



ARIZONA DEPARTMENT OF
EDUCATION

FY27 OCTOBER DATA COLLECTION: PHASE I

ESS Data Management
October 2026

Enabling Live Captions

To use live captions in Zoom, go to the meeting controls at the bottom of the screen and click on the “Closed Caption” button as shown below.



- Please stay muted throughout the presentation
- There will be a Q&A portion of the webinar
- We will post this webinar recording on the [October 1 Data Collection webpage](#)

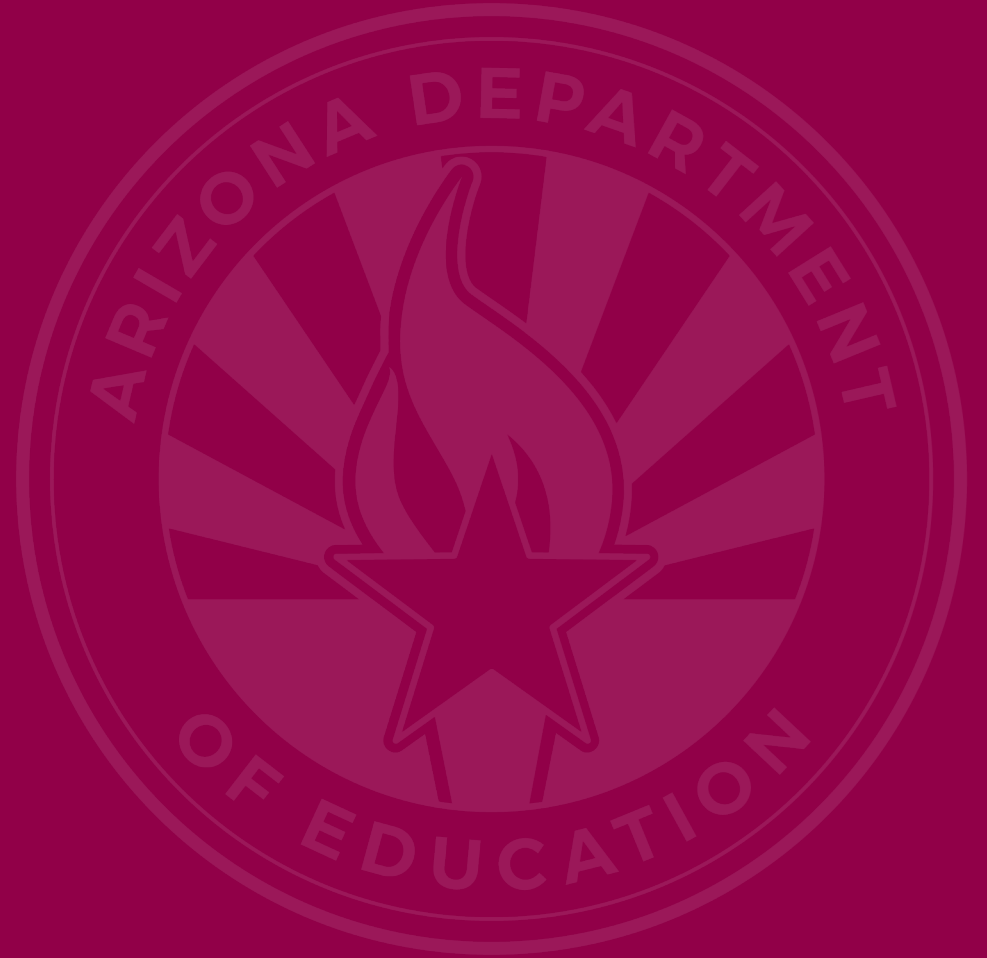
The use of AI meeting assistants, such as Otter.ai and Chorus.ai, that record audio of the meeting, write notes, capture action items, and generate meeting summaries for virtual meetings is prohibited.

