



Program Authority: [Title IV, Part B of the ESEA](#), amended by Every Student Succeeds Act (ESSA). ([20 U.S.C. 7171-7176](#))

Program Overview: The Nita M. Lowey 21st Century Community Learning Centers Program (CCLC) supports students in meeting state and local academic standards in core academic subjects, such as reading and math; offering students a broad array of enrichment activities to reinforce and complement their regular academic programs and providing literacy and other educational services to the families of participating children.

State Education Agency Monitoring Requirement: The pass-through entity must monitor the activities of the subrecipient as necessary to ensure that the subaward is used for authorized purposes, in compliance with Federal statutes, regulations, and the terms and conditions of the subaward and that subaward performance goals are achieved. ([2 CFR §200.332](#))

Subgrantee Monitoring Requirement: The subrecipient is responsible for oversight of the operations of the Federal award supported activities. The non-Federal entity must monitor its activities under Federal awards to ensure compliance with applicable Federal requirements and performance expectations are being achieved. Monitoring by the non-Federal entity must cover each program, function or activity. ([2 CFR §200.329](#))

21 st CCLC Subgrantee Information	
District/Organization Name:	CTDS #:
Primary District-Level Contact:	
Site Name:	CTDS #:
21 st CCLC Cycle: Choose an item.	Award Year: Choose an item.
21 st CCLC Risk Level Category (2 CFR 200.332): Choose an item.	
Date of Virtual Pre-Monitoring Meeting:	Date(s) of On-Site Monitoring Visits:
Principal Name:	
21 st CCLC Site Coordinator(s) Name(s):	
ADE Monitoring Staff Name(s):	

1- DIRECT STUDENT SERVICES

21 st CCLC Program Requirements	Compliance
a. The 21st CCLC program serves students at minimum 64 program hours during the summer term or according to the site's approved grant application terms. Summer term program requirements may vary based on the cycle and year the subgrantee was awarded. (2 CFR §200.303, Arizona 21st CCLC Request for Proposal) Summer Term Schedule Start Date: Click or tap to enter a date. End Date: Click or tap to enter a date. Total Summer Hours Offered:	☐ Yes ☐ No
b. The 21st CCLC program serves students at minimum 8 hours per week and 4 days per week during the academic year (fall and spring terms) or according to the site's approved grant application terms. Academic term program requirements may vary based on the cycle and year the subgrantee was awarded. (2 CFR §200.303, Arizona 21st CCLC RFP) Academic Year Schedule Start Date: Click or tap to enter a date. End Date (Anticipated): Click or tap to enter a date. Total Days per Week: Total Hours per Week: Total Days Open (to date):	☐ Yes ☐ No
c. The 21st CCLC program is open for a minimum of 120 days each program year. The 21st CCLC program year runs summer term, fall term, and spring term. (2 CFR §200.303, Arizona 21st CCLC RFP) 21st CCLC Program Year (Summer, Fall, Spring) Total Days Open in Prior Program Year: Total Days Open (to date):	☐ Yes, the site is <i>on track</i> to be open for the minimum number of days of service. ☐ No, the site is <i>at risk</i> of not being open for the minimum number of days required to maintain substantial compliance.
d. The 21st CCLC program serves the number of regular attendees identified in the funding formula each program year. The subgrantee must serve this number of students to maintain substantial compliance. Regular attendees are students who attend the 21st CCLC program for at least 30 days. (2 CFR §200.303, Arizona 21st CCLC RFP) Proposed Number of Regular Attendees: Number of Regular Attendees in Prior Program Year: Number of Regular Attendees (to date):	☐ Yes, the site is <i>on track</i> to serve the number of regular attendees identified in the funding formula by the end of the program year. ☐ No, the site is <i>at risk</i> of not serving the number of regular attendees required to maintain substantial compliance.

c. If applicable, 21st CCLC funds are used exclusively for adult family members of actively participating 21st CCLC students. ONLY adult family members of actively participating 21st CCLC students are eligible for services paid for through this grant. (ESSA §4204(i)(1)(A)(ii), 2 CFR 200.302, 2 CFR 200.303, Arizona 21st CCLC RFP) If applicable, % of 21st CCLC allocation budgeted for family enagement activities:	☐ Yes ☐ No ☐ N/A
DIRECT FAMILY SERVICES NOTES:	

