



AZELLA ADDITIONAL ACCOMMODATIONS

AUGUST 28, 2026

ARIZONA DEPARTMENT OF EDUCATION -ASSESSMENTS TEAM

AGENDA

1. Compliance
2. No Formal Request Needed
3. Additional Accommodations
4. Examples of Non-Approvable Requests



COMPLIANCE



PLACEMENT TESTING TIMELINE

Districts and charters must adhere to the AZELLA Placement Test compliance timelines. Therefore, students who do NOT have an IEP or 504 Plan yet must be administered the AZELLA Placement Test within the allotted time. Districts cannot wait for the IEP or 504 Plan before testing the student.

PLACEMENT TESTING TIMELINE

Additional accommodations requests for the AZELLA Placement Test must be submitted early and **within the student's first week of the compliance testing timeline** so that ADE can review the request and respond.

ADE's response to the request will provide an updated compliance timeline for testing the student, getting the results, and notifying the parents of the results.

REASSESSMENT (SUMMATIVE) TESTING TIMELINE

The Spring AZELLA Reassessment test window is 7 weeks. Students must be tested within this test window. “Additional time” for testing does NOT extend the Reassessment test window.

Additional accommodations requests must be submitted by Friday, December 10, 2026.

Students who transfer after December 10th must have their requests submitted within 2 calendar weeks of next school enrollment.

TRANSFERRED STUDENTS

For students who transfer into your district after the school year has started, and you have been made aware that the student has a SPED need, but you don't have the IEP or 504 Plan yet, you may inquire with ADE's AZELLA team to verify if the student's previous district submitted a request for AZELLA additional accommodations.

AZELLA@azed.gov

CONSTRUCT OF THE TEST

Accommodations cannot change the construct the AZELLA tests are intended to measure.

AZELLA accommodations **may not alter the item and what is being measured**, but still allow students to demonstrate their proficiency in English.

EXAMPLES OF CONSTRUCT INTERFERENCE

The use of artificial intelligence (AI) is prohibited for AZELLA and is not an allowed accommodation.

The translation of the test into another language is not allowed.

The use of dictionaries, thesauruses, word lists, or glossaries is not allowed in the administration of AZELLA.

Some students may be provided with accommodations during instruction that are either not appropriate for use during a standardized state assessment, or not appropriate for an English language proficiency assessment.

**NO FORMAL
REQUESTS NEEDED**



UNIVERSAL TEST ADMINISTRATION CONDITIONS

These conditions may be offered to any student; therefore, they should **not** be included in the request for **additional** accommodations.

Examples of Universal Test Administration Conditions are:

- Individual administration
- Familiar Test Administrator

Please NOTE: Students with an injury (e.g., broken arm) may receive additional consideration. The **additional accommodations** request is not appropriate. ADE will provide guidance for these situations on a student-by-student basis.

UNIVERSAL TEST ADMINISTRATION CONDITIONS

Visual Assistance Tools are included in these universal test administration conditions. These should be checked inside of TIDE with the test assignment. These conditions **should not** be requested in the **additional** accommodations request.

*Color Contrast – *color must be selected in TIDE prior to the student signing into the TDS*

*PNP Answer Masking – *only available on screens with a multiple-choice or multiple select items*

*PNP Line Reader

*PNP Magnifying Tool – *must be activated from the User Menu in the TDS*

UNIVERSAL TEST ADMINISTRATION CONDITIONS

Hearing Assistance Tools are included in these universal test administration conditions.

These conditions **should not** be requested in the **additional** accommodations request.

Hearing aids
Amplification Devices
Hearing Assistive Technology (HAT)

