

GLOSSARY OF TERMS

ADE Connect

A secure online system used by the Arizona Department of Education allowing providers and tutors to access the State Tutor Fund app.

Annual Report

A report submitted by providers at the end of the fiscal year summarizing the tutoring services delivered, student participation, growth data, and overall impact on student learning.

Arizona Procurement Portal (APP)

The State of Arizona's online procurement system, where ADE, providers and site coordinators can view and manage purchasing and payment activities.

Budget Proposal

Vendor presents projected partnerships and estimated costs based on anticipated program participation for ADE review and approval. Approved budget proposals will move forward through the ADE Procurement process.

Eligible School

Schools classified as a D or F under the state accountability system, as determined by the Arizona State Board of Education. Schools are typically eligible for three years.

Eligible Student

Pupil attending an eligible school.

Invoice

Document providers and site coordinators submit after services are completed showing what was done and how much is owed, so payment can be dispersed.

Navy

A classroom assessment system aligned to the AASA and created by Pearson provided by the Arizona Department of Education to help educators and tutors to check student learning throughout the year. Navy is required to be used by schools eligible for STF.

Navy Competency Checks

Standards-level assessments administered through Navy to monitor student progress and provide timely feedback on performance for selected Mathematics and English Language Arts standards.

Navy Essential Standards Progress Checks

Assessments given twice annually in November and February through Navy to monitor student progress on essential Math and ELA standards. Formerly known as benchmarks.

Provider

Tutoring companies approved through the ADE 2022 selection process that deliver tutoring services to eligible schools and students

Purchase Order (PO)

Approved quotes move through the ADE procurement process and become purchase orders (POs), which allow providers to deliver services and receive payment. Vendors receive notification of purchase orders through the Arizona Procurement Portal.

Site Coordinator

A school-based representative who works with a tutoring provider to organize and support the day-to-day tutoring activities at their school.

State Tutoring Fund

Money managed by the Arizona Department of Education paying approved tutoring providers to offer high-quality, small-group tutoring to students in schools with a D or F rating.

State Student Identification (SSID)

Unique statewide student identifier assigned by the Arizona Department of Education to track student data and academic records over time. This number must be used for State Tutoring Fund (STF) reporting, rather than a district student ID or other identifier.

State Tutor Fund App

The data management portal through which tutors record tutoring activities, including student attendance, session dates and times, and student growth metrics derived from Navvy.

Tutor

An employee of a provider who meets the program's required qualification and provides tutoring services that include: 1. Analyzing the data of identified students, 2. Planning for individual learning, 3. Facilitating learning experiences, 4. Monitoring student progress, and 5. Adjusting learning experiences appropriately.