

LMS Self-Registration Job Aid

This document instructs you on how to self-register for your program's Learning Management System (LMS).

Step-by-step

1. Open the self-registration link provided to you by email or through the Pearson Customer Portal. This is a unique link and must not be shared with anyone else.



2. You have two options:



- a. If you already have an Adobe ID with your school email, sign in with your credentials.
- b. If you don't have an Adobe ID with your school email, select **Create an account** and follow the prompts. Adobe will notify you if an account using your email already exists.

3. Select your district(s) and school(s). The data that appears depends on your program role.

Use CTRL/CMD + F to quickly find your organizations in the list.

4. Select Proceed.

	Complete your profile
	We need additional information about you to make your experience better.
	Please provide as much information as possible.
3	District (Supports one or more values)
	Sample District 1 Sample District 10 Sample District 11 Sample District 12 Sample District 13 Cample District 13
	School (Supports one or more values)
	Sample School 1 Sample School 10 Sample School 11 Sample School 12 Sample School 13 Sample School 13
4	Proceed

- 5. You're in! Get started by enrolling yourself in the following courses:
 - a. Using the LMS Learner Portal
 - b. Managing Learners in the LMS

On the **Catalog** page, select **LMS Training** under **Catalogs** to quickly find your courses.

Pearson			All v	Q. Search	¢ (
Home	Catalog These are all the Courses/ Learning Paths/ Cert search.	ifications/ Job Aids available to you. Use the filters of	on the left to refine your	Sort By Recently Published	
y Learning	Filters Clear all	LMS Training x			
	Catalogs				
Catalog	Finance	SELF PACED	SELFPACED	SELFPACED	
	LMS Training				
-0-	SCM Learning Experiences				
Skills	Test Environment Catalog				
웊	Duration		·Ý· Pearson Assessment	15 mins	30 mins
adges	30 mins or less	Adding Courses in the LMS by Pearson Admin	Managing Learners in the LMS by Pearson Admin	Using the LMS Learner Port by Pearson Admin	al
5	30 mins to 2 hours				
tent Hub	2 hours+	REVISIT	EXPLORE	REVISIT	
0	Tags				
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See the Learner Job Aid for instructions on enrollment and more.