



# **Exceptional Student Services**

## **Ungraded Elementary (UE) Reporting Guidance**

### **Technical Assistance Manual**

June 2025



**ARIZONA DEPARTMENT OF  
EDUCATION**

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## Introduction

As documented in the [Age Requirements & Validations for Funding](#) section of the School Finance Manual, Ungraded Elementary (UE) is an approved designation for a student when a grade cannot be determined (i.e., the child is not in kindergarten). This is intended for kindergarten-age students who have a Group B disability, have an IEP that outlines the necessity for full-time kindergarten, and are receiving services while being enrolled in a full-time program of 712 hours per year.

## Criterion

### [A.R.S. §15-901\(A\)\(3\)\(a\)\(i\) and \(14\)](#)

1. Public education agencies (PEAs) can report a grade of UE for a student who meets the criterion, and this grade must document the necessity for a full-day instruction program on the student's IEP.
2. Ungraded group B children with disabilities must be at least five but under six years of age by September 1.
3. Group B disabilities include the following:
  - Autism (A)
  - Emotionally Disabled – Private (ED-P)
  - Hearing Impairment (HI)
  - Multiple Disabilities (MD)
  - Multiple Disabilities – Severe Sensory Impaired (MDSSI)
  - Moderate Intellectual Disability (MOID)
  - Orthopedic Impairment (OI)
  - Preschool Severe Delay (PSD)
  - Severe Intellectual Disability (SID)
  - Visual Impairment (VI)
4. These students must also be enrolled in an instructional program that meets for at least 712 hours for a 180-day school year.

Provided the abovementioned criterion is met, this grade classification does entitle the student to full-day Average Daily Membership (ADM) for state funding.

## UE in Tuitioned Out or Vouchered Sites

If a PEA, private day school, or residential treatment center has students with disabilities that meet this criterion, the UE grade will need to be approved by ADE Exceptional Student Services.

Please direct questions to the [ESS Data Management Team](#).

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