3- ALIGNMENT TO THE SCHOOL DAY	
21 st CCLC Program Requirements	Compliance
a. The 21st CCLC program is developed and carried out in active collaboration with the schools that participating students attend (including through the sharing of relevant data among the schools), all participants of the eligible entity, and any partnership entities. Ongoing communication is maintained to ensure program implementation is data driven. (ESSA §4204(b)(2)(D)(i), Arizona 21st CCLC RFP)	☐ Yes ☐ No
b. The 21st CCLC program is aligned to challenging State academic standards and any local academic standards. (ESSA §4204(b)(2)(D)(ii), ESSA §4205(a)(1)(A)(B))	☐ Yes ☐ No
ALIGNMENT TO THE SCHOOL DAY NOTES:	

4- SAFE AND HEALTHY LEARNING ENVIRONMENT	
21 st CCLC Program Requirements	Compliance
a. The 21st CCLC program takes place in a safe and easily accessible facility. (A.R.S. §15-341(A)(31), ESSA §4204(b)(2)(A)(i), Arizona 21st CCLC RFP)	☐ Yes ☐ No
b. Students participating in the 21st CCLC program travel safely to and from the center and home. (ESSA §4204(b)(2)(A)(ii), A.R.S. §28-797, A.R.S. §28-900)	☐ Yes ☐ No

c. The 21 st CCLC program provides US Department of Agriculture (USDA) approved healthy snacks and summer meals for student participants. (<i>Arizona 21st CCLC RFP</i>)	☐ Yes ☐ No
SAFE AND HEALTHY LEARNING ENVIRONMENT NOTES:	

5- ACCESSIBILITY	
21 st CCLC Program Requirements	Compliance
a. All students, including students with disabilities, are served with appropriate accommodation. (<i>A.R.S. §15-763, A.R.S. §15-761, ESSA §4205(a)(1)(B)(5)(6), Arizona 21st CCLC Guidance Handbook</i>)	☐ Yes ☐ No
ACCESSIBILITY NOTES:	

6- EVALUATION	
21 st CCLC Program Requirements	Compliance
a. The 21 st CCLC program is regularly evaluated for progress towards achieving program specific goals. (<i>ESSA §4205(b)(2)(A), Arizona 21st CCLC RFP</i>)	☐ Yes ☐ No
b. The 21 st CCLC program uses the results of evaluations, including ongoing data analysis and 21 st CCLC reporting, to refine, improve, and strengthen the program and refine performance measures. When applicable, the site makes the results of evaluations available to the public upon request. (<i>ESSA §4205(b)(2)(B)(i), ESSA §4205(b)(2)(B)(ii)</i>)	☐ Yes ☐ No
c. The site collects and submits necessary data for required state reporting and the federal Annual Performance Report (APR). (<i>ESSA §4205(b)(1)(E), 34 CFR §99.31, 34 CFR §76.722, Arizona 21st CCLC RFP</i>)	☐ Yes ☐ No
EVALUATION NOTES:	

7- DISSEMINATION

21 st CCLC Program Requirements	Compliance
a. The 21st CCLC program disseminates information about the center's operations to families and community members in a manner that is understandable and accessible. (ESSA §4204(b)(2)(A)(iii)) *Arizona's 21st CCLC logo and the mandatory funding statement are required on all electronic/print 21st CCLC publications to acknowledge that programming is funded and supported by a federal grant from the U.S. Department of Education and administered by the Arizona Department of Education. Arizona 21st CCLC logo and language. (Arizona 21st CCLC Guidance Handbook)	☐ Yes ☐ No
DISSEMINATION NOTES:	

8- SUSTAINABILITY

21 st CCLC Program Requirements	Compliance
a. The 21st CCLC program enters into an agreement annually with a Community Partner Organization (minimum of 1 external representative) for the purpose of providing 21st CCLC program educational and related activities that will complement and enhance students' academic performance and achievement. (ESSA §4204(b)(2)(H), Arizona 21st CCLC RFP)	☐ Yes ☐ No
b. The 21st CCLC program coordinates with other Federal, State, and local programs and make the most effective use of public resources. (ESSA §4204(b)(2)(C))	☐ Yes ☐ No
c. The 21st CCLC program has a preliminary plan for how program activities will continue after funding expires. This includes, but is not limited to, showcasing the program, enlisting new partners, and/or partnering with alternatively funded programs. (ESSA §4204(b)(2)(K))	☐ Yes ☐ No
SUSTAINABILITY NOTES:	

