



ARIZONA DEPARTMENT OF EDUCATION

Health and Nutrition Services Division

Seamless Summer Option Administrative Review Summary Report

Sponsor: Litchfield Elementary District

CTD: 07-04-79

Site: Dreaming Summit Elementary

Contacts: Carter Davidson, Superintendent and Erik Stone, Executive Director of Operations

Review Date: June 18, 2026

Review Period: June 2026

Review Type: ☒ SSO

No.	Review Findings	Technical Assistance Provided	Required Corrective Action
SFA Operations			
1	Advertising materials did not contain the required nondiscrimination statement.	Discussed where to find nondiscrimination statement on ADE's website at http://www.azed.gov/hns/civilrights/ and whether long or short statement would be most appropriate.	<i>Updated advertising material has been provided with current nondiscrimination statement. Please provide written assurance that all advertising materials will include the required nondiscrimination statement.</i>
Site Agreement			
<i>No findings.</i>			
Site Eligibility			
<i>No findings.</i>			
Menu Planning			
<i>No findings.</i>			
Counting & Claiming			
<i>No findings.</i>			
Media Release			
<i>No findings.</i>			
SFA Monitoring Responsibilities			
2	There is not a plan in place to ensure all SSO sites are reviewed at least once during each site's operation.	Discussed requirement to review all SSO sites at least once during operation each year, referred to template site review form at https://www.azed.gov/hns/sfsp/sfspforms/ under the Operating section.	<i>Please provide a written description of how you will ensure that each SSO site will be reviewed at least once during operation each year and written assurance that this will occur.</i>

Civil Rights

No findings.

Food Safety

No findings.

Water

No findings.

Recordkeeping

No findings.

Comments/Recommendations:

Congratulations to Litchfield Elementary District on successfully completing the Administrative Review this summer!

Thank you for your dedication, hard work, and commitment to providing the community with healthy, nutritious meals every day. Your efforts help ensure that children have access to the quality nutrition they need to learn, grow, and succeed.

This accomplishment reflects your team's commitment to excellence, compliance, and continuous improvement in serving students and families. Thank you for making a positive difference in the lives of children through quality nutrition and exceptional service. Keep up the outstanding work!

Training: Web-based trainings and how-to guides can be found on ADE's website at <https://www.azed.gov/hns/nslp/training>.

Summer meal service training and resources can be found on ADE's website at <https://www.azed.gov/hns/sfsp>.

Fiscal Action		
Program	Total Fiscal Action	Assessed or Disregarded
School Breakfast Program	\$6.68	Disregarded
Seamless Summer Option Breakfast	\$0.00	
Total Breakfast (SBP + SSO)	\$6.68	
National School Lunch Program	\$563.50	Disregarded
Seamless Summer Option Lunch	\$0.00	
Total Lunch (NSLP + SSO)	\$563.50	

Please submit corrective action response by **August 9, 2026** to Amy Dixon Banire at amy.dixonbanire@azed.gov. The response must be on organizational letterhead and signed by an authorized representative and must indicate that corrective actions will be implemented SFA-wide.

Amy Dixon Banire
Digitally signed by Amy Dixon Banire
Date: 2026.07.10 08:24:34 -07'00'

Reviewer Signature

Date

If you disagree with any finding that affects the claim for reimbursement, you may appeal the decision by following the [School Food Authority Appeal Procedure for the Administrative Review](#) found on the National School Lunch Program Administrative Review tab on the ADE website.

Tom Horne, Superintendent of Public Instruction
1535 West Jefferson Street • Phoenix Arizona 85007 • www.azed.gov
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