Agenda

- Overview
- Personnel Count
- Activity
- Q&A
- Student Verification Count
- Activity
- Resources
- Tips from the Field
- Q&A

ESS October 1 Data Collection

Overview



October 1 Data Collection: Brief Background

Individuals with Disabilities Education Act (IDEA) 2004, Section 618, Part B

- States are required to:
 - Submit data to the U.S. Department of Education, Office of Special Education Programs (OSEP)
 - Publicly post the data
- Child count and personnel are two elements of the data requirements
- The Arizona Department of Education (ADE) utilizes the October 1 Data Collection (ODC) to gather this data, which we refer to as the Student Verification and Personnel Count
- Data is available to the public on the ESS Data Management, under Public Reporting of IDEA Part B Data Section

October 1 Data Collection: Additional Considerations

- Used to determine base funding for Federal Part B allocations distributed to State and PEAs
- Adjustments for new or expanding charter schools
- ESS Program Management team distributes IDEA grant funds
- Performance in the October 1 Data Collection can impact PEA Determinations: Valid and Timely Data

October 1 Data Collection: Three Phases

Phase I

Verification

Student Verification and personnel count entered into ODC application

Opens October 2, 2026
Due November 4, 2026

Phase II

Reconciliation

PEAs upload data into AzEDS and reconcile with Phase I submission

Opens November 12, 2026
Due December 9, 2026

Phase III

Non-Reconciliation

PEAs submit reason(s) for non-reconciliation into ODC applicaiton.

Opens January 6, 2027
Due February 3, 2027

Terms

ADE Arizona Department of Education

ASDB Arizona State Schools for the Deaf and Blind

AzEDS Arizona Education Data Standards

DOR District of Residence

EA Entity Administrator

ESS Exceptional Student Services

FPN Federal Primary Need

FTE Full Time Equivalent

IDEA Individuals with Disabilities Education Act

IEP Individualized Education Program

LEA Local Education Agency

LRE Least Restrictive Environment

NPO Non-Public Organization

ODC October 1 Data Collection

OSEP Office of Special Education Programs

PEA Public Education Agency

PPPSS Parentally Placed Private School Student

RTC Residential Treatment Center

SIS Student Information System

SPED Special Education

Who Completes the Student Verification Count and Personnel Requirement

Student Verification Count and Personnel

- Public School Districts
- Public Charters
- State Institutions
- Secure Care Facilities
- Transporting Districts

Personnel Only

- Approved Day Schools
- Approved Residential Treatment Centers
 - Only if the center provides special education services

ESS October 1 Data Collection



Personnel Count

Personnel Count: Full-time equivalent (FTE)

Report Personnel if they meet the following requirements:

- Employed or contracted on October 1
- Provides SPED and related services to students with disabilities ages 3-21
 - Do not include personnel servicing children from birth to age 2, unless those personnel also serve ages 3-21
- Regardless of funding source (IDEA Part B, State, or local)
- Includes personnel from private agencies
- Two categories: Fully Certified and Not Fully Certified

Personnel: Defining Certification Status

Teachers reported as fully certified must meet the State standard, based on the definition of fully certified in 34 CFR §300.156(c)

Arizona definition: A fully certified teacher is a teacher with a bachelor's degree, full state certification (intern, provisional, or standard teaching certificate), and who demonstrates subject matter competency in the academic subject areas they are assigned to teach. Except for special education, charter schools are exempt from certification.

Federal definition: 1) have obtained full certification as a SPED teacher (including certification obtained through alternative routes to certification), or passed the State SPED teacher licensing examination and hold a license to teach in the State as a SPED teacher, except that a SPED teacher teaching in a public charter school must meet the requirements set forth in the State's public charter school law; 2) not have had SPED certification or licensure requirements waived on an emergency, temporary, or provisional basis; and 3) hold at least a bachelor's degree.

