ARIZONA DEPARTMENT OF EDUCATION

FY27 State Agency Annual Count

Title I-D Program
Arizona Department of Education
(602)364-1958
ESEA@azed.gov

Housekeeping Items

- **If you have questions throughout today's session, please share them in the following ways:**
  - Enter simple questions into the chat
  - Email ESEA@azed.gov with any State agency-specific questions
- **Today's session is being recorded**
  - The recording and presentation slides will be made available to attendees after the training
- **All resources referenced in this training as well as the recording and presentation slides will be shared following the session on the Arizona Title I-D Program website**
- **AI note-taking and other tools are not permitted in ADE sessions**

Arizona Department of Education

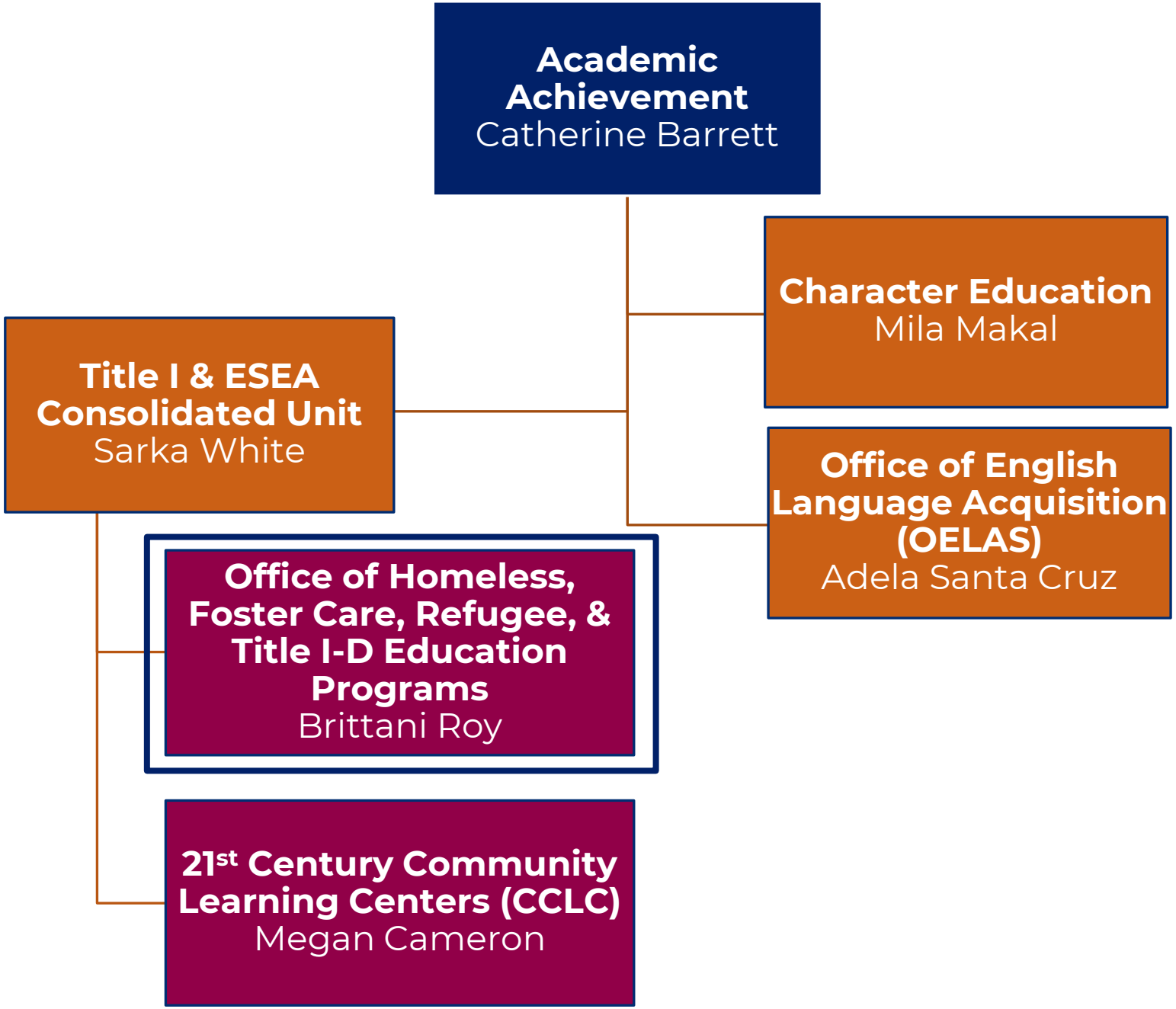
The Arizona Department of Education is a service organization committed to raising academic outcomes and empowering parents.

Arizona Title I-D Program

The mission of the Arizona Title I-D Program is to improve educational services to ensure positive, comparable academic outcomes for children and youth who are in neglected and delinquent institutions, and for those who are at-risk through the coordinated implementation of Title I, Part D of the Elementary and Secondary Education Act (ESEA).

Mission Statements

Academic Achievement Division



Dr. Brittani (Didi) Roy
ESEA Director



Role & Responsibilities

- Lead statewide policy, program implementation, and systems transformation for children and youth at increased risk of educational disruption
- Strengthen systems, implementation, compliance, and capacity through strategic, data-driven guidance, oversight, and continuous improvement
- Mobilize policy, research, practice, and partnerships to remove barriers and advance educational access, stability, and outcomes

Grounding Purpose

- Commitment to our shared responsibility to ensure that a student's circumstances never determine their access to educational stability, opportunity, or success

Nichole Atencio

ESEA Program Specialist



Role & Responsibilities

- Develop and maintain collaborative partnerships across education, government, nonprofit, and community sectors to expand access to services and supports.
- Engage and influence stakeholders to align programs, resources, and initiatives with district and organizational objectives.
- Provide strategic guidance and technical assistance to school and district leaders in the implementation, oversight, monitoring, and evaluation of federal education programs to ensure effectiveness and compliance.

Grounding Purpose

- To ensure that students, families, schools, and communities have equitable access to coordinated services, resources, and supports by building strategic partnerships, engaging stakeholders, and strengthening the implementation of federal programs.

Debbie Frankel
ESEA Program Specialist



Role & Responsibilities

- Building cross sector partnerships to increase access to services and community engagement
- Stakeholder engagement and aligning programs to organizational goals
- Partners with school and district leaders to support the effective implementation, monitoring, and evaluation of federal programs.

Grounding Purpose

- Committed to helping administrators maximize resources and improve outcomes for all students.

Today's Session

Objectives



- Review Title I-D and Annual Count requirements
- Examine notable FY27 Annual Count updates
- Review EMAC submission requirements
- Review available resources and support

Agenda



- Pre-Assessment
- Foundations of Title I-D
- Annual Count Requirements
- Annual Count Updates
- Q&A
- Closing & Next Steps

ARIZONA DEPARTMENT OF EDUCATION

Pre-Assessment

Pre-Assessment

1. What is the primary purpose of the State Agency Annual Count?
2. Which of the following must be true for a child or youth to be included in the State Agency Annual Count?
3. What is a recommended strategy when selecting an Annual Count date?
4. Which FY27 Annual Count Form update strengthens accountability for reported data?
5. What is required when entering Annual Count data into EMAC?



