FY25 Comprehensive Needs Assessment Planning Tool

School Planning Team

Please list the stakeholders who participate in the CNA and IAP planning process.

Name	Title	Affiliation

Please describe how the school actively and consistently involves all stakeholders identified in the development of the school plan and how the plan is regularly monitored and revised based on students' needs.

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School Level Data Instructions

This section should be completed with key stakeholders involved. Stakeholders should include a combination of school leadership, teachers, parents, student, and community members. Stakeholders should not only look at the data and answer the questions, but also have discussions about the school's strengths and weaknesses.

PLEASE NOTE: Graphs for answering narrative questions and data comparisons are available via This Link after logging in using the credentials provided for your organization.

If the data companion is reporting insufficient data for specific narrative questions, select the, **"N/A - Insufficient Data"** for each applicable data question.

☐ **"Question 1 N/A - Insufficient Data"**	**Score**
1. How does your school's math proficiency compare to other schools with similar levels of poverty? 0: Falls far below average (below the red band) 1: Slightly below average (in the red band) 2: Average or slight above (in the green band) 3: Well above average (above the green band)	Rating

☐ **"Question 2 N/A - Insufficient Data"**	**Score**
2. How does your school's ELA proficiency compare to other schools with similar levels of poverty? 0: Falls far below average (below the red band) 1: Slightly below average (in the red band) 2: Average or slight above (in the green band) 3: Well above average (above the green band)	Rating

☐ **"Question 3 N/A - Insufficient Data"**	**Score**
3. What are the largest gaps between non-SWD (students with disabilities) subgroup performance and all student performance? 0: 25+ percentage point gap between a subgroup and all student performance 1: 15-24.99 percentage point gap 2: 5-14.99 percentage point gap 3: less than 5 percentage point gap	Rating

☐ "Question 4 N/A - Insufficient Data"	Score
4. How are students with disabilities performing in comparison to all students?0: Falls far below average (below the red band) 0: 30+ percentage point gap 1: 20-29.99 percentage point gap 2: 10-19.99 percentage point gap 3: less than 10 percentage point gap	Rating

☐ "Question 5 N/A - Insufficient Data"	Score
5. Which band does your school's English Language Reclassification rate fall into?0: Falls far below average (below the red band) 0: Falls far below average (below the red band) 1: Slightly below average (in the red band) 2: Average or slight above (in the green band) 3: Well above average (above the green band)	Rating

☐ "Question 6 N/A - Insufficient Data"	Score
6. Which band does your school's chronic absenteeism rate fall into?0: Falls far below average (below the red band) 0: Falls far below average (below the red band) 1: Slightly below average (in the red band) 2: Average or slight above (in the green band) 3: Well above average (above the green band)	Rating

☐ "Question 7 N/A - Insufficient Data"	Score
7. What percentage of students are participating in arts classes?0: Falls far below average (below the red band) 0: Falls far below average (below the red band) 1: Slightly below average (in the red band) 2: Average or slight above (in the green band) 3: Well above average (above the green band)	Rating

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☐ "Question 8 N/A - Insufficient Data"	Score
8. What percentage of students are participating in physical education classes? 0: Falls far below average (below the red band) 1: Slightly below average (in the red band) 2: Average or slight above (in the green band) 3: Well above average (above the green band)	Rating

IMPORTANT: Select this box if this School/Site is considered a high school **High Schools ONLY answer questions 9-12**	☐

☐ "Question 9 N/A - Insufficient Data"	Score
9. Which band does your school's 5-year graduation rate fall into? 0: Falls far below average (below the red band) 1: Slightly below average (in the red band) 2: Average or slight above (in the green band) 3: Well above average (above the green band)	Rating

☐ "Question 10 N/A - Insufficient Data"	Score
10. What are the largest gaps between subgroup graduation rate (5-year) and all student graduation rate? 0: 25+ percentage point gap between a subgroup and all student performance 1: 15-24.99 percentage point gap 2: 5-14.99 percentage point gap 3: less than 5 percentage point gap	Rating