Personnel: FTE Calculation

- Based on the length of the school day
- Full-time employees are reported as 1.0 FTE
- Part-time employees are reported according to the amount of time they work
- FTE can be calculated by day, week, month, or year
- Up to two decimal places

For example:

A half-time employee is reported as 0.5 FTE

A quarter-time employee is reported as 0.25 FTE

Personnel: FTE Calculation Examples

1. Calculate FTE based on a school day (6 hours):
Part-time resource teacher works 4 hours per day.
 $4 / 6 = .67$ FTE
2. Calculate FTE based on a school week:
Speech Language Pathologist visits once per week for 4 hours.
5 days per week x 6 hours per day = 30 hours.
 $4 / 30 = .13$ FTE
3. Calculate FTE based on a school year:
Audiologist visits 15 hours throughout the year.
180 school days x 6 hours = 1,080
 $15 / 1,080 = .0138888$ (round off to .01)

If October 1 falls on a non-session day

Employed on last day school was in session before October 1

AND

Continued employment on the first day school was in session following
October 1

Submitting Personnel Data in the October 1 Data Collection Application

October 1 Data Collection Application

- Accessed via the Exceptional Student Services Portal
- ADEConnect Roles Required (Choose one):
 - ESS October 1 Data Collection: PEA User
 - Data entry and review
 - ESS October 1 Data Collection: PEA Signer
 - Data entry, review, and certification
- Roles are assigned by the local Entity Administrator



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ADEConnect

Common Logon

A large banner image showing a diverse group of students and a teacher in a classroom. They are all smiling and have their hands raised in the air. In the background, a chalkboard with some writing is visible.

ARIZONA
Department of Education



Welcome Coyote State Signer

No announcements available

Applications

Access and use ADE applications.

[View Applications](#)

My Profile

Manage your profile.

[View My Profile](#)

Help

Find help regarding the portal.

[Help and FAQ's](#)



Applications

[Hide All]

Arizona Department of Education (79275)	[-]
Exceptional Student Services Portal	★ 🔗
Education Organization System	★ 🔗
AzEDS Portal	★ 🔗
ADE Motor Pool Reservation System	☆ 🔗
ADE Professional Learning and Development (APLD)	☆ 🔗
AZDash	☆ 🔗
AzEDS Identity	☆ 🔗
AzEDS Identity UAT	☆ 🔗
AzEDS Portal UAT	☆ 🔗
LEA Calendar	☆ 🔗

Navigation 🔍

Arizona Department of Education (79275)

Independent Applications



APPLICATION PORTAL

EXCEPTIONAL STUDENT SERVICES

[Home](#)[Admin](#) ▾[? Help](#)Welcome, [\[User Name\]](#)

Welcome to the Exceptional Student Services Application Portal

Administrative Applications

Systems that facilitate administrative business processes such as Private Day School, RTC, Vouchers and Surrogate applications.

- [Dispute Resolution](#)
- [Public Comment](#)
- [Special Education Program Approvals](#) ⓘ
- [Surrogate Parent](#) ⓘ

Data Collection & Reporting

Applications that facilitate data collection efforts which determine Federal IDEA Indicators.

- [October 1 Data Collection](#) ⓘ
- [Special Education Data Dashboard](#) ⓘ

Monitoring & Compliance

Monitoring activities that are based on risk analysis outcomes that are aligned to the SPP/APR and reflect the importance of indicator data.

- [Maintenance of Effort](#) ⓘ
- [Monitoring](#)
- [PEA Determinations](#) ⓘ
- [Risk Analysis](#) ⓘ

Student Assessments

Applications pertinent to the administration of the Alternate Assessment.

- [1% Threshold](#) ⓘ
- [Alternate Assessments](#) ⓘ



OCTOBER 1 DATA COLLECTION

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FY

Child Count Verification

Personnel

Data Certification

PEA Name

4153 - Mt Humphrey Unified District - 160256000

PEA Contact Build ran successfully.