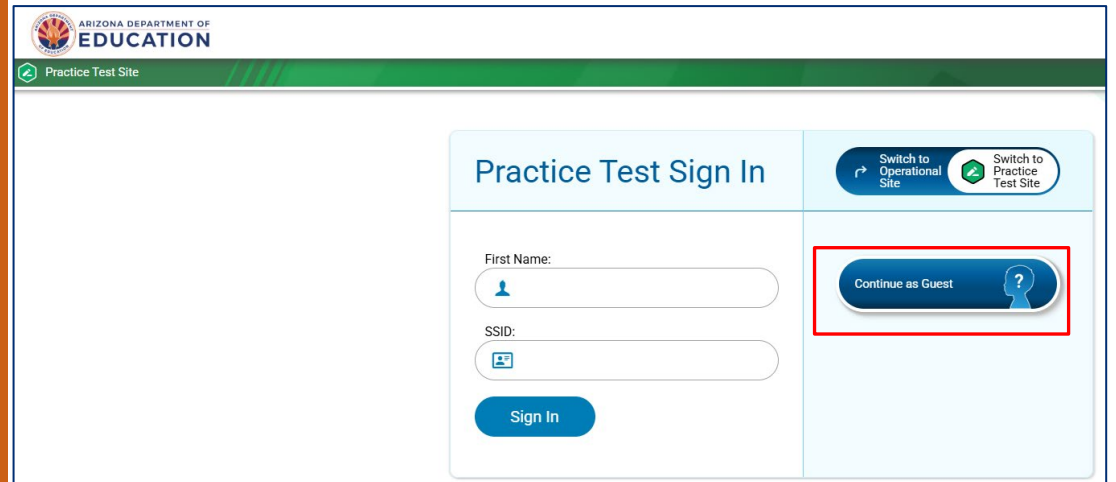
For Bluetooth devices, please send the AZELLA Team an email. AZELLA@azed.gov

ELPA21 AZELLA PRACTICE TESTS

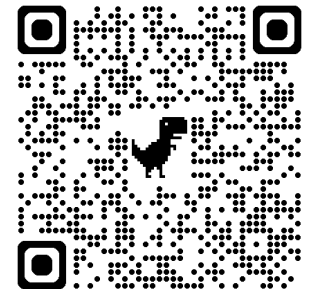
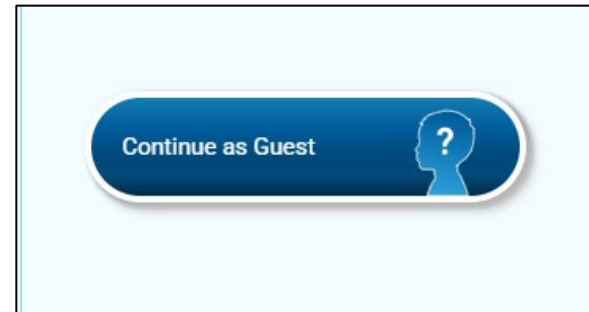
All EL students benefit from the Practice. Students enrolled in special education services should be provided as much exposure and practice with the available Practice Tests so that they become comfortable with the test design, item types, and the navigation of the test in the TDS.

The ELPA21 AZELLA Practice Tests (Grades K-12) can be accessed through the AZ Portal at <https://az.portal.cambiumast.com/index.html> or directly through the link below.

No name or SSID is needed, simply click/tap on the “Continue as Guest” button and follow the prompts.



The screenshot shows the 'Practice Test Sign In' page for the Arizona Department of Education. At the top, there is a header with the Arizona Department of Education logo and the text 'Practice Test Site'. Below the header, the page is divided into two main sections. The left section contains a 'Practice Test Sign In' form with fields for 'First Name' and 'SSID', and a 'Sign In' button. The right section contains a 'Continue as Guest' button, which is highlighted with a red rectangle. Above the 'Continue as Guest' button, there are two links: 'Switch to Operational Site' and 'Switch to Practice Test Site'.



STUDENTS WITH DISABILITIES

Students with disabilities are those who have an Individualized Education Program (IEP) as determined by the Individual with Disabilities Education Act (IDEA) or a 504 Plan as determined by the Americans with Disabilities Act (ADA).

AZELLA accommodations for students with disabilities are only available to those students who have a current IEP or 504 Plan and the accommodations must be included in the accommodations for instruction, district assessment, and state assessments section of the student's IEP or 504 Plan.

Take note of the accommodations listed that indicate the Additional Accommodations Request must be submitted.

PRE-APPROVED AZELLA ACCOMMODATIONS

ADE has provided some pre-approved AZELLA accommodations for students with disabilities. When these accommodations are **included in the student's IEP or 504 Plan**, they do not require a submission for additional accommodations.

- Frequent breaks
- Allow a Scribe to assist in bubbling answers or clicking on the student's selected answer choice for **multiple-choice items** (only)
- Allow the Test Administrator to read the **extended writing prompts** aloud

ADDITIONAL ACCOMMODATIONS



ADDITIONAL ACCOMMODATIONS

A request for **additional** accommodations for the AZELLA are for accommodations that have not been addressed through the Universal Test Administration Conditions and the pre-approved accommodations.

