



ESS Office Hours

Program Management

September 22, 2026

Important Dates This Quarter

09/30: Last day for revisions to be SEA Director approved on FY26 funding applications

09/30: Project period end date

10/01: October 1 Child Count for federal programs, ESS October 1 Data Collection, and Parentally Placed Private School Student Count

10/15: Annual Financial Report due to School Finance

10/30: ESS HCC Claims submission deadline for 1st round.

November: Supplemental Allocation gets loaded into GME

12/21: FY26 IDEA Completion Report must be submitted to ESS

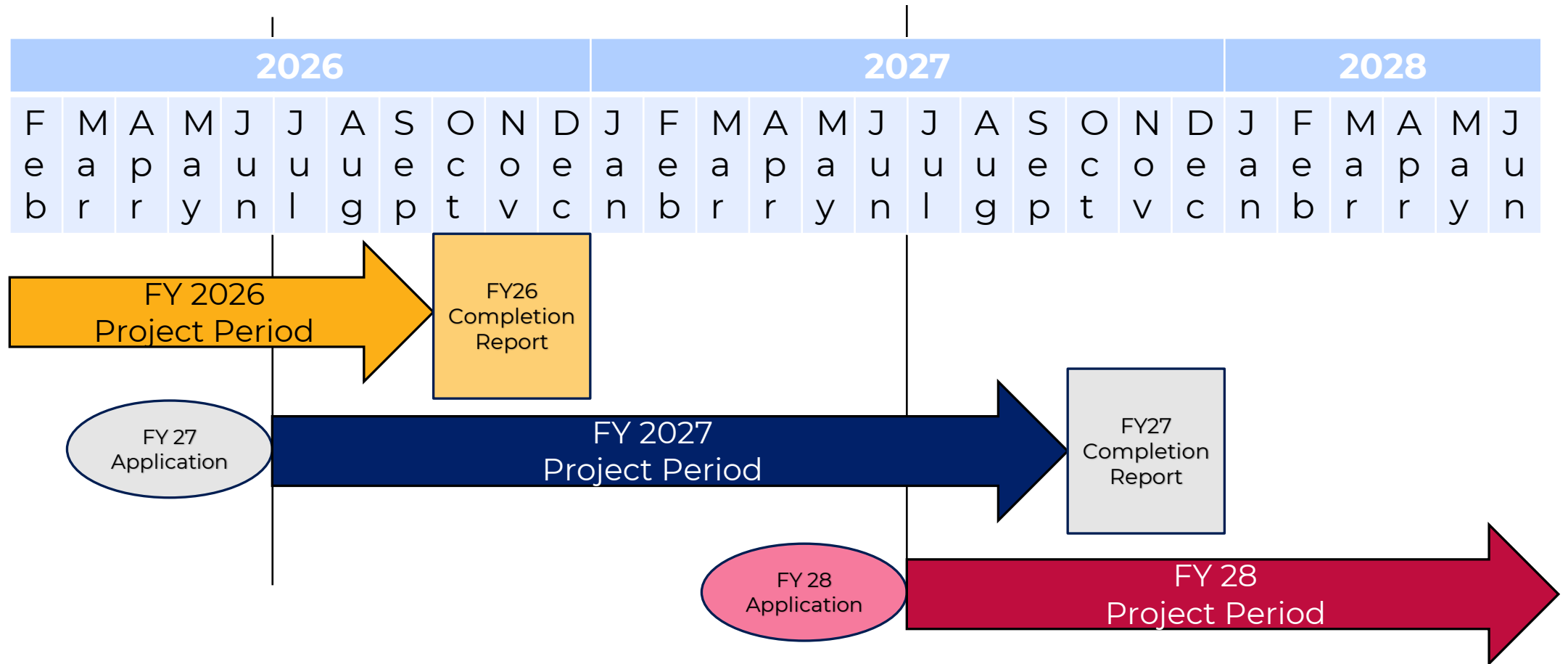
12/29: Prior year IDEA completion reports must be fully approved by ADE Grants Management

October

December

November

Timeline of IDEA Grants



MOE Compliance: March 1 to March 31
 MOE Eligibility: July 18 to August 15

Planning for Reimbursement Requests

Percentage of Allocation Paid Out	Q1 July 1– September 30	Q2 October 1– December 31	Q3 January 1– March 1	Q4 April 1– June 30	Q5 July 1– September 30
12-month fiscal period	25%	50%	75%	100%	n/a
15-month fiscal period	20%	40%	60%	80%	100%

IDEA grant funds operate on a 15-month project period, with a 12-month carryover, for a total of 27 months for the obligation. Unspent FY26 IDEA funds may roll over to the FY27 IDEA Part B grant application but must be spent by the end of the project period 09/30/2027 with a 3-month liquidating period ending 12/30/2027.

