



ARIZONA DEPARTMENT OF EDUCATION

Health and Nutrition Services Division

Targeted Follow-Up Review Summary Report

School Food Authority Name: Cibecue Community School, Inc.

CTD: 09-39-16

Site: Dishchii'bikoh Community School

Contacts: Marilou Areno, Superintendent and Rechanda Beatty, Foodservice Director

Review Date: April 20, 2026

Exit Conference Date: April 20, 2026

Review Period: March 2026

Programs Reviewed: ☒ National School Lunch ☒ School Breakfast

No.	Review Observations & Findings	Technical Assistance Provided	Required Corrective Action
Performance Standard 1: Certification and Benefit Issuance – Critical Area			
<i>Not applicable.</i>			
Performance Standard 1: Meal Counting and Claiming – Critical Area			
1	Meal count totals were not correctly recorded at lunch during the review period. Specifically, an unallowable counting method (marking multiple meals at once) was used at the point of service for lunch on March 5, 2026, for middle school and high school meal periods. Additionally, an unallowable counting method (recording a final meal count total without marking meals) was used at the point of service for breakfast at the elementary school on March 23, 2026. This was deemed a non-systemic error and contributed toward fiscal action calculations.	Discussed how current system allowed for this to happen and potential changes that could be made to ensure it doesn't continue.	<i>Please provide a written description of changes to the system that have been implemented to ensure that meal count totals are correctly recorded at the point of service, including the date of implementation.</i>
2	Meal count totals were not correctly combined and recorded during the review period. This was deemed a non-systemic error and contributed toward fiscal action calculations.	Discussed how current system allowed for this to happen and potential changes that could be made to ensure it doesn't continue.	<i>Please provide a written description of changes to the system that have been implemented to ensure that meal count totals are correctly combined and recorded, including the date of implementation.</i>
Performance Standard 2: Meal Components & Quantities – Critical Area			
<i>Not applicable.</i>			
Meal Access & Reimbursement: Certification and Benefit Issuance			
<i>Not applicable.</i>			
Meal Access & Reimbursement: Verification			
<i>Not applicable.</i>			

Meal Access & Reimbursement: Meal Counting and Claiming

- 3 Daily edit checks are not being conducted appropriately. Specifically, daily meal counts were not included in the daily edit check. Additionally, the attendance factor and enrollment total did not match the claim.
- Discussed how to complete daily edit checks using ADE's Daily Edit Check worksheet. The Daily Edit Check Worksheet can be found on ADE's website at on ADE's website at <https://www.azed.gov/hns/nslp/forms> under the Operational accordion. The Step-by-Step Instruction: How to Complete Daily Edit Checks can be found on ADE's website at <https://www.azed.gov/hns/nslp/training> under the Online Training Library accordion.
- Please provide a completed daily edit check worksheet for the most recently submitted claim month. Additionally, please provide written assurance that daily edit checks will be conducted. Additionally, the certificate of completion of Step-by-Step Instruction: How to Complete Daily Edit Checks must be submitted.*

Meal Pattern & Nutritional Quality: Meal Components & Quantities

Not applicable.

Resource Management

Not applicable.

Comments/Recommendations:

Congratulations, Cibecue Community School! You have successfully completed the Counting and Claiming Follow-Up Review for school year 2025-2026! Well done! It is recommended for a second review of counts after each meal service. Additionally, please utilize the updated Daily Edit Check form to accurately consolidate monthly meal counts. I appreciate your hard work and dedication to providing a great nutrition program to your students! Keep it up!

To stay on track with NSLP requirements, check out the NSLP at a Glance Calendar & Monthly Checklist on our website at <https://www.azed.gov/hns/nslp/forms> under the Calendars and Checklists tab.

Training: In-person classes, web-based training, and how-to guides can be found on ADE's website at <https://www.azed.gov/hns/nslp/training>.

Fiscal Action Assessed?

☒ No- SBP ☐ Yes- SBP \$223.44
☒ No- NSLP ☐ Yes- NSLP \$0.00

Fiscal Action under \$600 will be disregarded.

Targeted Follow-Up Review Required?

☐ Certification & Benefit Issuance ☐ Meal Counting and Claiming ☐ Verification ☐ Meal Components and Quantities ☐ Unallowable Costs

Please submit corrective action response by June 20, 2026, to Megan Hoovler at Megan.Hoovler@azed.gov. The response must be on organizational letterhead and signed by an authorized representative and must indicate that corrective actions will be implemented SFA-wide.

Megan Hoovler

Digitally signed by Megan
Hoovler
Date: 2026.05.15 15:15:55 -07'00'

Reviewer Signature

Date

If you disagree with any finding that affects the claim for reimbursement, you may appeal the decision by following the [School Food Authority Appeal Procedure for the Administrative Review](#) found under the Reviews Conducted by the State Agency accordion on ADE's National School Lunch and School Breakfast Program webpage.

Tom Horne, Superintendent of Public Instruction
1535 West Jefferson Street • Phoenix Arizona 85007 • www.azed.gov
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This institution is an equal opportunity provider.