The **additional** accommodations requested must be included in the accommodations for instruction, district assessment, and State Assessments section of the student's IEP or 504 Plan.

Submitting a request for **additional** accommodations does not constitute an approval for the **additional** accommodations being requested. **Additional** accommodations requests must be approved by ADE prior to administering the AZELLA to the student.

REQUEST FORM

<https://www.azed.gov/assessment/AZELLA-AddAccFY2027>

The AZELLA Additional Accommodations Request form for the 2026-2027 school year has been available since July 2026.

The URL link for this request form is included on the AZELLA District Test Coordinator web page.

Be prepared when completing the form.

AZELLA DTC, SPED Director, SPED Teachers can submit this application; however, ADE's response will only be sent to the AZELLA DTC.

SECURE SUBMISSION

EL/SPED TEST ADMINISTRATION INFORMATION

[AZELLA Accommodations Manual](#) November 2024

[Special Update - ELs with Disabilities](#) May 2019

ADDITIONAL ACCOMMODATION REQUEST FORM

This secure request form is for one student. One (1) submission per student will cover one or both AzELPA Test administrations for the current school year for the student. Additional accommodations must be requested annually. Submissions from prior school years are not valid for the current school year. Students must have a current IEP or 504 Plan with accommodations for state testing and daily instruction. All requests must be submitted and approved by ADE's Assessment unit prior to administering an English language proficiency assessment to the student. It may take up to 4 calendar weeks to complete the review process for one student submission; therefore, please submit your requests early in the school year.

As students transfer to new schools, the new district must submit the request as soon as practicable to ensure timely identification of English learners with the Placement (Dynamic Screener) and to ensure that Special Version test materials are in districts well before the closing of the Spring Reassessment Summative test window.

[AZELLA Additional Accommodations Request Form 2026-2027](#)

- **AZELLA 2026-2027** Placement (Dynamic Screener) request forms - submission deadline is August 27, 2026. Submit early!
- **AZELLA Spring 2027** Reassessment Summative request forms - submission deadline is December 10, 2026.

REQUEST FORM

Included in the **secure** request submission...

The page(s) of the ACTUAL sections (not the entire IEP/504 Plan) of the student's official IEP or 504 Plan that indicate the needed accommodations are used routinely during instruction and assessments throughout the year. "AZELLA" State Test (Grades K-12) must be identified in the State Assessment section of the IEP/504 Plan. These pages must have the student's demographics or SSID and the date of the document on each page submitted. Do not submit the entire IEP or 504 Plan.

The following 2 sections must also be included with this submission:

- PLAAFP (Present Levels of Academic Achievement and Functional Performance)
- Instructional and Assessment Accommodations

ADMINISTERED OVER MORE THAN 5 DAYS

When the **ONLY additional** accommodation is a request for the AZELLA to be administered over more than 5 days, districts must use a separate request form: *AZELLA Request to Administer the Test in More than 5 Instructional Days FY2027*.

Requests must be submitted per school and may include up to 15 students per submission. You may not include multiple schools in a submission. The submission will cover both AZELLA test administrations (Placement [Dynamic Screener] and Spring Reassessment [Summative]) for the students during the current school year.

https://www.azed.gov/assessment/AZELLA_AddAcc5days_FY2027

ALT ELPA

The AZELLA Additional Accommodations Request is **not intended** for a student whose IEP team has determined the student is eligible for Alternate Assessments.

The AZELLA DTC and the Alternate Assessment DTC must communicate with each other.

The AZELLA DTC needs to know that a student will be administered the Alt ELPA, so the AZELLA is not administered.

The AZELLA DTC needs to be made aware of the results of the Alt ELPA because the parents must be notified when the student is eligible for EL services and when the student has reclassified as Proficient.

- Alt ELPA **Screeners** replaces the AZELLA Dynamic Screener (Placement Test).
- Alt ELPA **Summative** replaces the AZELLA Summative (Reassessment test).



ACCOMMODATED TEST FORMS

Special Paper Version (SPV)

Dynamic Screener (Placement) and
Summative (Reassessment)

- Grades K-12

Large Print (LP) SPV

Dynamic Screener (Placement) and
Summative (Reassessment)

- Grades K-12

Braille

Dynamic Screener (Placement) and
Summative (Reassessment)

- Grades K-12
- Some accessible domains without braille knowledge for lower grades

American Sign Language (ASL)

Summative (Reassessment) only at this
time

- Grades K-12

ADDITIONAL ACCOMMODATIONS

Domain Exceptions

- Listening
- Speaking

Assistive Technologies

- Grades K-12

EXAMPLES OF REQUESTS THAT ARE NOT APPROVABLE



APPROVAL/DENIAL LETTER (EMAIL)

Always read the entire approval/denial email that ADE sends to the AZELLA DTC.