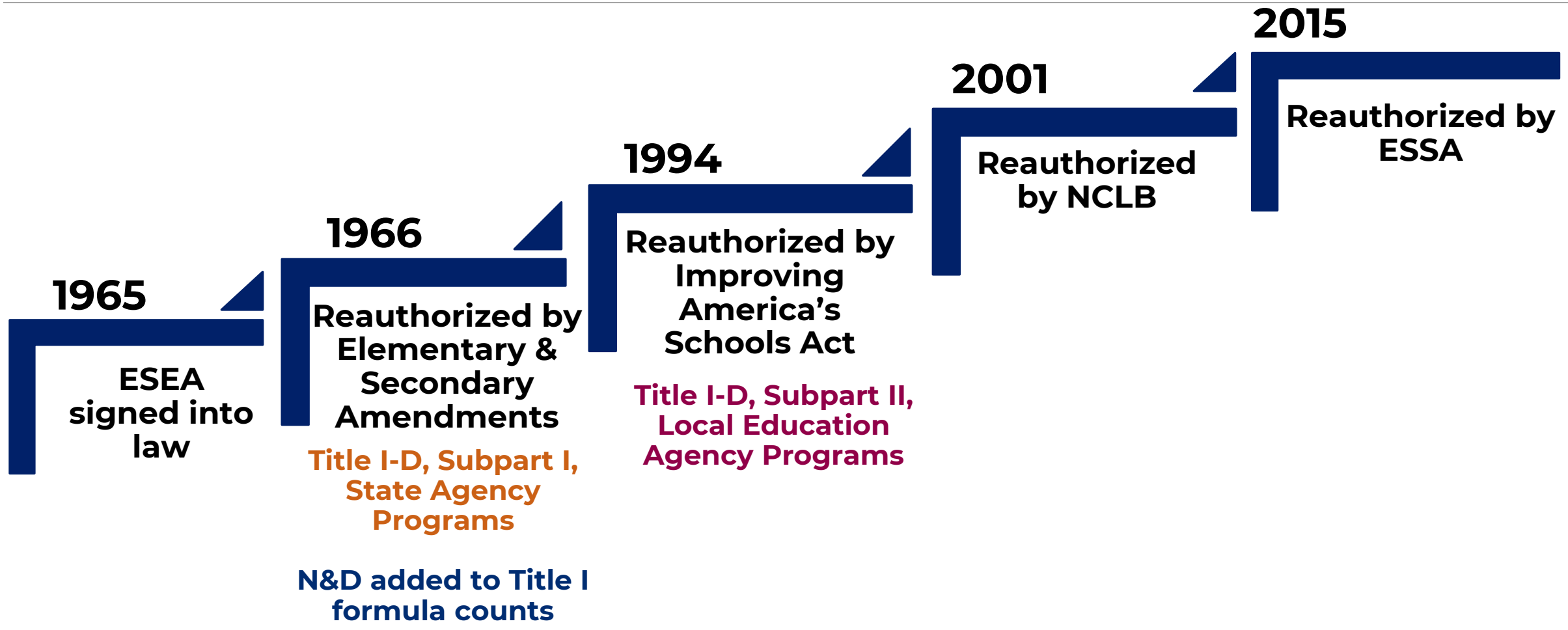
Foundations of Title I-D

Foundations of Title I-D



- History
- Purpose
- Subgrant Requirements

ESEA & Title I-D



Title I-D Program Overview



Official Title

- The Prevention and Intervention for Children and Youth Who are Neglected, Delinquent, or At-Risk

Purpose

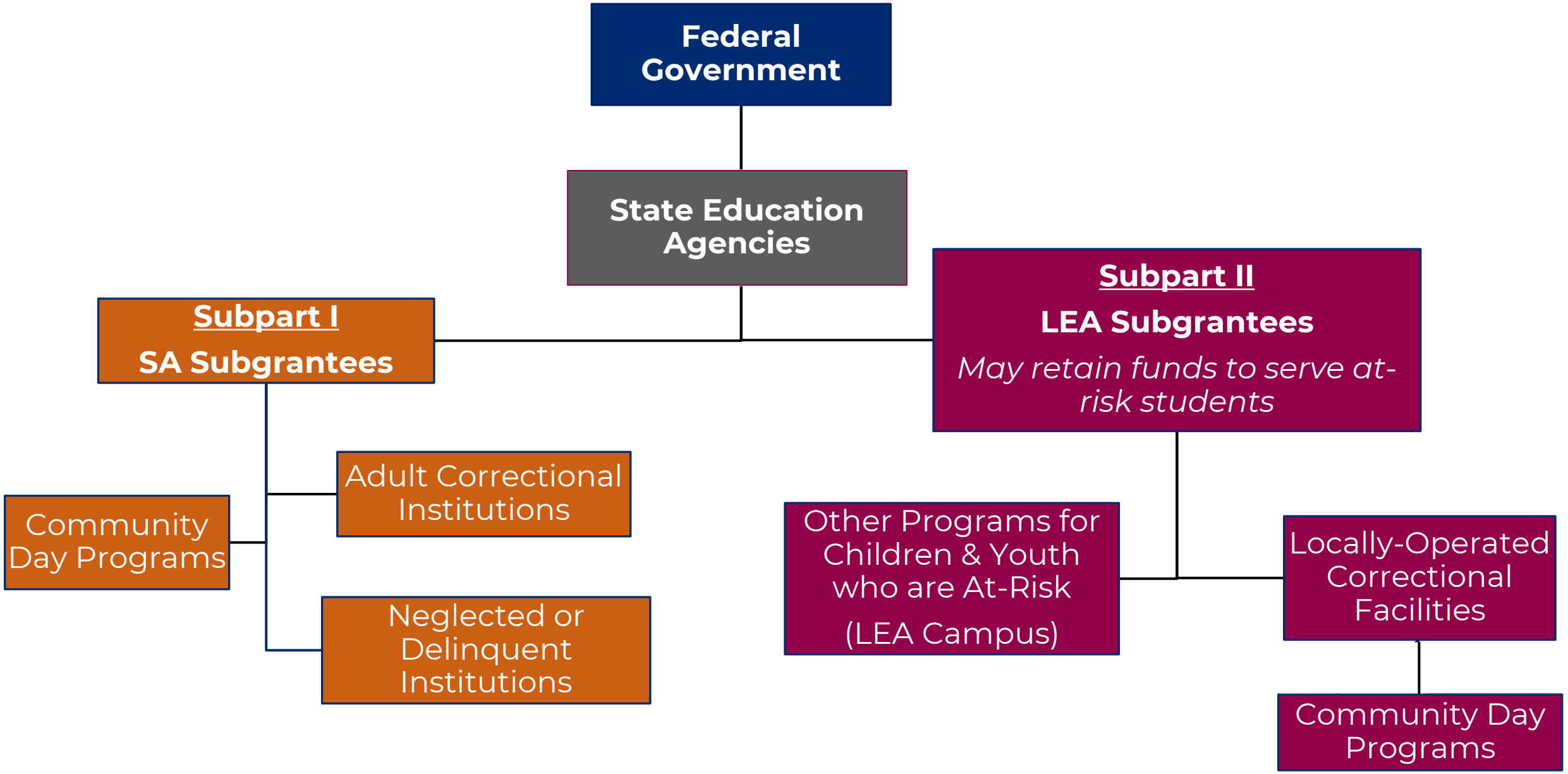
- **Improve educational services** for children and youth **in State, Tribal, and local neglected and delinquent institutions** so they can **meet** the same challenging **State academic standards** to which all students are held;
- **Provide transition services** from institutionalization **to further schooling or employment**; and
- **Implement support systems for those** who are **at-risk of dropping out** of school, those **who have dropped out**, and those **returning from correctional facilities** to **ensure their continued education**

20 U.S.C. § 6421(a)

Program Elements

- Two distinct subparts
  - **Subpart I:** State Agency (SA) Programs
  - **Subpart II:** Local Education Agency Programs
- Provides financial assistance to SAs and LEAs to enact statutory goals

20 U.S.C. § 6421(b)


Federal Government
State Education Agencies
Subpart I
SA Subgrantees
Adult Correctional Institutions
Community Day Programs
Neglected or Delinquent Institutions
Subpart II
LEA Subgrantees
May retain funds to serve at-risk students
Other Programs for Children & Youth who are At-Risk
(LEA Campus)
Locally-Operated Correctional Facilities
Community Day Programs

