


# How To Create an ADE Connect Account

1. Navigate to the ADE Connect registration page <https://adeconnect.azed.gov/Account/SelfRegistration/General>
2. Enter the required information:
  - First Name
  - Last Name
  - Email
  - Confirm Email

ADEConnect

ADEConnect Account Registration

First Name\*

Enter First Name

Middle Name

Enter Middle Name

Last Name\*

Enter Last Name

Email\*

Enter a valid email

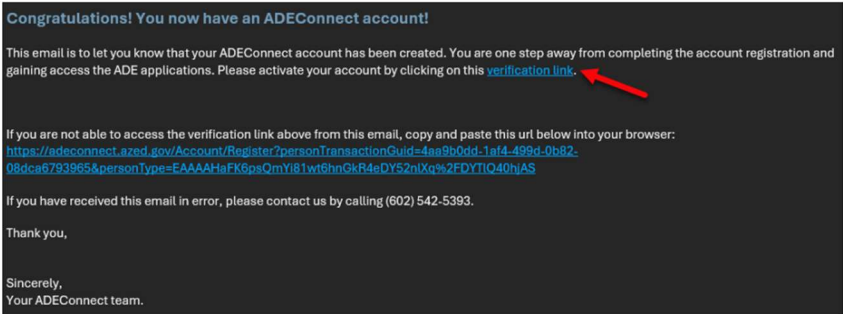
Confirm Email\*

Enter Confirm Email Address


Register

Cancel

3. Select Register
4. Select the verification link included in the email you received



5. A web page will open for you to enter a password and confirmation password for your newly created ADE Connect account.

ADEConnect

ADEConnect Account Verification

Password

Confirm Password

Set Password

ADE Password Policy

1.Password cannot contain your account name or parts of your full name that exceed two consecutive characters.

2.Password cannot contain user's email or parts of user's full name that exceed two consecutive characters.

✗

Eight characters minimum in length

✗

Contains at least one uppercase letter (A-Z)

✗

Contains at least one lowercase letter (a-z)

✗

Contains at least one special character (!,@,#,\$,%,&,')

✗

Contains at least one number (0-9)

✗

Passwords are identical

6. Select Set Password
7. Wait the recommended 15 minutes before logging into ADE Connect, <https://adeconnect.azed.gov/>
8. Accept the “Acceptable Use Policy”