- Provides the approval or denial of specific **additional** accommodations that have been requested, or it may state that additional information is needed before ADE can provide the response.
- The Comments and/or Reason for Denial section is extremely important as this section provides specific directions for the DTC and the Test Administrator. Some of the information may require a subsequent email response to ADE so that ADE can make modifications to PAN for the student and order materials when needed.

Additional Accommodation(s) Requested	Approved, Denied, or Requesting Additional Information	Comments and/or Reason for Denial
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EXAMPLES OF NOT-APPLICABLE OR NON-APPROVABLE ACCOMMODATION REQUESTS

The student has a current and eligible ELP test record and does not require the administration of the AZELLA Dynamic Screener (Placement Test).

- A thorough review of the student's EL70 Report should be completed prior to requesting additional accommodations for the Placement Test

Student's SSID was not included on the uploaded documentation.

- The student's name and DOB can be redacted, but the SSID (not the school's ID number) **must be visible on all pages.**
- This is a very secure submission so redacting student identifiable information is not required.

IEP documentation is incomplete.

- It does not include the section on accommodations for instruction or assessment.
- It does not include the PLAAFP.

EXAMPLES OF NOT-APPLICABLE OR NON-APPROVABLE ACCOMMODATION REQUESTS

Common

Based on the information from the student's submitted IEP, the student is eligible for Alternate Assessments and must be administered the Alt ELPA Screener/Summative.

EXAMPLES OF COMMON NON-APPROVABLE ACCOMMODATION REQUESTS

Accommodation requested:	Not approvable because:
Listening and/or Speaking Exception	• The request submitted indicates the student has access to all four domains. • The IEP states that the student will be assessed in all four domains of the AZELLA. • Per the IEP, the student passed the hearing screening, listens to music and videos. • Per the IEP, the student communicates in English and/or a language other than English .
Speaking Exception	• Per the IEP, the student produces oral speech to communicate. • The student's AZELLA Speaking test history shows that the student received Speaking scores higher than 100 in prior test administrations.

EXAMPLES OF ACCOMMODATION REQUESTS THAT WERE NOT APPROVED

Accommodation requested:	Not approvable because:
Listening and Speaking Exception	Per the IEP, the student has access to Listening when in quieter environments and small groups and can productively communicate in English. Previous domain scores indicate that the student has access to Listening and/or Speaking.
Listening Exception	In the comments included in the additional accommodations' submission, it was stated that the reason of the Listening exception request was that the student cannot hear with headphones. However, the use of headphones is not required in a one-on-one administration . In the IEP, it is stated that the student would benefit from the use of a special microphone and receivers that are provided and maintained by the district.

EXAMPLES OF ACCOMMODATION REQUESTS THAT WERE NOT APPROVED

Accommodation requested:	Not approvable because:
Listening and Speaking Exception	• Per the IEP, the student is able to understand speech in a quiet environment and can also communicate, intelligibly, verbally in English using single words and short phrases. The student must make an earnest attempt at all five test units of Spring Reassessment. Previous AZELLA results indicate that Speaking is a strength for the student and that the student has access to the Listening domain. • In the submission, it was stated that the Listening and Speaking scores prevented the student from receiving an Overall Proficiency Level of Proficient. However, the student received domain proficiency levels in Listening and Speaking consistent with the rest of the domains.

EXAMPLES OF ACCOMMODATION REQUESTS THAT WERE NOT APPROVED

Accommodation requested:	Not approvable because:
Human scoring for the Speaking Responses (now Familiar Listener)	During the previous Spring Reassessment, the student received a domain score of 223, which is consistent with the rest of the domain scores. Note that the student has consistently made progress in Speaking over the last three Spring Reassessments . The student is only seven points away from receiving a Proficiency Level of Intermediate in this domain and cannot be denied participation in the Speaking Test.

THANK YOU!

Contact ADE's **Assessments** AZELLA Team for **all** inquiries about AZELLA, the administration of the AZELLA, ELP Reports, and student ELP records.

AZELLA@azed.gov