Phase	Due Date	Status
Phase 1: Personnel and Verification	11/05/2025 5:00 PM	Due in 47 days
Phase 2: Reconciliation	12/10/2025 5:00 PM	Not started
Phase 3: Non-Reconciliation	02/04/2026 5:00 PM	Not started

Phase 1 Countdown:

47:06:48:22
DD HH MM SS



OCTOBER 1 DATA COLLECTION

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(16-02-56-000) Mt Humphrey Unified District - 4153

Personnel

Provide the number of full-time equivalent (FTE) personnel employed and contracted to provide special education and related services to students with disabilities ages 3–21 on or about October 1 of the reporting year, regardless of funding source (i.e., Part B of IDEA, State, or local). Please see Personnel instructions for complete details.

Section A - Teachers

Enter whole or decimal values. For zeroes, leave boxes empty or enter zero.

	Fully Certified	Not Fully Certified	Total
Special Education Teachers for Ages 3-5 (Preschool only)	1	0.00	50.00
Special Education Teachers for Ages 5-21 (Grades K-12 only)	10	0.00	0.00
Total	50.00	0.00	50.00

Section B - Paraprofessionals

Enter whole or decimal values. For zeroes, leave boxes empty or enter zero.

	Qualified	Not Qualified	Total
Special Education Paraprofessionals for Ages 3-5 (Preschool only)	0.00	0.00	0.00
Special Education Paraprofessionals for Ages 5-21 (Grades K-12 only)	0.00	14	0.00
Total	0.00	0.00	0.00

Section C - Related Service Providers

Enter whole or decimal values. For zeroes, leave boxes empty or enter zero.

	Fully Certified	Not Fully Certified	Total
Audiologists	0.00	0.00	0.00
Speech-Language Specialists	1.05	0.00	0.00
Interpreters	0.00	0.00	0.00
Psychologists	0.5	0.00	0.00
Occupational Therapists	0.25	0.00	0.00
Physical Therapists	0.25	0.00	0.00
Physical Education Teachers, and Recreational and Therapeutic Recreation Specialists	0.00	0.00	0.00
Social Workers	0.00	0.00	0.00
Medical/Nursing Staff	0.00	0.00	0.00
Counselors and Rehabilitation Counselors	0.5	0.00	0.00
Orientation and Mobility Specialists	0.00	0.00	0.00
Total	0.00	0.00	0.00

Save

Cancel

censusuataps.azurewebsites.net says

Are you sure you want to submit the counts? If you have already submitted your Personnel Reasons and your numbers have changed then you may need to review the Personnel Reasons again.

OK

Cancel



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Child Count Verification

Personnel

Data Certification

(16-02-56-000) Mt Humphrey Unified District - 4153

Personnel

Provide the number of full-time equivalent (FTE) personnel employed and contracted to provide special education and related services to students with disabilities ages 3-21 on or about October 1 of the reporting year, regardless of funding source (i.e., Part B of IDEA, State, or local). Please see Personnel instructions for complete details.

Data saved. If you have updated any values on this page please review Personnel Reasons under the Data Certification menu.



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(16-02-56-000) Mt Humphrey Unified District - 4153

Data Certification

Data Entry Status

Description	Status	Last Modified On	Last Modified By
Count Verification Data Entry	Incomplete	N/D	
Personnel	Complete	09/19/2025 1:35 PM	
Personnel Reasons	Incomplete	09/18/2025 5:52 PM	

Personnel categories with a difference of 30% (+/-) or a count difference of 50 (+/-) have been flagged for comment. Please provide an explanation of the difference in count(s) between the current and prior year data submissions by clicking the blue button below.

Personnel Year-to-Year Change Reasons

Personnel Year-to-Year Report

By clicking this button and submitting your change reasons, you certify that you have:

Reviewed the Personnel Year-to-Year Report, researched the flagged categories that contributed to the comments provided, and will commit to increased data validation efforts.

Personnel Reasons

(Incomplete)

Personnel categories listed below have been flagged for comment(s). Please provide an explanation of the difference in count(s) between the prior and current year data submissions.

