



**ARIZONA DEPARTMENT OF
EDUCATION**

Health and Nutrition Services Division

Seamless Summer Option Administrative Review Summary Report

Sponsor: Rough Rock School Board, Inc.

CTD: 01-40-01

Site: Rough Rock Community School (Elementary School)

Contacts: Corena Owen, Business Manager and Crystal Wheeler, Lead Cook

Review Date: June 18, 2025

Review Period: June 2025

Review Type: SSO

No.	Review Findings	Technical Assistance Provided	Required Corrective Action
SFA Operations			
1	Rough Rock Community School (Elementary School) was not operating in accordance with provisions of the approved application in CNPWeb. Specifically, the CNPWeb site application described Offer Versus Serve when it was observed during lunch that the point of service was Serve Only.	Discussed steps required to update site application in CNPWeb to reflect current practice of Serve Only.	<i>Please resubmit a site application for Rough Rock Community School (Elementary School) indicating Serve Only. Additionally, please provide written assurance that the site application in ADE's CNPWeb will be updated whenever there are changes in the site's operation.</i>
Site Agreement			
	<i>No findings</i>		
Site Eligibility			
	<i>No findings</i>		
Menu Planning			
	<i>No findings</i>		
Counting & Claiming			
	<i>No findings</i>		
Media Release			
	<i>No findings</i>		
SFA Monitoring Responsibilities			
	<i>No findings</i>		
Civil Rights			
	<i>No findings</i>		
Food Safety			
	<i>No findings</i>		
Water			

No findings

Recordkeeping

No findings

Comments/Recommendations:

Congratulations! Rough Rock School Board, Inc. has completed the SSO administrative review for the 2024-2025 school year.

Training: Web-based trainings and how-to guides can be found on ADE's website at <https://www.azed.gov/hns/nslp/training>

Summer meal service training and resources can be found on ADE's website at <https://www.azed.gov/hns/sfsp>

Fiscal Action Assessed?

<input checked="" type="checkbox"/> No- SBP	<input type="checkbox"/> Yes- SBP	\$0.00
<input type="checkbox"/> No- NSLP	<input checked="" type="checkbox"/> Yes- NSLP	\$994.26
<input checked="" type="checkbox"/> No - SSO SBP	<input type="checkbox"/> Yes- SSO SBP	\$0.00
<input checked="" type="checkbox"/> No - SSO NSLP	<input type="checkbox"/> Yes- SSO NSLP	\$0.00

Fiscal Action under \$600 will be disregarded.

Please submit corrective action response by August 18, 2025, to Liz McLaughlin Liz.McLaughlin@azed.gov.

Reviewer Signature

Date

If you disagree with any finding that affects the claim for reimbursement, you may appeal the decision by following the [School Food Authority Appeal Procedure for the Administrative Review](#) found on the National School Lunch Program Administrative Review tab on the ADE website.

Tom Horne, Superintendent of Public Instruction
1535 West Jefferson Street • Phoenix Arizona 85007 • www.azed.gov

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