time, collaboration, and dedication throughout the review process.

To stay on track with NSLP requirements, check out the NSLP at a Glance Calendar & Monthly Checklist on our website at https://www.azed.gov/hns/nslp/forms under the Calendars and Checklists tab.

Training: In-person classes, web-based training, and how-to guides can be found on ADE's website at https://www.azed.gov/hns/nslp/training.

Fiscal Action		
Program	**Total Fiscal Action**	**Assessed or Disregarded**
School Breakfast Program	$0.00	Not Applicable
National School Lunch Program	$0.00	Not Applicable

Targeted Follow-Up Review Required?

☐ Certification & Benefit Issuance ☐ Meal Counting and Claiming ☐ Verification ☑ Meal Components and Quantities ☐ Unallowable Costs

Please submit corrective action response by **December 14, 2026** to Danielle Kirksey at Danielle.Kirksey@azed.gov. The response must be on organizational letterhead and signed by an authorized representative and must indicate that corrective actions will be implemented SFA-wide.

Danielle Kirksey Digitally signed by Danielle Kirksey
Date: 2026.10.29 08:44:30 -07'00'

Reviewer Signature Date

If you disagree with any finding that affects the claim for reimbursement, you may appeal the decision by following the School Food Authority Appeal Procedure for the Administrative Review found under the Reviews Conducted by the State Agency accordion on ADE's National School Lunch and School Breakfast Program webpage.

Tom Horne, Superintendent of Public Instruction
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