Title I-D, Subgrant I Requirements



Subpart I: State Agency Programs

Subgrant Requirements

- **SAs responsible for providing free public education to children & youth…**
  - Residing in neglected, delinquent, and adult correctional institutions;
  - Attending neglected and delinquent community day programs

20 U.S.C. § 6431

Title I Part D, Subpart I Allocations

(Based on the Consolidated Appropriations Act)

Min. Amount to Reserve for State Administration

- Previous Year Annual Count
  - State Agencies Delinquent Counts
- Proportion of Total
  - Delinquent Counts
- Subpart I Award Amount $

# of SAs	Count of Eligible Delinquent Youth	FY27 Allocation
2	388	$109,161.00

20 U.S.C. § 6432(a)(1)(A), 34 C.F.R. §§ 200.90(a); 200.90(b)

Annual Count Requirements

State Agency Annual Count



- Overview & Requirements
- Strategic Considerations
- Summary of Process

State Agency Annual Count Overview



Responsibilities

- **SAs must identify and report** the number of eligible children and youth **in eligible SA-operated neglected**, **delinquent**, and **adult correctional institutions** and **community day programs** for which the **SA is responsible** for ensuring the following:
  - **Providing free public education, and**
  - **Regular program of instruction**
- **SAs must ensure the reliable, valid, and comprehensive annual count** of children and youth in eligible neglected, delinquent, and adult correctional institutions and community day programs **reported to the AZ Title I-D Program**

Data Reporting Parameters

- **USDE:** Calculate the State's Title I-D, Subpart I allocation
- **AZ Title I-D:** Inform statewide programmatic decisions & support

SA Annual Count Purpose

- **USDE:** Calculate the State's Title I-D, Subpart I allocation
- **AZ Title I-D:** Inform statewide programmatic decisions & support

20 U.S.C. §§ 6422(a), 6432; 34 C.F.R. § 200.91

State Agency Annual Count Requirements



Materials

FY27 State Agency Annual Count Form

- **Access here and on the Arizona Title I-D webpage**
- **Complete in entirety and remain unaltered**
- **Complete, review, verify, and certify by each institution and community day program and State agency prior to submission to ADE**
  - State-operated and State-contracted

Educational Monitoring, Assistance, and Compliance (EMAC)

- **Assign responsible personnel to the FY27 State Agency Annual Count in EMAC once available**
  - Contact the ADEConnect Entity Administrator
- **Communication and feedback provided by ADE through EMAC**
  - Submission of the Annual Count **does not** equate to acceptance
  - Written confirmation of Annual Count acceptance will be provided

State Agency Annual Count Requirements



Data Reporting Elements

Institution and Community Day Program Eligibility

- **The State agency is responsible for providing free public education either directly or through contracted services**
- **Neglected or delinquent institutions must have an average length of stay of at least 30 days**
  - This requirement does not apply to community day programs or adult correctional institutions

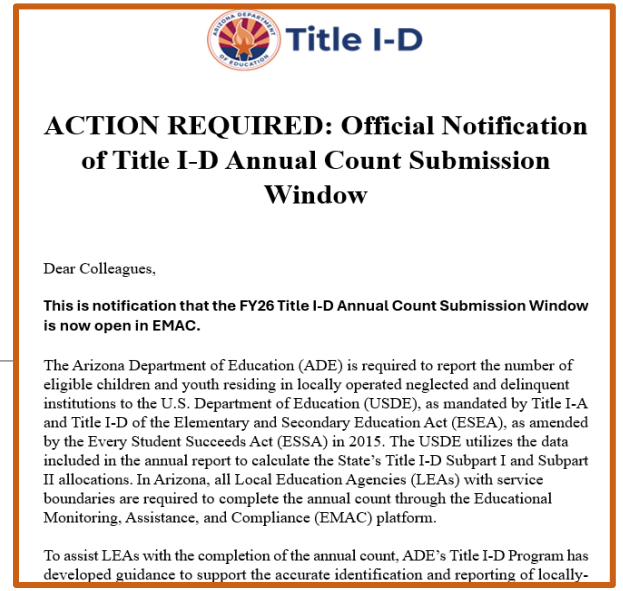
Annual Count Date

- **State agency specifies the Annual Count date**
  - Must be a **date in calendar year 2026**, and
  - **Consistent for all** institutions and community day programs **operated or contracted by the State agency**

Child and Youth Eligibility

- Must qualify as **neglected or delinquent**
- **Be** aged **20 or younger**, **and**
- **Enrolled in a regular program of instruction that meets one of the following criteria:**
  - **20 hours per week** in either an **institution** or a **community day program** for neglected or delinquent children and youth, **or**
  - **15 hours per week** in an **adult correctional institution**

Annual Count Submission Timeline



Title I-D

ACTION REQUIRED: Official Notification of Title I-D Annual Count Submission Window

Dear Colleagues,

This is notification that the FY26 Title I-D Annual Count Submission Window is now open in EMAC.

The Arizona Department of Education (ADE) is required to report the number of eligible children and youth residing in locally operated neglected and delinquent institutions to the U.S. Department of Education (USDE), as mandated by Title I-A and Title I-D of the Elementary and Secondary Education Act (ESEA), as amended by the Every Student Succeeds Act (ESSA) in 2015. The USDE utilizes the data included in the annual report to calculate the State's Title I-D Subpart I and Subpart II allocations. In Arizona, all Local Education Agencies (LEAs) with service boundaries are required to complete the annual count through the Educational Monitoring, Assistance, and Compliance (EMAC) platform.

To assist LEAs with the completion of the annual count, ADE's Title I-D Program has developed guidance to support the accurate identification and reporting of locally-

October 31
Title I-D Annual Count EMAC submission window **launches**

December 14
Title I-D Annual Count EMAC submission window **closes**

December 14 -January 5
Title I-D Annual Count submissions reviewed and **evaluated**

December 14 -January 5
Title I-D Annual Count submission **findings** shared via Communication Tab in Title I-D Annual Count Data Collection Task

January 15
ADE **submits** Annual Count to USDE

Strategic Considerations

Strategy	Considerations	Impact
1 **Map eligible programs and assign responsibilities**	Identify all eligible programs and assign data collection, review, and certification roles	Prevents omissions, clarifies accountability, and ensures each eligible program completes a separate form
2 **Select one representative reporting date**	Compare eligible populations across school days and select the date representing the greatest number of eligible children and youth	Ensures the Annual Count reflects the true scope of student need and the State agency's responsibility for providing educational services
3 **Standardize data collection and documentation**	Establish common procedures for eligibility, count windows, source records, calculations, timelines, and supporting documentation	Improves consistency across programs and supports a valid, reliable, comprehensive, and audit-ready submission
4 **Verify and certify before submission**	Reconcile counts, calculations, documentation, and required certifications	Reduces reporting errors, strengthens stewardship, and supports timely submission and accurate Title I-D, Subpart I allocation calculations

Required Annual Count Process

1 Identify Institutions and Programs

- Identify all State-operated and contracted institutions and community day programs
- Confirm where the State agency is responsible for providing a free public education

2 Establish Reporting Date and Distribute Forms

- Review enrollment patterns and select one common reporting date that is a school day within calendar year 2026
- **Recommended Strategy:** Select the date on which the greatest number of eligible children and youth are represented
- Distribute a separate, unaltered FY27 form and instructions to each identified institution or program

3 Determine Eligibility and Complete Forms

- Complete the eligibility checklist for each institution or program
- If eligible, complete the remaining sections and report eligible children and youth enrolled on the reporting date
- If a required criterion is not met, exclude the institution or program from the reported count

4 Collect Forms and Supporting Records

- Collect a separate completed form from each eligible institution or program
- Ensure reported data are supported by documented records
- Do not sample or estimate; retain supporting records for audit

5 Review, Verify, Calculate, and Certify

- Review each form for accuracy, completeness, and compliance
- Verify eligibility and enrollment counts and confirm adjusted enrollment calculations
- Obtain all required institution or program and State agency certifications and signatures

