

Dropout Recovery Program Statement of Assurance



ARIZONA DEPARTMENT OF
EDUCATION

Name of School District or Charter District:

CTDS Number:

Entity ID:

Mailing Address:

City:

ZIP:

Physical Address:

City:

ZIP:

Contact Name:

Phone:

Email:

The above School District or Charter District assures that their Dropout Recovery Program meets the requirements of [ARS §15-901.6](#):

- A) Each school district and charter district that provides instruction to high school pupils may offer a dropout recovery program for eligible pupils.
- B) The state board of education shall prescribe standards and achievement testing requirements for dropout recovery programs that attempt to ensure that the programs are compatible with public school education goals and requirements. The standards shall require dropout recovery programs to do all of the following:
 - 1) Provide curriculum aligned to the academic standards adopted by the state board of education. The curriculum may be delivered online. A provider of Arizona online instruction pursuant to [ARS §15-808](#) may not also operate a dropout recovery program pursuant to this section.
 - 2) Provide standardized tests required by federal and state law.
 - 3) Make available appropriate and sufficient supports for pupils, including tutoring, career counseling and college counseling.
 - 4) Comply with federal and state laws governing pupils with disabilities.
 - 5) Meet state requirements for high school graduation.
- C) Each eligible pupil enrolled in a dropout recovery program shall have a written learning plan developed by the pupil's assigned mentor. The written learning plan shall include the following elements:
 - 1) The start date and anticipated end date of the plan.
 - 2) Courses to be completed by the pupil during the academic year.
 - 3) Whether courses will be taken sequentially or concurrently.
 - 4) State competency exams to be taken, as necessary.
 - 5) Expectations for satisfactory monthly progress.
 - 6) Expectations for contact with the pupil's assigned mentor.

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- D) The monthly participation in a dropout recovery program shall be recorded on or before the tenth school day of each month and shall be reported to the department of education at the same time as other data required pursuant to [ARS §15-1042](#). Monthly participation calculations shall include:
- 1) Newly enrolled pupils who have a written learning plan on file on or before the first school day of the previous month.
 - 2) Pupils who met the expectations for satisfactory monthly progress in the previous month.
 - 3) Pupils who did not meet the expectations for satisfactory monthly progress in the previous month but did meet the expectations in the month before the previous month.
 - 4) Pupils who met expectations for program reentry in the revised written learning plan in the previous month.
- E) Because dropout recovery pupils are not expected to regularly attend classes at the district facilities, standard procedures for recording pupil attendance cannot be effectively applied to those students. For pupils participating in a dropout recovery program, an eligible pupil shall be counted as being in attendance in the school's average daily attendance calculations pursuant to subsection F of this section if the pupil meets one of the following conditions:
- 1) Is in the first month of enrollment in the program and completes the program orientation during that month.
 - 2) Is enrolled in teacher-facilitated courses and meets the expectations for satisfactory monthly progress for the current or previous month. A pupil who does not meet expectations for monthly progress for two or more consecutive months shall not be reported as being in attendance until the pupil meets the expectations for program reentry.
 - 3) Meets the expectations for program reentry in the revised written learning plan.
- F) If a pupil is enrolled in a school district or charter school other than the school district or charter school that participates in the dropout recovery program and also participates in a dropout recovery program in the same fiscal year, the sum of the average daily membership as prescribed in [ARS §15-901](#), subsection A, paragraph 1, subdivisions (a) and (b), and average daily attendance as prescribed in [ARS §15-901](#), subsection A, paragraph 5, for that pupil in the school district or charter school and in a dropout recovery program shall not exceed 1.0, except that if the pupil is enrolled in a dropout recovery program and a joint technical education district, the average daily membership provisions of [ARS §15-393](#), subsection D, paragraph 3 apply.

If the pupil is enrolled in both a school district or charter school and a dropout recovery program in the same fiscal year and the sum of the average daily membership and average daily attendance for that pupil is greater than 1.0 or the amount prescribed in [ARS §15-393](#), subsection D, paragraph 3 if the pupil is enrolled in a joint technical education district, the sum shall be reduced to 1.0 or to the amount specified in [ARS §15-393](#), subsection D, paragraph 3 if the pupil is enrolled in a joint technical education district and shall be apportioned between the school district or charter school and the joint technical education district, if applicable, and the dropout recovery program based on the proportionate shares of average daily membership in the school district or charter school and the average daily attendance in the dropout recovery program.

The uniform system of financial records shall include guidelines for the apportionment of pupil enrollment and attendance as provided in this subsection.

Pupils in a dropout recovery program do not incur absences for purposes of this subsection and may generate average daily attendance for attendance during any hour of the day, during any day of the week and at any time between July 1 and June 30 of each fiscal year.

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The average daily attendance of a pupil who participates in a dropout recovery program shall not exceed 1.0 or the amount prescribed in [ARS §15-393](#), subsection D, paragraph 3 if the pupil is enrolled in a joint technical education district, and shall be calculated by fulfilling the requirements of subsection E of this section.

Average daily membership shall not be calculated on the one hundredth day of instruction for the purposes of this section.

- G) Notwithstanding [ARS §15-901](#), subsection A, paragraph 1, the average daily membership for pupils enrolled in a dropout recovery program shall equal the average daily attendance of the pupils.
- H) School districts and charter districts shall be responsible for tuition charges and fees related to pupil participation in a dropout recovery program, including course materials and access to technology for use with online courses.
- I) School districts and charter districts may contract with an educational management organization to provide a dropout recovery program. If contracting with an educational management organization, the school district or charter district shall ensure that all of the following requirements are met:
 - 1) The educational management organization is accredited by a regional accrediting body.
 - 2) Teachers provided by the educational management organization hold a current teaching license from any state and a valid Arizona fingerprint clearance card pursuant to [ARS §15-534](#), and teachers of core subjects are highly qualified in the subjects to which they are assigned.
- J) Dropout recovery programs must apply for [Alternative Schools Status](#) and shall be subject to the accountability provisions of [ARS §15-241](#), subsection j.

In addition:

If the applicant is a charter holder sponsored by the Arizona State Board for Charter Schools, they must assure:

- A) The Arizona State Board for Charter Schools (Board) has approved the charter's program of instruction amendment request to add methods of instruction for the dropout recovery program.
- B) If necessary, the charter agreement has been amended by the Board to be consistent with the addition of a dropout recovery program. Amendments necessary may include, but are not limited to, expansion requests, charter mission amendment request, and instructional days amendment request.

Authorized Signature

Title

Date of Signature