Section A: Teachers						
Reasons	Fully Certified	Status	2024 - 2025	2025 - 2026	Number Difference	Percentage Difference
ADD	Special Education Teachers for Ages 5-21 (Grades K-12 only)	User Input Required	2.50	10.00	7.50	300.00%
Reasons	Not Fully Certified	Status	2024 - 2025	2025 - 2026	Number Difference	Percentage Difference
ADD	Special Education Teachers for Ages 5-21 (Grades K-12 only)	User Input Required	3.00	0.00	-3.00	-100.00%

Section B: Paraprofessionals

Section C: Related Service Providers

[GO BACK TO DATA CERTIFICATION](#)

Choose one or more reasons that apply to the **INCREASE**
of **Fully Certified Teachers**
for **Special Education Teachers for Ages 5-21 (Grades K-12 only)**

The number of students who require these services have increased

Opened a new school

Added a preschool

Position(s) have been added due to programmatic changes

Hired an FTE rather than a contracted person

Replaced not fully certified personnel with certified personnel

Part time became full time

Reclassified the position

Was able to fill a previously vacant position

Only ages 3-5 are served

Only ages 5-21 are served

Reporting error

No changes

Small number of staff at the school translates into a significant change

Other

SAVE

CLOSE

Choose one or more reasons that apply to the **DECREASE**
of **Not Fully Certified Teachers**
for **Special Education Teachers for Ages 3-5 (Preschool only)**

The number of students who required these services have decreased

Closed a school

Closed a preschool

Position(s) have been eliminated due to programmatic changes

Did not include contracted personnel with FTE

Certified personnel are no longer certified

Full time became part time

Reclassified the position

Unfilled positions

Only ages 3-5 are served

Only ages 5-21 are served

Reporting error

No changes

Small number of staff at the school translates into a significant change.

Other

SAVE

CLOSE

Personnel Reasons

(Complete)

Personnel categories listed below have been flagged for comment(s). Please provide an explanation of the difference in count(s) between the prior and current year data submissions.

Section A: Teachers						
Reasons	Fully Certified	Status	2024 - 2025	2025 - 2026	Number Difference	Percentage Difference
EDIT	Special Education Teachers for Ages 5-21 (Grades K-12 only)	Complete	2.50	10.00	7.50	300.00%

Reasons	Not Fully Certified	Status	2024 - 2025	2025 - 2026	Number Difference	Percentage Difference
EDIT	Special Education Teachers for Ages 5-21 (Grades K-12 only)	Complete	3.00	0.00	-3.00	-100.00%

Section B: Paraprofessionals

Section C: Related Service Providers

GO BACK TO DATA CERTIFICATION



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(16-02-56-000) Mt Humphrey Unified District - 4153

Data Certification

Data Entry Status

Description	Status	Last Modified On	Last Modified By
Count Verification Data Entry	Incomplete	N/D	
Personnel	Complete	09/19/2025 1:35 PM	
Personnel Reasons	Complete	09/19/2025 1:40 PM	

Signature Status

Description	Status	Last Modified On	Last Modified By
Current Status	Partially Completed	N/D	

Personnel categories with a difference of 30% (+/-) or a count difference of 50 (+/-) have been flagged for comment.
Please provide an explanation of the difference in count(s) between the current and prior year data submissions by clicking the blue button below.

Personnel Year-to-Year Change Reasons

Personnel Year-to-Year Report

By clicking this button and submitting your change reasons, you certify that you have:

Reviewed the Personnel Year-to-Year Report, researched the flagged categories that contributed to the comments provided, and will commit to increased data validation efforts.

Certify Data



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(16-02-56-000) Mt Humphrey Unified District - 4153

Data Certification

Failure to return the verification count report by the due date may result in an interruption of your federal funds and may impact your PEA Determination.

☒ By checking this box and submitting your electronic signature, you certify that you have:

- ✓ Read and understand the Special Education Child Count Verification process and verified the total number count of SPED students served over October 1 as displayed on the Data Certification page.
- ✓ Read and understand the Personnel instructions, including FTE calculations, and verified the total FTE counts in sections A, B, C as displayed on the Data Certification page.
- ✓ Reviewed and entered required comments in response to the flagged categories in the Personnel Year-to-Year Review as displayed on the Data Certification page.