☐ "Question 11 N/A - Insufficient Data"	Score
11. Which band of college credit course offerings does your school fall into? 0: Falls far below average (below the red band) 1: Slightly below average (in the red band) 2: Average or slight above (in the green band) 3: Well above average (above the green band)	Rating

☐ "Question 12 N/A - Insufficient Data"	Score
12. Which band of college credit course participation does your school fall into? 0: Falls far below average (below the red band) 1: Slightly below average (in the red band) 2: Average or slight above (in the green band) 3: Well above average (above the green band)	Rating

Total Score for all questions answered	

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Focal Point Questions

INSTRUCTIONS: Using the Guiding Rubric as reference, rate your school using the following scale for each question:

0: Not yet begun
1: Beginning implementation
2: Beyond initial implementation
3: Deeply embedded

Focal Point Questions	Score
1. Is the School's mission and vision for student success widely known and shared by stakeholders?	Rating
2. Do school **structures and systems** (bell schedules, calendar common planning time, professional development, expanded opportunities, etc.) maximize student success?	Rating
3. Do teachers, administrators, parents and students have a common understanding of **what we want students to know and be able to do?**	Rating
4. Do **assessments** and benchmarks align to standards and accurately predict state assessment results?	Rating
5. Do teachers use aligned **instructional practices** that achieve the best student achievement results?	Rating
6. Is effective **intervention** provided when students have not demonstrated mastery of required content/skills?	Rating
7. Is effective **enrichment** provided when students have demonstrated mastery of required content/skills?	Rating
8. Is there an effective and efficient system used to **improve, catalog, and save** teacher work (scope & sequence, assessments, etc.)?	Rating

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Guiding Questions for Reflection:

Look at the ratings you received in the data section and compare to the rating stakeholders gave the school on the last 8 questions.

1. Are there inconsistencies?
2. Are stakeholders seeing their school and their students clearly?

If there are significant inconsistencies, what is your plan to bring alignment between practice and stakeholder perception?

Goals and Action Steps

Math Goal (Required)			
Action Steps with Identified Need	**Related Focal Point #**	**Timeline**	**Person(s) Responsible & Title**
	☐1 ☐2 ☐3 ☐4 ☐5 ☐6 ☐7 ☐8		

Action Steps with Identified Need	**Related Focal Point #**	**Timeline**	**Person(s) Responsible & Title**
	☐1 ☐2 ☐3 ☐4 ☐5 ☐6 ☐7 ☐8		

Action Steps with Identified Need	**Related Focal Point #**	**Timeline**	**Person(s) Responsible & Title**
	☐1 ☐2 ☐3 ☐4 ☐5 ☐6 ☐7 ☐8		

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ELA Goal (Required)

Action Steps with Identified Need	Related Focal Point #	Timeline	Person(s) Responsible & Title
	☐1 ☐2 ☐3 ☐4 ☐5 ☐6 ☐7 ☐8		

Action Steps with Identified Need	Related Focal Point #	Timeline	Person(s) Responsible & Title
	☐1 ☐2 ☐3 ☐4 ☐5 ☐6 ☐7 ☐8		

Action Steps with Identified Need	Related Focal Point #	Timeline	Person(s) Responsible & Title
	☐1 ☐2 ☐3 ☐4 ☐5 ☐6 ☐7 ☐8		

Additional Goal 1			
Action Steps with Identified Need	**Related Focal Point #**	**Timeline**	**Person(s) Responsible & Title**
	☐1 ☐2 ☐3 ☐4 ☐5 ☐6 ☐7 ☐8		

Action Steps with Identified Need	Related Focal Point #	Timeline	Person(s) Responsible & Title
	☐1 ☐2 ☐3 ☐4 ☐5 ☐6 ☐7 ☐8		

Additional Goal 2			
Action Steps with Identified Need	**Related Focal Point #**	**Timeline**	**Person(s) Responsible & Title**
	☐1 ☐2 ☐3 ☐4 ☐5 ☐6 ☐7 ☐8		