Status of IDEA Part B Applications

FY27 Grant Application Not Started: 5

FY27 Grant Revisions in progress with PEA: 54

FY27 Original Grant Application still pending with PEA's: 30

FY27 Not Met MOE Eligibility Test: 19

FY26 Revisions Started: 3

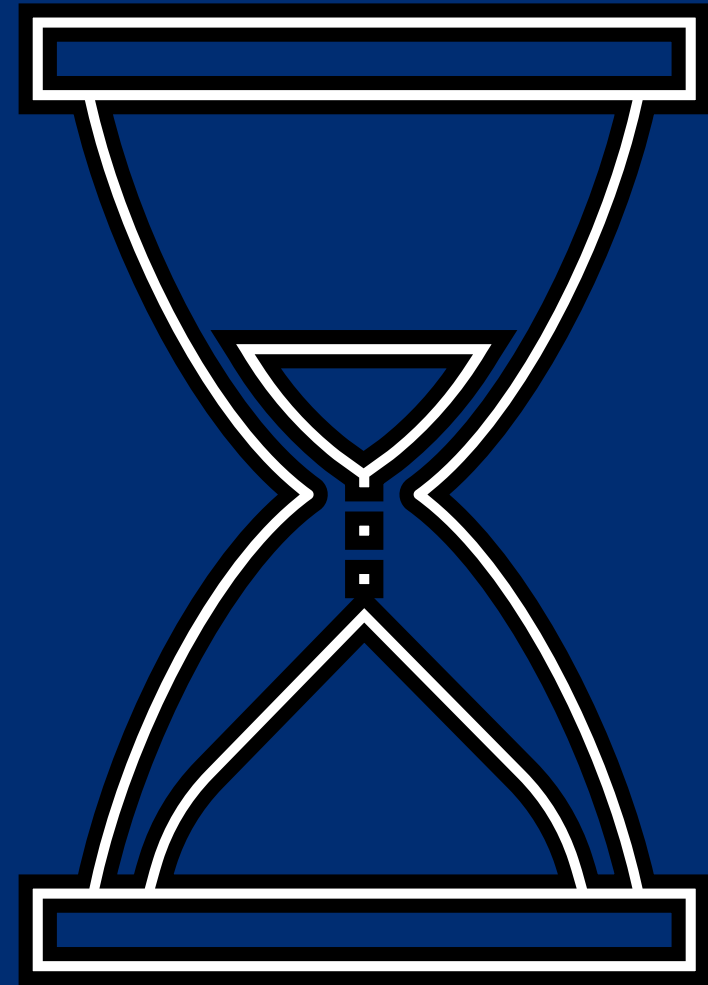
FY26 Program Specialist Returned: 3

FY26 SEA Director Approved: 387

PEAs need to submit any FY26 revision immediately. No revision will be allowed after 9/30/2026.

How Does a PEA Prioritize Funding?

1. State and local funds (M&O funds that are used to calculate Maintenance of Effort)
2. IDEA Preschool carryover
3. IDEA Basic carryover
4. IDEA Section 619 current year allocation
5. IDEA Section 611 current year allocation
6. ESS Claims (High-Cost Child)



ESS Program Management Office Hours

ESS Program Management will be hosting Office Hours quarterly. PEAs are invited to attend these informal virtual meetings to bring questions directly to their program specialist, learn about upcoming deadlines or changes in the IDEA Part B grant application.

- September 22, 2026
- December 2026
- March 2027
- June 2027
- September 2027
- December 2027

Important Links to Add to Bookmarks

[ESS Program Management web page](#)

[Allowable Costs Under the IDEA](#)

[ADE Budget Narrative Guidance](#)

[Budget Planning Tool](#)

[ESS Summary Claim Template](#)

[USFR for Charter Schools](#), [USFR for School Districts](#)

Contact Us

ESS Program Management:

<https://www.azed.gov/specialeducation/program-management>

ESS Program Management Inbox:

essprogmgmt@azed.gov

Director of Finance:

[Abby Sanchez](#) 602-542- 2812

Program/Project Specialist:

[Jayden McGriff](#) 602- 542 -2975

PEA Name Starts With	Program Specialist	Number
A - C	Nancy Ortiz	602-542-3270
D - L	Maria Durazo	602-542-3057
M - S	Carol Bush	602-542-0709
T - Z	Tanya Rodriguez	602-542-4610
IDEA Monitoring Assistance	Rocio Munoz	602-542-0610
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