



NATIONAL SCHOOL LUNCH PROGRAM **FALL 2026** IN-PERSON WORKSHOP SCHEDULE

**Aug
26**

NSLP Preparing for the Administrative Review (Regular and Special Provision Options)

- 9:00 AM – 12:00 PM • Tucson, AZ

This workshop provides an overview of the NSLP Administrative Review process and is recommended for program directors, managers, and staff responsible for compliance. Topics include review preparation, required documentation, recordkeeping, reporting requirements, and key strategies for meeting program regulations.



[Click to Register](#)



**Sep
3**

NSLP Preparing for the Administrative Review (Regular and Special Provision Options)

- 9:00 AM – 12:00 PM • Phoenix, AZ

This workshop provides an overview of the NSLP Administrative Review process and is recommended for program directors, managers, and staff responsible for compliance. Topics include review preparation, required documentation, recordkeeping, reporting requirements, and key strategies for meeting program regulations.



[Click to Register](#)



**Sep
17**

NSLP Financial Management Workshop

- 9:00 AM – 1:30 PM • Phoenix, AZ

This workshop will provide practical insights and engage attendees in interactive activities to confidently create budgets, understand financial reporting, and define cost control. Skills developed will include monitoring financial data, applying ethical decision-making, and implementing strategies to improve Child Nutrition Programs' efficiency.



[Click to Register](#)



**Sep
23**

Preparing for Verification Workshop

- 9:00 AM – 12:00 PM • Phoenix, AZ

This session provides an overview of the NSLP Verification process and is recommended for program directors, managers, and staff responsible for eligibility determinations. Topics include verification requirements, timelines, household notifications, documentation requirements, and key steps leading up to submission of the Verification Summary Report.



[Click to Register](#)



Oct

21

NSLP New Director

- 9:00 AM – 12:30 PM · Phoenix, AZ

This workshop provides an engaging and informative overview of the responsibilities of a School Food Service Director. Includes program applications and website, and best practices for record-keeping and documentation. This workshop intended to support new directors.



[Click to Register](#)



Oct

21

NSLP Food Production

- 9:00 AM – 12:00 PM · Tucson, AZ

This workshop teaches kitchen managers and school nutrition staff how to accurately complete USDA-compliant food production records, including forecasting, meal count documentation, and recordkeeping for successful Administrative Reviews.



[Click to Register](#)



Dec

3

NSLP New Director

- 9:00 AM – 12:30 PM · Phoenix, AZ

This workshop provides an engaging and informative overview of the responsibilities of a School Food Service Director. Includes program applications and website, and best practices for record-keeping and documentation. This workshop intended to support new directors.



[Click to Register](#)



Dec

9

Submitting the Verification Report

- 9:00 AM – 12:00 PM · Phoenix, AZ

Provides guidance on completing and submitting the Verification Summary Report (VSR) and is recommended for program directors, managers, and staff responsible for verification reporting. Participants will work with their assigned specialist to review reporting requirements, enter data accurately, and successfully submit the VSR.



[Click to Register](#)



WORKSHOP REMINDERS

- Seating is limited for all workshops. If you are unable to attend, please notify your specialist as soon as possible so the Arizona Department of Education can make the seat available to another participant. To ensure fair access, participants who repeatedly fail to attend registered workshops may be ineligible for future workshop enrollment.
- Continuing Education Units (CEUs) earned through these workshops may count toward Professional Standards and other required training hours.
- Participants are encouraged to arrive on time and attend the full session to receive applicable training credit.
- Registration does not guarantee CEU approval by all agencies or employers. Participants are responsible for verifying applicable training requirements.
- Workshop dates, times, and locations are subject to change. Registered participants will be notified of any updates.