9- FISCAL RECORD KEEPING

21 st CCLC Program Requirements	Compliance
a. The 21st CCLC program maintains effective internal control over the Federal award and manages the Federal award in compliance with Federal statutes, regulations, and the terms and conditions of the Federal award. Funds are spent properly as approved by the Arizona Department of Education to achieve the goals of the project. (2 CFR Part 200, 2 CFR 200.302, 2 CFR 200.303, 2 CFR 200.313, 2 CFR 200.430, 34 CFR 75.730)	☐ Yes ☐ No

b. The 21st CCLC program completes drawdowns on a routine basis to ensure timely use of funds. (2 CFR 200.302) % of 21st CCLC budget spent in prior fiscal year: <i>*The Arizona Department of Education recommends submitting Reimbursement Requests once a month or more. Fiscal Monthly Reports are available by the 15th in the LEA Document Library (GME) to monitor funding utilization and remaining funds available.</i>	☐ Yes ☐ No
c. The site ensures 21st CCLC funds are used to supplement not supplant other Federal, State, local, and non-Federal funds to provide allowable programs and activities under the 21st CCLC program. Supplementing the 21st CCLC grant means that 21st CCLC monies are used to provide new services or to expand or enhance services that were already being provided using other funds. (ESSA §4204(b)(2)(G))	☐ Yes ☐ No
d. The 21st CCLC program does not generate income. The Arizona Department of Education does not allow generation of program income. Program income refers to gross income earned by the grantee that is directly generated by an activity or service supported by the federal award during the grant's period of performance. (2 CFR 200.307, Arizona 21st CCLC Guidance Handbook) The site does <i>not</i> generate income by charging participants (or their families) for program activities, such as registration or participation fees. ☐ Yes ☐ No The site does <i>not</i> profit from the sale, use, or rental of items purchased with grant funds. ☐ Yes ☐ No	☐ Yes ☐ No
FISCAL RECORD KEEPING NOTES:	

10- REQUIRED TRAINING

21 st CCLC Program Requirements	Compliance
a. (NEW and CONTINUING) Site leadership (District director(s), Principal(s), and Site Coordinator(s)) attend at least one 21st CCLC sponsored/recommended Professional Development event annually and provides relevant professional development related to academic achievement which will be integrated within the school-based training for all 21st CCLC staff. (Arizona 21st CCLC RFP)	☐ Yes ☐ No
REQUIRED TRAINING NOTES:	

11- CLASSROOM OBSERVATION

21st CCLC Program Requirements

Class Name:	Student/Staff Ratio:
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Class Name:	Student/Staff Ratio:
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12 – MAINTAINING SUBSTANTIAL COMPLIANCE

21st CCLC Program Requirements

Year	Service to % of promised number of regular attendees as identified in the funding formula	Year	Program offered the % of promised number of days as identified in the funding formula
1	Must serve at least 75%	1	Must be offered 75%
2	Must serve at least 90%	2	Must be offered 100%
3	Must serve at least 90%	3	Must be offered 100%
4	Must serve at least 90%	4	Must be offered 100%
5	Must serve at least 90%	5	Must be offered 100%

The site proposed that ____ regular attendees would be served through its 21st CCLC grant. The site is expected to serve this number of students every year of the grant. Regular attendees are students who attend the 21st CCLC program at least 30 days. At a minimum, ____ students need to reach at least 30 days served in the program for the site to maintain substantial compliance and continued funding.

The site proposed that the center would be open ____ days as identified in the funding formula. The site is expected to be open this number of days every year of the grant. At a minimum, the center needs to be open ____ days for the site to maintain substantial compliance and continued funding.

According to 21st CCLC guidelines, continued year-to-year funding is contingent upon a subgrantee maintaining Substantial Compliance with all grant requirements. Compliance is evaluated through federal and state reports, the compliance monitoring tool, and additional observations and data that help determine the subgrantee's overall performance each year.

Statutory References

- [Title IV, Part B of the Elementary and Secondary Education Act \(ESEA\)](#)
- [Code of Federal Regulations](#)
- [Arizona Revised Statutes](#)

Program Resources

- [Arizona's 21st CCLC Guidance Handbook, Fiscal Year 2026 Edition](#)
- [Arizona's 21st CCLC Required Reporting Calendar](#)
- [21st CCLC National Technical Assistance Center \(NTAC\)](#)
- [Arizona Digital Educators Library \(ADEL\)](#)
- [Non-Regulatory Guidance: Nita M. Lowey 21st Century Community Learning Centers Program](#)
- [Non-Regulatory Guidance: Using Evidence to Strengthen Education Investments](#)

The Nita M. Lowey 21st Century Community Learning Centers (21st CCLC) Title IV-B afterschool program is funded by a federal grant from the U.S. Department of Education and administered by the Arizona Department of Education. For more information visit: <http://www.azed.gov/21stcclc/>.