6 Upload and Submit in EMAC by December 14, 2026

- Access the assigned FY27 State Agency Annual Count application in EMAC
- Upload all completed and signed forms and complete the required EMAC entries
- Submit the application no later than December 14, 2026

7 Address Feedback and Confirm ADE Acceptance

- Monitor EMAC and email for ADE feedback
- Promptly resolve requested revisions or deficiencies
- Confirm receipt of written notification from ADE that the FY27 submission has been accepted

State Agency Annual Count Updates



- Purpose of Updates
- Notable Annual Count Form Updates
- EMAC Data Submission Updates
- Resources

Purpose of the Annual Count Updates

Purpose

Produce a reliable, valid, and comprehensive count of eligible children and youth served in State agency programs

Clarity

Requirements are stated more directly

- Definitions and citations located where eligibility and reporting decisions are made

Organization

Follows completion sequence

- Separates program information
- Institution or community day program eligibility
- Child or youth enrollment eligibility
- Adjusted enrollment
- Certification of reported data

Accountability

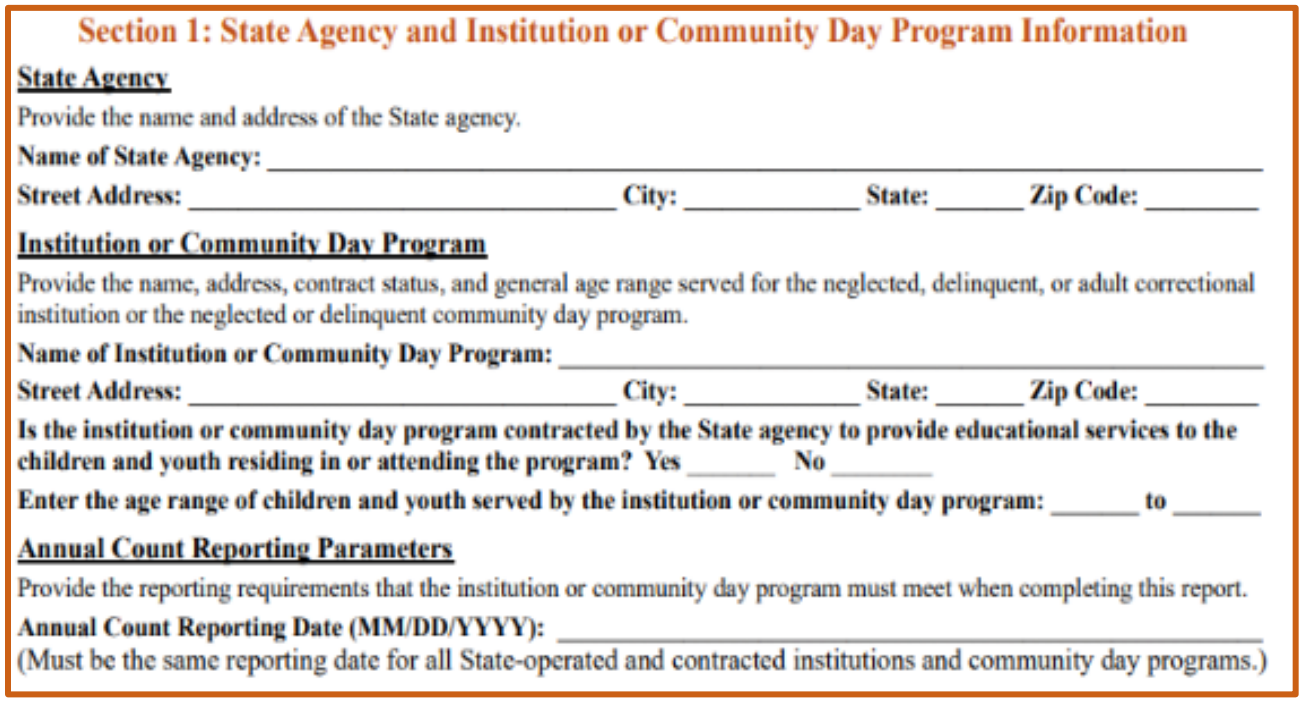
Strengthened accuracy and audit readiness

- Separate forms
- Expanded data fields
- Supporting records
- Dual certifications and attestations

Benefits to State Agencies

- Ensure eligible children and youth are accurately represented
- Strengthens consistency, documentation, and responsible stewardship
- Informs Arizona Federal Title I-D, Subpart I State agency allocations
- Supports statewide programmatic and fiscal decisions

Notable Annual Count Form Updates



Section 1: State Agency and Institution or Community Day Program Information

State Agency

Provide the name and address of the State agency.

Name of State Agency: _____

Street Address: _____ **City:** _____ **State:** _____ **Zip Code:** _____

Institution or Community Day Program

Provide the name, address, contract status, and general age range served for the neglected, delinquent, or adult correctional institution or the neglected or delinquent community day program.

Name of Institution or Community Day Program: _____

Street Address: _____ **City:** _____ **State:** _____ **Zip Code:** _____

Is the institution or community day program contracted by the State agency to provide educational services to the children and youth residing in or attending the program? Yes _____ **No** _____

Enter the age range of children and youth served by the institution or community day program: _____ **to** _____

Annual Count Reporting Parameters

Provide the reporting requirements that the institution or community day program must meet when completing this report.

Annual Count Reporting Date (MM/DD/YYYY): _____

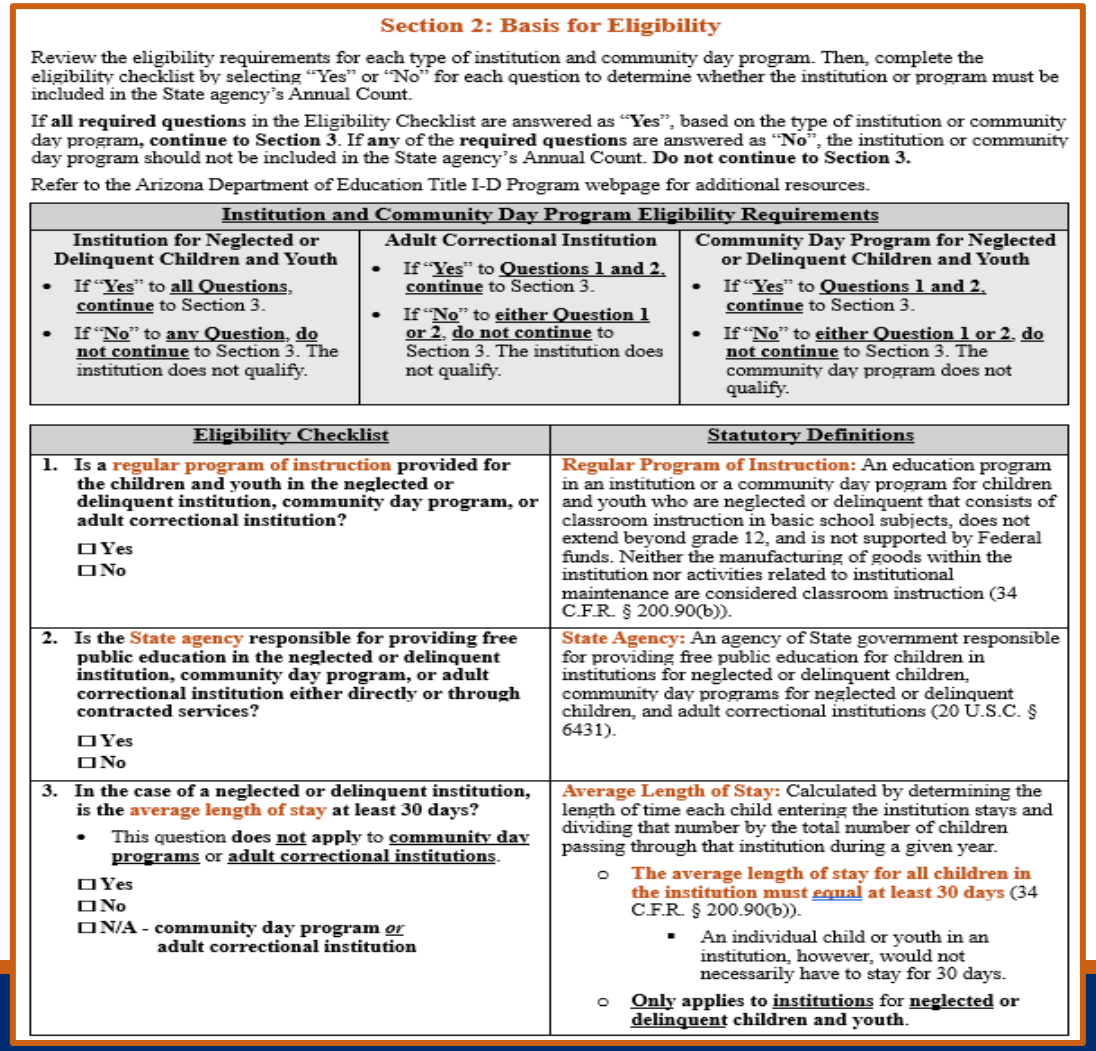
(Must be the same reporting date for all State-operated and contracted institutions and community day programs.)