Your electronic signature is considered an electronic record with legal effect, validity and enforceability, as defined in S.2107 of the Government Paperwork Elimination Act.

Signer's Title

Special Education Director ▾

* Signature must be from one of the following: SPED Director, Business Manager, or Superintendent / Charter School Director / CEO.

Submit to ADE

censusuataps.azurewebsites.net says

Are you sure you want to submit the data to ADE ?

OK

Cancel



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2025 - 2026

(16-02-56-000) Mt Humphrey Unified District - 4153

Oct 1 Data Collection Status

Status: Submitted to ADE

Date: Friday, September 19, 2025

Congratulations! You have successfully submitted your Oct 1 Data.

Activity: Personnel

Please use your phone to scan the QR code to take a quiz.

Please keep your username appropriate, as it will be displayed onscreen.

PolEv.com/datamanagement519



ESS October 1 Data Collection

Personnel Q & A

ESS Data Management:
(602) 542-3962
ESSDataMgmt@azed.gov



ESS October 1 Data Collection

Student Verification Count



Student Verification Count Reported by the District of Residence

Include

- Students enrolled and receiving SPED services on October 1
- Ages 3-21
- Unduplicated by Federal Primary Need (FPN)

Resources

- Student rosters
- Headcounts from teachers
- Working with your registrars
- Student Information System (SIS)

District of Residence

- Attending a school site within the PEA
- Tuitioned-out students
- Attending approved day schools
- Attending approved Residential Treatment Centers
- Head Start
- Any student on an individualized service plan (ISP)
- Transporting Districts

October 1 Age Requirement

- Students must be between the ages of 3 and 21 years of age as of October 1, 2026
- Resource to calculate student age

October 1: Special Considerations

- 10-Day Drop: Students enrolled in SPED and absent for ten consecutive days
 - Collaborate with your registrars before October 1 to identify SPED students with potential 10-day absences to avoid an invalid verification count
- Students receiving SPED services and attending a newly created secondary transition site
 - Include these students in your Phase I Student Verification Count

October 1 Scenarios – Non-Session Days

Student Exit SPED services prior to October 1

- Student exits SPED program on or before September 29
AND
- Student does NOT continue in SPED
- **Do not** include the student in the verification count

Student Exit SPED services prior to October 1 and Re-Enrolls Next In-Session Day

- Student exits SPED program on September 29 AND continues SPED services on the next in-session day at a different PEA (no break in service)
- **Do** include the student in the verification count
- The PEA where the student was enrolled PRIOR to October 1 will include the student

Student Exit SPED services prior to October 1 and Re-Enrolls After first In-Session Day

- Student exits SPED program on September 29 AND continues SPED services after the first in-session day at a different PEA
- **Do not** include the student in the verification count
 - Student had a break in SPED service

Student Exit SPED services prior to October 1 and Re-Enrolls next In-Session Day after fall break

- Student exits SPED program on September 29
- Re-Enrolls the next in-session day after fall break
- Do include the student in the verification count
 - Student did not have a break in SPED service
 - The PEA where the student was enrolled PRIOR to October 1 will include the student

Student Exit SPED services prior to October 1 and Re-Enrolls after first In-Session Day after a fall break

- Student exits SPED program on September 29
- Re-Enrolls AFTER the next in-session day after a fall break
- Do not include the student in the verification count
 - Student had a break in SPED service

Parentally Placed Students

Public School Districts Only

Parentally Placed Students: Requirements

Public school districts with a geographic boundary must report:

- Parentally placed private school students within your district's geographic boundary, including:
 - Students attending private non-profit, elementary, or secondary school
 - Students attending homeschool
- Report K-12 only - no preschool
 - PEAs with overlapping geographic boundaries should only report grades offered by the reporting PEA

This count does not include children placed by the district at a private school

Submitting the Student Verification Count in the October 1 Data Collection Application



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FY .