Section 1

Expanded Program & Reporting Information

- **Institution or community day program information**
  - The form captures contract status and the typical age range served
- **One reporting date across the State agency**
  - The State agency selects and applies one date for all participating programs

Notable Annual Count Form Updates



Section 2: Basis for Eligibility

Review the eligibility requirements for each type of institution and community day program. Then, complete the eligibility checklist by selecting "Yes" or "No" for each question to determine whether the institution or program must be included in the State agency's Annual Count.

If **all required questions** in the Eligibility Checklist are answered as "**Yes**", based on the type of institution or community day program, **continue to Section 3**. If **any** of the **required questions** are answered as "**No**", the institution or community day program should not be included in the State agency's Annual Count. **Do not continue to Section 3.**

Refer to the Arizona Department of Education Title I-D Program webpage for additional resources.

Institution and Community Day Program Eligibility Requirements

Institution for Neglected or Delinquent Children and Youth	Adult Correctional Institution	Community Day Program for Neglected or Delinquent Children and Youth
• If "Yes" to **all Questions**, **continue** to Section 3. • If "No" to **any Question**, **do not continue** to Section 3. The institution does not qualify.	• If "Yes" to **Questions 1 and 2**, **continue** to Section 3. • If "No" to **either Question 1 or 2**, **do not continue** to Section 3. The institution does not qualify.	• If "Yes" to **Questions 1 and 2**, **continue** to Section 3. • If "No" to **either Question 1 or 2**, **do not continue** to Section 3. The community day program does not qualify.

Eligibility Checklist	Statutory Definitions
1. **Is a regular program of instruction provided for the children and youth in the neglected or delinquent institution, community day program, or adult correctional institution?** ☐ Yes ☐ No	**Regular Program of Instruction:** An education program in an institution or a community day program for children and youth who are neglected or delinquent that consists of classroom instruction in basic school subjects, does not extend beyond grade 12, and is not supported by Federal funds. Neither the manufacturing of goods within the institution nor activities related to institutional maintenance are considered classroom instruction (34 C.F.R. § 200.90(b)).
2. **Is the State agency responsible for providing free public education in the neglected or delinquent institution, community day program, or adult correctional institution either directly or through contracted services?** ☐ Yes ☐ No	**State Agency:** An agency of State government responsible for providing free public education for children in institutions for neglected or delinquent children, community day programs for neglected or delinquent children, and adult correctional institutions (20 U.S.C. § 6431).
3. **In the case of a neglected or delinquent institution, is the average length of stay at least 30 days?** • This question **does not apply** to **community day programs** or **adult correctional institutions**. ☐ Yes ☐ No ☐ N/A - **community day program *or* adult correctional institution**	**Average Length of Stay:** Calculated by determining the length of time each child entering the institution stays and dividing that number by the total number of children passing through that institution during a given year. ○ **The average length of stay for all children in the institution must equal at least 30 days** (34 C.F.R. § 200.90(b)). ▪ An individual child or youth in an institution, however, would not necessarily have to stay for 30 days. ○ **Only applies to institutions for neglected or delinquent children and youth.**

Section 2

Program-Specific Eligibility Determination

- **Eligibility pathway by program type**
  - The form separates requirements for institutions and community day programs
- **Embedded statutory definitions**
  - Definitions are located alongside the eligibility questions
- **Decision points are documented**
  - Yes/No questions create a consistent record of the eligibility determination

Notable Annual Count Form Updates

Children and youth to include in the Annual Count **must be aged 20 or younger and enrolled** in a **regular instructional program** that **meets one of the following criteria**:

- **20 hours per week** if in an **institution for neglected** or **delinquent children** or **a community day program for neglected or delinquent children**; or
- **15 hours per week** if in **an adult correctional institution** (34 C.F.R. § 200.91(a)(1)).

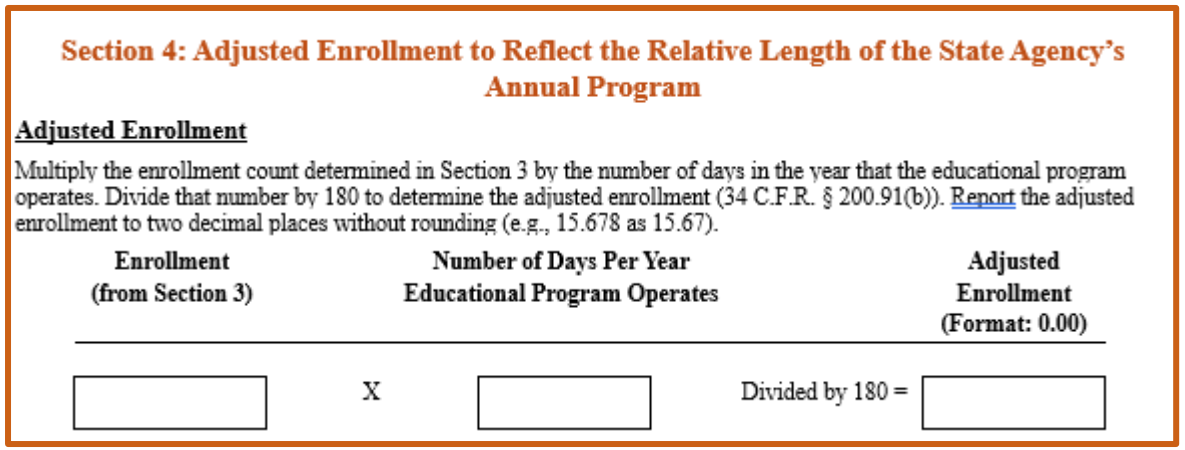
Check One	Type of Institution or Community Day Program	Number of children and youth under 21 years of age enrolled in a regular program of instruction supported by State funds for at least: 20 hours per week Total Count	15 hours per week Total Count
	Institution for neglected children and youth: A **public or private residential facility**, other than a foster home, that is **operated primarily** for the **care of children** who have been **committed to** the institution **or voluntarily placed** in the institution under applicable State law, **due to abandonment, neglect, or death of their parents or guardians**.		[redacted]
	***Institution for delinquent children and youth*: A public or private residential facility** that is **operated primarily** for the **care of children** who have been ***adjudicated to be delinquent or in need of supervision.** *"**Adjudicated**" means formally determined by a court or authorized tribunal to be delinquent or to require court-ordered supervision. • A parent or guardian cannot make this determination. • Participation in diversion does not constitute as adjudication.		[redacted]
	Community day program for neglected children and youth: A regular program of instruction provided by the State agency at a community day school operated specifically for neglected children and youth.		
	Community day program for delinquent children and youth: A regular program of instruction provided by the State agency at a community day school operated specifically for children and youth *adjudicated to be delinquent. *"**Adjudicated**" means formally determined by a court or authorized tribunal to be delinquent or to require court-ordered supervision. • A parent or guardian cannot make this determination. • Participation in diversion does not constitute as adjudication.		
	Adult correctional institution: A facility in which persons (including persons under 21 years of age) are confined due to a conviction for a criminal offense.	[redacted]	

Section 3

Program Category and Enrollment Count

- **Five distinct program categories**
  - Neglected and delinquent community day programs are reported separately
- **"Adjudicated" is clarified**
  - The form defines and distinguishes adjudicated children and youth
- **Category selection is tied to eligibility**
  - Programs select one category after completing the eligibility determination

Notable Annual Count Form Updates



Section 4: Adjusted Enrollment to Reflect the Relative Length of the State Agency's Annual Program

Adjusted Enrollment

Multiply the enrollment count determined in Section 3 by the number of days in the year that the educational program operates. Divide that number by 180 to determine the adjusted enrollment (34 C.F.R. § 200.91(b)). Report the adjusted enrollment to two decimal places without rounding (e.g., 15.678 as 15.67).

Enrollment (from Section 3)		Number of Days Per Year Educational Program Operates		Adjusted Enrollment (Format: 0.00)
	X		Divided by 180 =	

Section 4

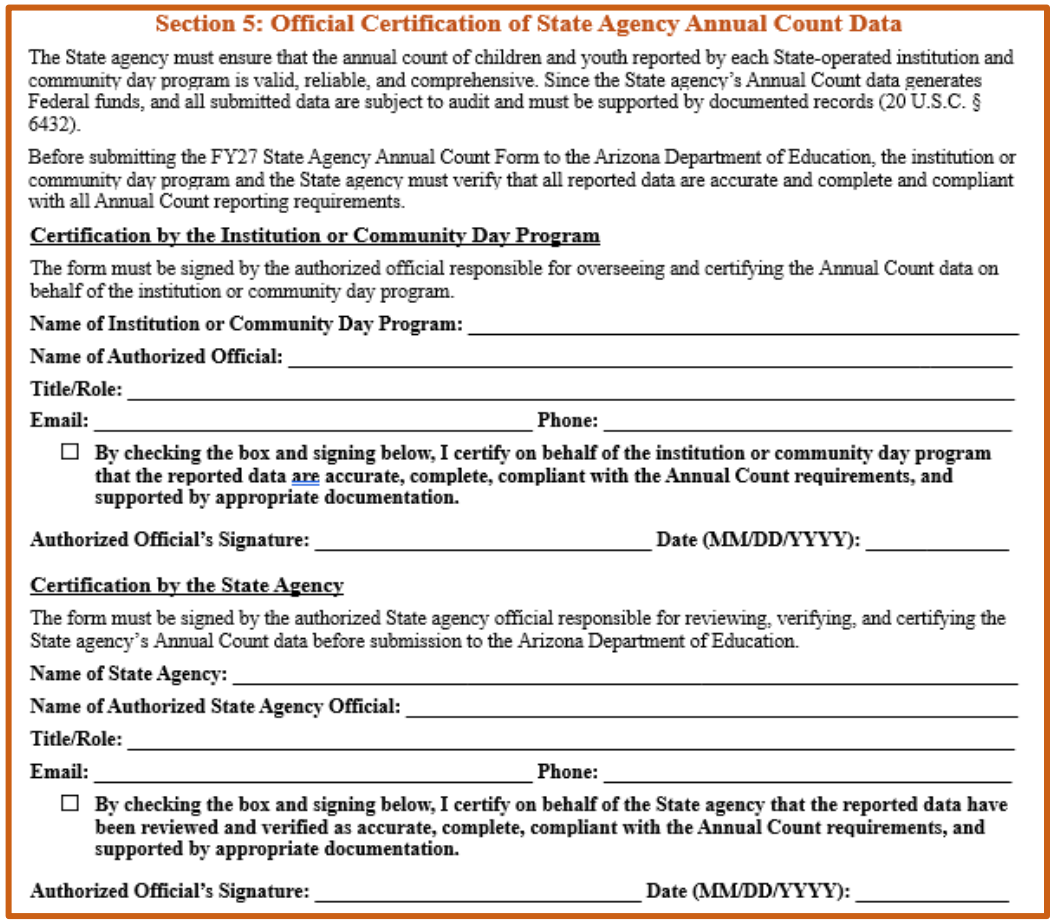
Adjusted Enrollment

- **Adjusted enrollment is clearly reported as two decimal places, without rounding**
  - The adjusted enrollment amount is reported consistently for allocation purposes

The State agency must report the total adjusted enrollment count by adding each reported institution's and community day program's adjusted enrollment counts

- Separate Annual Count Form
- In EMAC

Notable Annual Count Form Updates



Section 5: Official Certification of State Agency Annual Count Data

The State agency must ensure that the annual count of children and youth reported by each State-operated institution and community day program is valid, reliable, and comprehensive. Since the State agency's Annual Count data generates Federal funds, and all submitted data are subject to audit and must be supported by documented records (20 U.S.C. § 6432).

Before submitting the FY27 State Agency Annual Count Form to the Arizona Department of Education, the institution or community day program and the State agency must verify that all reported data are accurate and complete and compliant with all Annual Count reporting requirements.

Certification by the Institution or Community Day Program

The form must be signed by the authorized official responsible for overseeing and certifying the Annual Count data on behalf of the institution or community day program.

Name of Institution or Community Day Program: _____

Name of Authorized Official: _____

Title/Role: _____

Email: _____ **Phone:** _____

☐ **By checking the box and signing below, I certify on behalf of the institution or community day program that the reported data are accurate, complete, compliant with the Annual Count requirements, and supported by appropriate documentation.**

Authorized Official's Signature: _____ **Date (MM/DD/YYYY):** _____

Certification by the State Agency

The form must be signed by the authorized State agency official responsible for reviewing, verifying, and certifying the State agency's Annual Count data before submission to the Arizona Department of Education.

Name of State Agency: _____

Name of Authorized State Agency Official: _____

Title/Role: _____

Email: _____ **Phone:** _____

☐ **By checking the box and signing below, I certify on behalf of the State agency that the reported data have been reviewed and verified as accurate, complete, compliant with the Annual Count requirements, and supported by appropriate documentation.**

Authorized Official's Signature: _____ **Date (MM/DD/YYYY):** _____

Section 5

Certification

- **Dual certification is required**
  - Program-level and State agency authorized officials separately review and certify
- **Documentation is expressly attested**
  - Signers certify that data are accurate, complete, compliant, and supported by records

State Agency Annual Count

EMAC Data Submission



Notable EMAC Updates

EMAC Data Submission Requirements

State Agency Annual Count Notable EMAC Updates



Previous EMAC Data Submission Form Elements

- Entered State agency information
- Submitted basis for eligibility broadly for State agency
- Entered the raw Annual Count total for State agency
- Certification from State agency official

Updated EMAC Data Submission Form Elements

- Do not enter State agency information
- Enter reported institution and community day program information
- Basis for eligibility applied to the reported institutions and community day programs
- Enter the raw Annual Count data for each institution and community day program
- Enter the number of days the education program is operated for each institution and community day program
- Adjusted Enrollment for each entry and for the State agency are automated
- Validity checks are provided