Child Count Verification

Personnel

Data Certification

PEA Name

4153 - Mt Humphrey Unified District - 160256000

PEA Contact Build ran successfully.

Phase	Due Date	Status
Phase 1: Personnel and Verification	11/05/2025 5:00 PM	Due in 47 days
Phase 2: Reconciliation	12/10/2025 5:00 PM	Not started
Phase 3: Non-Reconciliation	02/04/2026 5:00 PM	Not started

Phase 1 Countdown:

47:06:48:22
DD HH MM SS



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(16-02-56-000) Mt Humphrey Unified District - 4153

Child Count Verification

Verification of the annual child count is required for all PEAs pursuant to 34 CFR § 300.645(c).

The verification count submission should reflect the number of students with disabilities who were ages 3–21 with current evaluations, Individual Education Programs (IEPs) or Individual Service Plans (ISPs), and were receiving special education (SPED) services in your public education agency (PEA) on October 1 of the current reporting year. Students whose re-evaluations and/or IEP reviews were past due should be included, as long as these students continued to receive services on October 1.

ADE reports October 1 SPED counts that are extracted from AzEDS to the Office of Special Education Programs (OSEP) in Washington, D.C., therefore it is imperative that PEAs ensure that final counts extracted from AzEDS during Phase II (reconciliation) match the counts as verified in the verification count submission.

The final extracted count is used to determine base funding for all PEAs, and adjustments for new or expanding charter schools for Federal Part B allocations under the Individuals with Disabilities Act (IDEA).

Please see Verification and Reconciliation Instructions for complete details.

The final extracted count is used to determine base funding for all PEAs, and adjustments for new or expanding charter schools for Federal Part B allocations under the Individuals with Disabilities Act (IDEA).

Please see Verification and Reconciliation Instructions for complete details.

Special education students served on October 1,
Required for districts, charter schools, secure care facilities, and state institutions

Total number of 3-21 year old students:

Note: This count is applicable to all PEAs and should include all students enrolled in Preschool through grade 12 receiving special education and related services over the October 1 child count date.

120

Parentally Placed Students as of October 1,

Public school districts with a geographic boundary must report the number of students that are parentally placed private school children as defined by the IDEA.
Only count students in kindergarten through 12th grade. DO NOT include preschool students in the counts below.

Section 1: Report total enrollment of parentally placed private school students within your district's geographic boundary.

In Arizona, parentally placed private school students include all students that meet the following criteria:

- Attend a private non-profit, elementary, or secondary school
- Attend a homeschool

Note: Public Education Agencies (PEA) with overlapping geographic boundaries, only report grades offered by your PEA (K-12, K-8, 9-12, etc.).

02

Section 2: Of the students reported in section 1, report only the number of students that are eligible children with disabilities in K-12.

Note: Eligible children with disabilities means the student has a current special education evaluation from a PEA. Please visit the [Proportionate Share/Equitable Services FAQ](#) page for more information.

01

Section 3: Of the students reported in section 2, report only the number of kindergarten students (aged 5 and under) that are eligible children with disabilities.

0

Save

Cancel

censusataps.azurewebsites.net says

Are you sure you want to submit the counts ?

OK

Cancel

Child Count Verification

Verification of the annual child count is required for all PEAs pursuant to 34 CFR § 300.645(c).

Please inform the Special Education Director, Business Manager, or Superintendent/Charter School Administrator/PEA Administrator that the ESS Census Verification Count is ready for their electronic signature. This individual must be authorized to sign off on this data collection requirement and will need access to the ESS October 1 Data Collection application as an LEA Signer.

Data saved

Special education students served on October 1, Required for districts, charter schools, secure care facilities, and state institutions

Total number of 3-21 year old students:

Note: This count is applicable to all PEAs and should include all students enrolled in Preschool through grade 12 receiving special education and related services over the October 1 child count date.

120

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Note: Public Education Agencies (PEA) with overlapping geographic boundaries, only report grades offered by your PEA (K-12, K-8, 9-12, etc.).