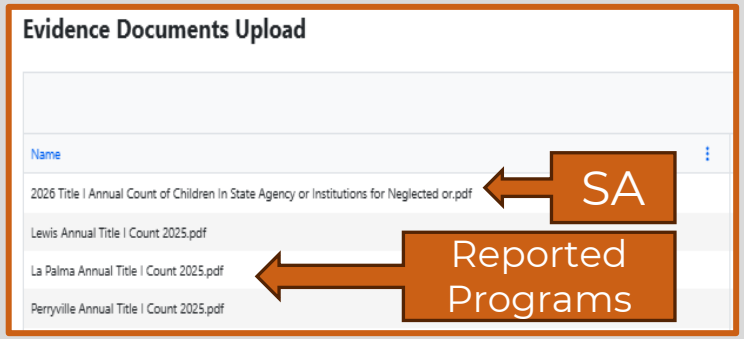
State Agency Annual Count EMAC Data Submission Requirements

EMAC Evidence Documents Upload

1. Completed & validated Annual Count Form for the State agency

- Summary of data being reported from all reported institution and community day programs
- Ensure clearly labeled

2. Completed, reviewed, and validated Annual Count Forms for each institution and community day program reported



EMAC Data Submission Form Elements

Page 2: Institutional or Community Day Program Reporting

- Enter number of reported institutions and community day programs
- Enter information for each institution and community day program
- Submit basis for eligibility for each institution and community day program
  - **Validity Check:** Must pass basis for eligibility to enter the raw Annual Count total
- Enter the Annual Count total **and** number of days the education program is operated for each institution and community day program
  - **Adjusted Enrollment automated**

Page 3: Validation of State Agency Annual Count Submission

- **Validity Check:** Automated check for alignment, total Annual Counts, and total Adjusted Enrollment for the State agency
  - Cannot proceed further in the form if there are invalid data entered in the form

Page 4: Certification

- Certification by State agency official

State Agency Annual Count

EMAC Data Submission Requirements



Page 3 of 4

3. Validation of State Agency Annual Count Submission

Verification Instructions

Use this to review and verify the information entered on page 2, Institutional or Community Day Program Reporting. The data displayed below is populated from page 2, and the state agency's total enrollment and total adjusted enrollment are calculated automatically based on the institutions or community day programs reported.

Number of Institutions or Community Day Programs reported based on uploaded evidence documents.

This is the number of Institutions reported on page 2 of this EMAC form.

2

Number of Institutions or Community Day Programs and their details entered in this EMAC Form

1

Inconsistent Number of Entries

Institution and Community Day Program Totals Do Not Match

Institutions or community day programs reported on the Institution Reporting page (page 2): **2**

Institutions or community day programs entered on the Institution Reporting page (page 2): **1**

Action Required

1. Save the EMAC data submission form by clicking "Save Draft" on the top left corner.
2. Return to the Institution Reporting page (page 2). Compare the reported total with the institutions or community day programs entered in the submission.
3. Confirm that each institution or community day program has a corresponding completed evidence document uploaded to EMAC.
4. Correct the mismatch by updating the reported total, adding any missing entries, or removing any entries that should not be included.
5. After making the corrections, return to the Validation of State Agency Annual Count Submission (page 3) to verify the totals and continue the submission.

Validation Error & Action Steps

State Agency Total Enrollment

Sum of the total enrollment reported in Section 3 for all submitted institutions.

17

State Agency Total Adjusted Enrollment

Sum of the truncated adjusted enrollment calculated in Section 4 for all institutions.

22.38

Verification Statement *

The numbers do not match. Return to the Institution Reporting page and correct the reported number or institution records.

(•) I confirm that the institution or community day program records are complete and accurate.

Validation Error & Action Steps

Previous Next

State Agency Annual Count

EMAC Data Submission Requirements



Page 3 of 4

3. Validation of State Agency Annual Count Submission

Verification Instructions

Use this to review and verify the information entered on page 2, Institutional or Community Day Program Reporting. The data displayed below is populated from page 2, and the state agency's total enrollment and total adjusted enrollment are calculated automatically based on the institutions or community day programs reported.

Number of Institutions or Community Day Programs reported based on uploaded evidence documents.

This is the number of Institutions reported on page 2 of this EMAC form.

1

Number of Institutions or Community Day Programs and their details entered in this EMAC Form

1

Consistent Number of Entries

Institution and Community Day Program Totals Match

Institutions or community day programs reported on the Institution Reporting page (page 2): **1**

Institutions or community day programs entered on the Institution Reporting page (page 2): **1**

Validation Check

State Agency Total Enrollment

Sum of the total enrollment reported in Section 3 for all submitted institutions.

17

State Agency Total Adjusted Enrollment

Sum of the truncated adjusted enrollment calculated in Section 4 for all institutions.

22.38

Auto-populated Review to Ensure Accuracy & Adjust Entries, as Needed

Verification Statement *

(•) I confirm that the institution or community day program records are complete and accurate.

Validation Check

Previous

Next

State Agency Annual Count Resources





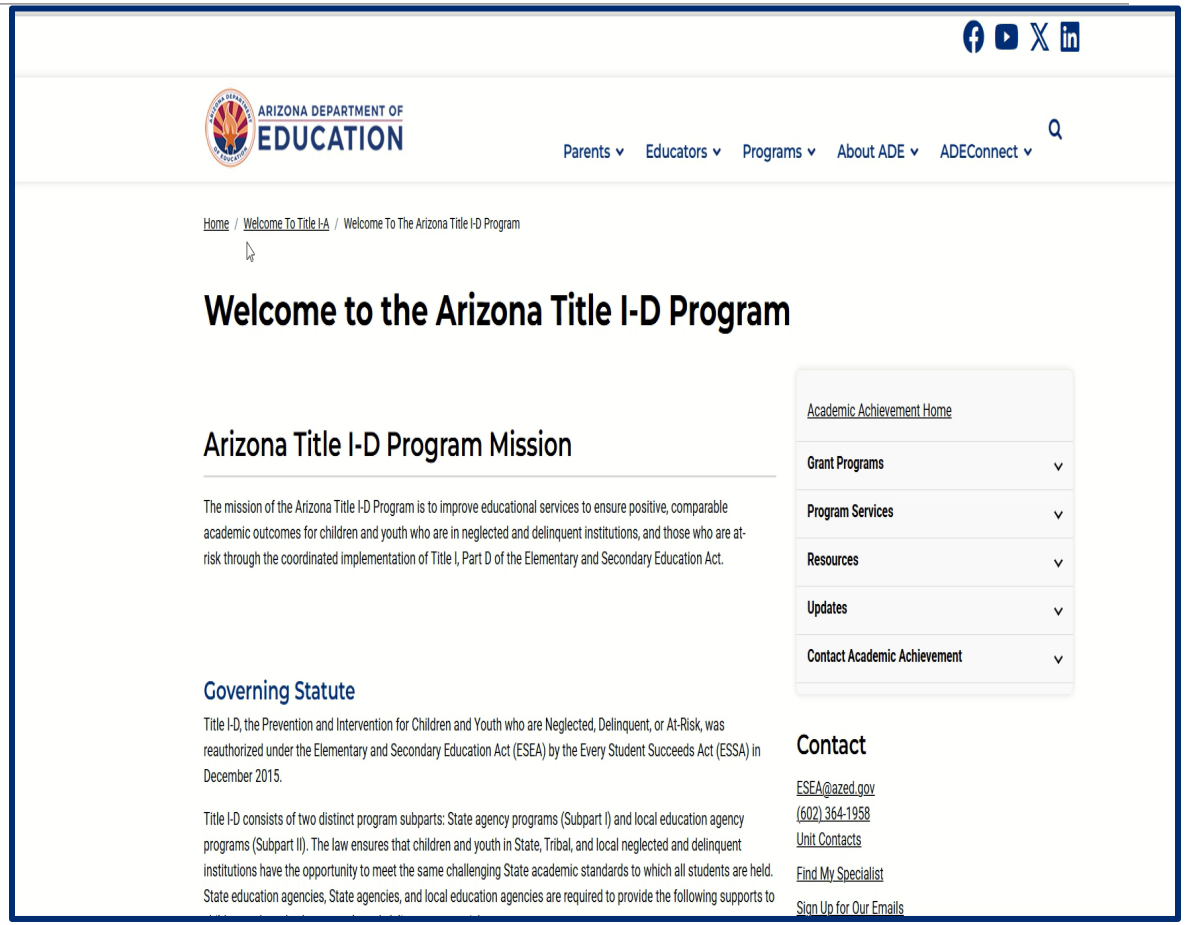
Arizona Title I-D Webpage



State Agency Annual Count Eligibility and Checklist Guidance

Arizona Title I-D Program Webpage

- **Updated to provide greater support & clarity**
  - **Subparts I & II Program Descriptions & Requirements**
    - Funding Requirements
    - Subgrant Eligibility Requirements
    - Student Eligibility for Services Requirements
  - **SA & LEA Annual Count Requirements & Resources**
    - Annual Count Submission Window
    - Requirement Overviews
    - Resources
      - SA Annual Count Eligibility Guidance
      - LEA Annual Count Eligibility Guidance
      - Title I-D EMAC Desktop Manual
  - **Communication to the Field**
  - **Additional Resources**



SA Eligibility Checklist Guidance

Purpose: Support SAs with the identification of eligible neglected, delinquent and adult correctional institutions, and neglected or delinquent community day programs to include in the Annual Count

Title I-D

State Agency
Annual Count Requirements & Eligibility Checklist

State agencies (SAs) are required to annually report the number of children and youth who are neglected or delinquent in locally-operated institutions to the Arizona Department of Education (ADE), as mandated by Title I-A and Title I-D of the Elementary and Secondary Education Act (ESEA), and amended by the Every Student Succeeds Act (ESSA) in 2015. The USDE utilizes the data included in the annual report to calculate the State's Title I-D Subpart I and Subpart II allocations. The ADE subgrants these annual allocations to State agencies (SAs) and LEAs responsible for providing free public education for children and youth in neglected and delinquent institutions, community day programs, and adult correctional facilities.

The purpose of this guidance is to support SAs and other stakeholders in identifying institutions for children and youth who are neglected or delinquent for inclusion in the Annual Count. Please note that the eligibility requirements for the Annual Count differ from those for being served.

Title I-D State Agency Annual Count Requirements

Eligibility Requirements for Children and Youth: Children and youth included in the count must qualify as neglected or delinquent, be aged 20 or younger, and enrolled in a regular instructional program that meets one of the following criteria:

- 20 hours per week in either an institution or a community day program for neglected or delinquent, or
- 15 hours per week in an adult correctional institution (34 C.F.R. § 200.91(a)(1)).
- **Regular Program of Instruction:** An education program in an institution or a community day program for children and youth who are neglected or delinquent that consists of classroom instruction in basic school subjects, does not extend beyond grade 12, and is not supported by Federal funds. The manufacturing of goods within the institution or activities related to institutional maintenance are not considered classroom instruction (34 C.F.R. § 200.90(b)).

Eligibility Requirements for State Agencies (SAs): State agencies (SAs) are eligible to receive Title I-D, Subpart I assistance funds if they are responsible for providing free public education for children and youth in one or more of the following institutions or programs:

- Neglected or delinquent institutions,
- Community day programs for those who are neglected or delinquent, or
- Adult correctional institutions (20 U.S.C. § 6431).

Eligibility Requirements for Institutions and Programs: The tables below provide statutory definitions and eligibility checklists to support the identification of eligible institutions and children and youth to include in the SA's Annual Count. For children and youth in an institution to be included in the SA's Annual Count, responses to each question must be answered as "Yes".

Title I-D SA Annual Count Eligibility Requirements
Institutions for Neglected Children and Youth

Statutory Definitions	Eligibility Checklist
Federal Requirement: The SEA determines whether an institution qualifies as an institution for children and youth who are neglected based on the following requirements: ○ A public or private residential facility, other than a foster home*, that primarily operates for the care of children and youth who meet the following two criteria: ▪ Have been committed to the institution or voluntarily placed in the institution under applicable State law, due to abandonment, neglect, or death of their parents or guardians; and ▪ Have an average length of stay in the institution of at least 30 days (34 C.F.R. § 200.90(b)). ***Foster homes** are **classified as individual placements** managed by the licensed foster parent(s) living in the home to replicate a traditional home and family setting (*A.R.S. § 31-1201 (F)(3)(b)(2025)*). **Foster homes are not included in the Annual Count**. **Note:** Behavioral-supported group homes or mental health residential facilities to include in the SA's Neglected Count are those that meet the following requirements: • The facility or institution satisfies each of the residential group home criteria detailed above (A.R.S. § 36-1201 (F)(3)(a)(2025)), and • The primary purpose of the facility or institution is to serve children and youth who are neglected rather than provide therapeutic health services.	1. Is the State agency responsible for providing free public education to the children and youth in this institution? **Select Response:** Not Selected 2. Are the children and youth placed in the institution under applicable State law due to abandonment, neglect, or death of their parents or guardians? **Select Response:** Not Selected 3. Do the children and youth in the institution have an average length of stay of at least 30 days? **Select Response:** Not Selected 4. Are the children and youth enrolled in a regular program of instruction for at least 20 hours per week? **Select Response:** Not Selected 5. Does the program serve children and youth who are under the age of 21? **Select Response:** Not Selected ***Note:** Even if they meet the age criterion, children and youth who have earned high school diplomas cannot be included in the SA's Annual Count since they are no longer eligible to be enrolled in a regular program of instruction.* **For children and youth in an institution to be included in the SA's Neglected Count, responses to each of the above questions must be "Yes".**

Q&A

Questions & Answers





Unmute your microphone

OR



Type your question into the chat

Closing & Next Steps

Summary & Closing





Post Assessment



Review of Session Objectives



Technical Assistance

ARIZONA DEPARTMENT OF EDUCATION

Post-Assessment

Post-Assessment

1. What is the primary purpose of the State Agency Annual Count?
2. Which of the following must be true for a child or youth to be included in the State Agency Annual Count?
3. What is a recommended strategy when selecting an Annual Count date?
4. Which FY27 Annual Count Form update strengthens accountability for reported data?
5. What is required when entering Annual Count data into EMAC?

Post-Assessment

1. **What is the primary purpose of the State agency Annual Count?**
   a) Determine individual student eligibility for services
   b) Calculate State Agency allocations and inform statewide program planning
   c) Monitor staff performance
   d) Evaluate academic achievement outcomes

2. **Which of the following must be true for a child or youth to be included in the State agency Annual Count?**
   a) Age 21 or older and enrolled full-time
   b) Enrolled in any educational setting
   c) Age 20 or younger, qualify as neglected or delinquent, and be enrolled in a qualifying regular program of instruction
   d) Receiving Title I-D services during the current fiscal year

Post-Assessment

3. What is a recommended strategy when selecting an Annual Count date?

a) Select a random instructional day
b) Use a different date for each institution
c) Select the date that captures the greatest number of eligible children and youth
d) Use the final instructional day of the year

4. Which FY27 Annual Count Form update strengthens accountability for reported data?

a) Elimination of certifications
b) Dual certification by program and State Agency officials
c) Verbal verification only
d) Self-certification by the institution only

5. What is required when entering Annual Count data into EMAC?

a) Estimates may be entered when records are incomplete
b) Blank fields are permitted
c) All count fields must contain a value, including "0" when applicable
d) Only institutions with eligible students must be reported

Objectives



- Review Title I-D and Annual Count requirements
- Examine notable FY27 Annual Count updates
- Review EMAC submission requirements
- Review available resources and support

Thank you!

TECHNICAL ASSISTANCE

Arizona Title I-D Program Webpage

- PowerPoint Presentation
- Session Recording
- Annual Count Eligibility Guidance

SESSION RESOURCES

Arizona Title I-D Program
Arizona Department of Education
(602)364-1958
ESEA@azed.gov

Please remember to complete the session feedback survey upon exiting!