2

Section 2: Of the students reported in section 1, report only the number of students that are eligible children with disabilities in K-12.

Note: Eligible children with disabilities means the student has a current special education evaluation from a PEA. Please visit the [Proportionate Share/Equitable Services FAQ](#) page for more information.

1

Section 3: Of the students reported in section 2, report only the number of kindergarten students (aged 5 and under) that are eligible children with disabilities.

0

(16-02-56-000) Mt Humphrey Unified District - 4153

Data Certification

Data Entry Status

Description	Status	Last Modified On	Last Modified By
Count Verification Data Entry	Complete	09/19/2025 1:48 PM	
Personnel	Complete	09/19/2025 1:35 PM	
Personnel Reasons	Complete	09/19/2025 1:40 PM	

Signature Status

Description	Status	Last Modified On	Last Modified By
Current Status	Awaiting Signature	N/D	

Count Verification Data Details

The verification count submission should reflect the number of students with disabilities who were ages 3–21 with current evaluations, Individual Education Programs (IEPs) or Individual Service Plans (ISPs), and were receiving special education (SPED) services in your public education agency (PEA) on October 1 of the current reporting year. Students whose re-evaluations and/or IEP reviews were past due should be included, as long as these students continued to receive services on October 1.

ADE reports October 1 SPED counts that are extracted from AzEDS to the Office of Special Education Programs (OSEP) in Washington, D.C., therefore it is imperative that PEAs ensure



OCTOBER 1 DATA COLLECTION

EXCEPTIONAL STUDENT SERVICES

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(16-02-56-000) Mt Humphrey Unified District - 4153

Data Certification

Failure to return the verification count report by the due date may result in an interruption of your federal funds and may impact your PEA Determination.

☒ By checking this box and submitting your electronic signature, you certify that you have:

- ✓ Read and understand the Special Education Child Count Verification process and verified the total number count of SPED students served over October 1 as displayed on the Data Certification page.
- ✓ Read and understand the Personnel instructions, including FTE calculations, and verified the total FTE counts in sections A, B, C as displayed on the Data Certification page.
- ✓ Reviewed and entered required comments in response to the flagged categories in the Personnel Year-to-Year Review as displayed on the Data Certification page.

Your electronic signature is considered an electronic record with legal effect, validity and enforceability, as defined in S.2107 of the Government Paperwork Elimination Act.

Signer's Title

Special Education Director ▾

* Signature must be from one of the following: SPED Director, Business Manager, or Superintendent / Charter School Director / CEO.

Submit to ADE

censusuataps.azurewebsites.net says

Are you sure you want to submit the data to ADE ?

OK

Cancel



OCTOBER 1 DATA COLLECTION

EXCEPTIONAL STUDENT SERVICES

[Home](#)[Data Entry ▾](#)[Reports](#)[Help](#)[Welcome, Signer , Coyote State ▾](#)[FY](#)

(16-02-56-000) Mt Humphrey Unified District - 4153

Oct 1 Data Collection Status

Status: Submitted to ADE

Date: Friday, September 19, 2025

Congratulations! You have successfully submitted your Oct 1 Data.

Activity: Student Verification Count

Please use your phone to scan the QR code to take a quiz.

Please keep your username appropriate, as it will be displayed onscreen.

After the quiz, we will have a short Q&A session.

Pollev.com/datamanagement519



Resources

- [October 1 Data Collection webpage](#)
- [Important Dates Dashboard](#)
- ESS Data Management Team
 - [Email](#) or call us!
 - [Data Management Alerts Signup](#)

Learning from the Past and Tips from the Field

- Don't use AzEDS
- Use a second pair of eyes
- Collaborate with other like-sized PEAs
- Document and update your processes

Any other tips in your arsenal to share?

ESS October 1 Data Collection

Q & A



ESS October 1 Data Collection

Survey





Thank You

ADEConnect Support:

(602) 542-7378

<https://helpdesk.azed.gov>

ESS Data Management

(602) 542-3962

ESSDataMgmt@azed.gov

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